



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

ASAP's New Certification Process



SPS SECURE
PAYMENT
SYSTEM

BUREAU OF THE FISCAL SERVICE



ASAP.gov
Automated Standard
Application for Payments

BUREAU OF THE FISCAL SERVICE

Agenda

- ASAP Certification Change
- Certification Process Flow
- Certifying Authorizations
- Batch Certifications
- Summary Certification File (440 File)
- 440 File Comments
- Cancelled Schedules
- SPS Overview
- SPS Roles
- Federal Program Agency ID (FPA ID)
- 440 File Data Elements
- SPS Basic Functionality and Process Flow
- SPS Summary Schedule Import/Entry
- Training and Contact Information

ASAP's New Certification Process

Upcoming Change in the ASAP Certification Process

In order to resolve numerous Java problems with certifying ASAP.gov authorizations, the certification process will transition to the Secure Payment System (SPS) in June 2015.

Benefits:

- Provides a consistent certification process for ASAP and other payment transactions
- Alleviates Java software conflicts which disrupt the normal certification process

ASAP's New Certification Process

The New Process

- Authorizations will continue to be input and edited in the manner your agency is accustomed.
- Certifying Officer (CO) will log into ASAP.gov and approve the authorizations.
- Decrease and rejected authorizations will be processed immediately.
- Summary level schedule created for approved increase authorizations.
- CO is responsible for downloading the summary schedule (440 file).
- SPS Data Entry Operator (DEO) is responsible for importing the 440 file into SPS. The CO cannot import the 440 file or manually enter the summary schedule file into SPS.
- CO is responsible for certifying the summary level schedule in SPS.
- ASAP receives the certified summary schedule information and updates the accounts.

ASAP High Level Certification Process Flow

1 Create Online Authorizations

1.1 Authorization Entry Clerk (AEC) Enters Online Authorization (No change to this process)



1.2 (Certifying Officer - CO) "Approve" Authorizations



ASAP is awaiting the certification from SPS

Action	Auth Type	Account	Amt	Select Action	SPS ACK
Create	Increase	01	\$500	Approve	Certified
Create	Decrease	02	\$300	Approve	
Create	Increase	03	\$100	Approve	Certified
Create	Decease	04	\$50	Approve	



Submit for Certification
Submit

2 ASAP Generates the Certification Schedule (440 File) "Summary" Schedule ABC \$600

2.1 CO provides 440 file to DEO

SPS 3 Certify Schedule in SPS

3.1 Data Entry Operator (DEO) Imports Schedule in SPS



SPS

Schedule	Amt.	CO Stat
ABC	\$600	Certified

3.2 Certifying Officer certifies the Schedule

4 SPS Transmits Schedule to ASAP

Schedule ABC \$600

5 Certified Authorizations in ASAP

5.1 ASAP updates status, account balance and displays confirmation page

ASAP Approval Information

- Increase Authorizations approved by the CO will hold the status of 'Awaiting Certification' and will not update the account balance until ASAP receives the certified acknowledgement file.
- Approved Decrease Authorizations will process immediately in ASAP once the CO completes the approval.
- Rejected Increase and Decrease Authorizations will process immediately in ASAP once the CO completes the approval steps.

Certifying Authorizations

Step 1 of 4: CO retrieves authorizations needing approval.

Home Enrollments Payment Requests Agency Functions Reports Inquiries Help Log Off

Certify Online Authorizations

Step 1 of 4
Retrieve Authorizations

Select only one of the following options :

Enter one or more of the following

Recipient ID :

Group ID :

Account ID (or partial) :

Agency Reference # :

CFDA # :

Date Type (MM/DD/YYYY) : --None-- From : / / Through : / /

Retrieve All Uncertified Online Authorizations

Certifying Authorizations

Step 2 of 4: CO takes action on individual authorizations.

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Help
Log Off

Certify Online Authorizations

Step 2 of 4

Select Certification Action

[Display Selection Criteria](#)

Your criteria matched 6 Uncertified Authorization(s).

