



View Business Reports: LVD Contents Report

To view an LVD Contents report, complete the following steps:

1. Click the **Reports** tab.
2. Click **Deposit Processing Reports**. The *View Reports* page appears.
3. Under **Business Reports**, click **LVD Contents Report**. The *LVD Contents Reports parameters* page appears.
4. Enter the search criteria for the report you would like to view.

Under **Report Filters**,

- Select a **Transaction Type**
- Select a **Trade Status**
- Click **Received Date** or **Captured Date**



Application Tip

Trade Status represents the status of the verification records (All, Cleared, Dynamic, Suspend, Denied, Blocked).

- Enter **For Account**
- Enter the **User Defined Field 1**
- Enter the **Bank Routing Number**



Application Tip

CHK denotes a check capture OTC Endpoint; **TGA** denotes a deposit processing OTC Endpoint; **M** denotes a mapped accounting code; an open lock  denotes access permission; and a closed lock  denotes no access permission.

5. Click an OTC Endpoint to initiate the report. The *LVD Contents Report* preview page appears in a new window.
6. Under **Export as**,
 - Select a **PDF**, **Excel** or **Word**
 - Click **Download**

Or

Click **Print PDF Report**



Application Tip

Additional button on the page that helps you perform other tasks:

- Click **Previous** to return to the previous page.