## **LVD Contents Report**

To view an LVD Contents report, complete the following steps:

- 1. From the **Reports** tab, click **Deposit Processing Reports**. The *View Reports* page appears.
- 2. Under **Business Reports**, click **LVD Contents Report**. The *LVD Contents Reports* parameters page appears.
- 3. Enter the search criteria for the report you would like to view.

Under Report Filters, complete the following:

- Select a Transaction Type
- Select a Trade Status
- Click Received Date or Captured Date
- Enter For Account
- Enter the User Defined Field 1
- Enter the Bank Routing Number

## **Application Tips**

- Trade Status represents the status of the verification records (All, Cleared, Dynamic, Suspend, Denied, Blocked).
- CHK denotes a check capture OTC Endpoint; TGA denotes a deposit processing OTC Endpoint; M denotes a mapped accounting code; an open lock denotes access permission; and a closed lock denotes no access permission.
- 4. Click an OTC Endpoint to initiate the report. The *LVD Contents* Report preview page appears in a new window as shown in Figure 1.

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		00000007	14.07	-	00002000	BLOCKED		All OTC Entpoints	
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		021113086	****5458		09/09/2099			All OTC Endpoints	
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	****5878	265176339	****5407		09/09/2009	BLOCKED	01/07/2016	All OTC Endpoints	
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Figure 1: LVD Contents Report Preview Page

- 5. Under Export as,
  - Select a PDF, Excel or Word
  - Click Download

Or

• Click Print PDF Report



**Additional Button** 

• Click **Previous** to return to the previous page.