Action	Account ID	Authorization Amt	Increase/ Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
Recipient : AL DEPT. OF ENVIRONMENTAL MGMT (0130372)							
<input type="button" value="Certify"/>	BG96464813	\$7,500.00	Decrease	11/03/2014		\$4,083,215.00	\$4,760,934.00
Recipient : ALABAMA CENTER FOR RURAL ENTER (0101042)							
<input type="button" value="Certify"/>	XP83329401	\$40,000.00	Increase	11/03/2014		\$8,361,707.10	\$8,361,707.10
<input type="button" value="Reject"/>	XP83329401	\$80,000.00	Increase	11/03/2014		\$8,361,707.10	\$8,361,707.10
<input type="button" value="Reject"/>	XP83329401	\$32,000.00	Decrease	11/03/2014		\$8,361,707.10	\$8,361,707.10
Recipient : MARINE ENV SCIENCES CONSORTIUM (0190609)							
<input type="button" value="No Change"/>	CE95464510	\$12,000.00	Decrease	11/03/2014		\$1,268,467.00	\$2,068,467.00
Recipient : OCCIDENTAL COLLEGE (1149672)							
<input type="button" value="No Change"/>	AE83528001	\$75,000.00	Increase	07/24/2013		\$0.00	\$0.00

Certify All Uncertified Authorizations On This Page.

Continue
Sort
Cancel
Help for this Step

Certifying Authorizations

Step 3 of 4: CO reviews the approval actions.

ment requests
Agency Functions
Reports
Inquiries
Help
Log Off

Step 3 of 4

Review Certification Action with Banking Information

Authorization Amt	Increase/ Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
\$7,500.00	Decrease	11/03/2014		\$4,083,215.00	\$4,760,934.00

anged on : August 10 , 2011

Authorization Amt	Increase/ Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
\$80,000.00	Increase	11/03/2014		\$8,361,707.10	\$8,361,707.10
\$32,000.00	Decrease	11/03/2014		\$8,361,707.10	\$8,361,707.10
\$40,000.00	Increase	11/03/2014		\$8,361,707.10	\$8,361,707.10

anged on : August 30 , 2011

Continue
Sort
Cancel
Help for this Step

Summarized Authorization Changes

Step 3 of 4(continued): Summarized listing of actions initiated.

Home Enrollments Payment Requests Agency Functions Reports Inquiries Help Log Off

Certify Online Authorizations

Step 3 of 4 (Continued)
Summary of Authorization Transactions

Date: 11/03/2014
Certifying Officer: Diego AlarconRFC
ALC/Region: 68128933
Agency Name: ENVIRONMENTAL PROTECTION AGENC

Certification Sequence Number: 2014-11-03 25294482 2014-11-03 12:47:03.878832

Total Amount of Increase Authorizations to be Certified :	\$40,000.00
Total Amount of Decrease Authorizations to be Certified :	\$7,500.00
Total Amount of Increase Authorizations to be Rejected :	\$80,000.00
Total Amount of Decrease Authorizations to be Rejected :	\$32,000.00

Pursuant to the authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated herein or in supporting vouchers, and that the banking data is an accurate supporting record for payment certification purposes.

Secondary User Identity Verification

Step 3 of 4 (continued): Secondary user identity verification. CO enters user ID and password.

Home Enrollments Payment Requests Agency Functions Reports Inquiries Help Log Off

Certify Online Authorizations

Step 3 of 4 (Continued)

User Verification

User ID : dalar502

Password :

Pursuant to the authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated herein or in supporting vouchers, and that the banking data is an accurate supporting record for payment certification purposes.

Submit Cancel

Confirmation Page with Downloadable File

Step 4 of 4: Confirmation page. CO downloads the SPS file (440 file) or the information required to manually enter the information into SPS.

Step 4 of 4
Certification Action Confirmation

Pursuant to the authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated herein or in supporting vouchers, and that the banking data is an accurate supporting record for payment certification purposes.

Date: 11/17/2014
Certifying Officer: Amy Barnard
ALC/Region: 68128901
Agency Name: ENVIRONMENTAL PROTECTION AGENC

Download File for import into SPS: [ASAPAU12513221.txt](#) 

Schedule Number: ASAPAU12513221
ALC: 68128901
Total Amount: \$6.00
Control Number: A111111

Right click to download text file

Total Amount of Increased Authorizations Awaiting Certification:	\$6.00
Total Amount of Decreased Certify Authorizations:	\$12.00
Total Amount of Increased Rejected Authorizations:	\$8.00
Total Amount of Decreased Rejected Authorizations:	\$11.00

Transmission Date: 11/17/2014
Batch ID: 5
Item Count: 8
Total Increases: \$14.00
Total Decreases: \$23.00

Confirmation Page

Step 4 of 4: Lower half of screen shows the changes to Accounts.

