Delete or Neutralize an OTC Endpoint

To delete or neutralize an OTC Endpoint, complete the following steps:

- 1. From the Administration tab, select Manage Organizations>Organization Hierarchy>Delete. The Step 1 of 2: Select the OTC Endpoint(s) page appears.
- 2. Select the OTC Endpoints you would like to delete and click **Next** as shown in Figure 1.

Or

Select the OTC Endpoints you would like to Neutralize and click **Next**.

Figure 1. Step 1 of 2: Select the OTC Endpoint(s)

Delete Organization		1
Step 1 of 2: Select OTC Endpoint(s)		
Select the OTC Endpoint(s) you would like to delete.		
CHK denotes check capture TGA denotes deposit processing CDC denotes card processing		
M denotes mapped accounting code(s)		
Organization Hierarchy Expand All/Contract All ☺ TITL - Training Team Top Level -00002099 TTTL - Training Team Top Level -00002099	<u>Neutralize</u>	<u>Delete</u>
E LL1 - Lower Level 1 - 0000209901 CHK TGA M		
LL1A - Lower Level 1A		
LL1B - Lower Level 1B		
ELLIC - TEST LEVEL 1C		
		Cancel Next »

3. The Step 2 of 2: Review OTC Endpoint(s) page appears. Verify the correct endpoint is marked for deletion or neutralization and click **Submit**. A Confirmation page appears confirming the OTC Endpoint was deleted.



Additional Button

Click **Return Home** to return to the OTCnet Home Page.