Recipient : INDIANA DEPT OF ENVIRONMENTAL (1810987)

Financial Institution Name		Financial Institution Routing Number		Financial Institution Account Number		Payment Method	
PNC BANK, NA		071921891		*****6404		ACH	
Authorization Status	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amount	Cumulative Authorized Amount
Awaiting Certification	C600E72010	\$1.00	Increase	09/16/2014		\$302,173.00	\$302,173.00
Rejected	C997548210	\$2.00	Increase	09/16/2014		\$4,761,950.00	\$4,761,950.00
Rejected	GL00E00724	\$3.00	Decrease	09/16/2014		\$1,718,321.00	\$1,718,321.00
Certified	I96555708	\$5.00	Decrease	09/16/2014		\$174,000.00	\$174,000.00

Recipient : NJ DEPARTMENT OF ENVIRONMENTAL (3455702)

Financial Institution Name		Financial Institution Routing Number		Financial Institution Account Number		Payment Method	
WELLS FARGO BANK		021200025		*****2932		ACH	
WELLS FARGO BANK		021200025		*****3953		ACH	
WELLS FARGO BANK		021200025		*****7035		ACH	
WELLS FARGO BANK		021200025		*****1466		ACH	
Authorization Status	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amount	Cumulative Authorized Amount
Awaiting Certification	2W34000209	\$5.00	Increase	09/16/2014		\$160,146,900.00	\$160,146,900.00
Rejected	C697251909	\$6.00	Increase	09/16/2014		\$280,882.00	\$280,882.00
Certified	C697251910	\$7.00	Decrease	09/16/2014		\$841,000.00	\$841,000.00
Rejected	CS34000100	\$8.00	Decrease	09/16/2014		\$11,142,851.00	\$11,142,851.00

Printer Friendly Help for this Step

To help make forms, reports, inquiries and other documents easier to read, the ASAP.gov application offers them in PDF format. To view or print these documents, please download the free Adobe Acrobat reader by clicking on the following link.

<http://access.adobe.com>

BATCH CERTIFICATIONS

Batch Certifications

Batch certifications: Step 1 of 4: Enter batch information.

Home

Enrollments

Payment
Requests

Agency
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Reports

Inquiries

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Log Off

Certify Batch Authorizations

Step 1 of 4 Retrieve Batch Authorizations

Select only one of the following options :

- Transmission Date Range (MM/DD/YYYY) From: / /  Through: / / 
- Transmission Date (MM/DD/YYYY) / /  and Batch ID
- All Batches with Uncertified Authorizations

Continue

Help for this
Step

Batch Certifications

Step 2 of 4: Select batches to certify.

[Home](#) | [Enrollments](#) | [Payment Requests](#) | [Agency Functions](#) | [Reports](#) | [Inquiries](#) | [Help](#) | [Log Off](#)

Certify Batch Authorizations

Step 2 of 4
Select Individual Certification Action

Transmission Date: 11/17/2014
 Batch Id : 5
 Item Count : 5
 Total Increases : \$8,001,180.00
 Total Decreases : \$520.00

Recipient: <u>ALABAMA CENTER FOR RURAL ENTER(0101042)</u>							
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
Certify <input type="button" value="v"/>	XP83329401	\$8,000,000.00	Increase	11/17/2014		\$40,401,707.10	\$40,402,707.10
Recipient: <u>AL DEPT. OF ENVIRONMENTAL MGMT(0130372)</u>							
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
Reject <input type="button" value="v"/>	BG96464613	\$200.00	Decrease	11/17/2014		\$4,074,915.00	\$4,752,634.00
Recipient: <u>MARINE ENV SCIENCES CONSORTIUM(0190609)</u>							
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
Reject <input type="button" value="v"/>	CE95464510	\$750.00	Increase	11/06/2014		\$1,270,717.00	\$2,070,717.00
Recipient: <u>UNIVERSITY OF CINCINNATI(3977190)</u>							
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt
No Change <input type="button" value="v"/>	82579001	\$430.00	Increase	11/17/2014		\$94,523.09	\$307,622.26
Reject <input type="button" value="v"/>	82579001	\$320.00	Decrease	11/17/2014		\$94,523.09	\$307,622.26

Continue
Return To List
Sort
Cancel
Help for this Step

Summarized Authorization Changes

Step 3 of 4: CO reviews the batches selected for approval.

Home | Enrollments | Payment Requests | Agency Functions | Reports | Inquiries | Help | Log Off

Certify Batch Authorizations

Step 3 of 4
Review Individual Certification Actions with Banking Information

Transmission Date: 11/17/2014
 Batch Id : [5](#)
 Item Count : 5
 Total Increases : \$8,001,180.00
 Total Decreases : \$520.00

Recipient: ALABAMA CENTER FOR RURAL ENTER(0101042)								
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt	
Certify <input type="button" value="View Banking Information"/>	XP83329401	\$8,000,000.00	Increase	11/17/2014		\$40,401,707.10	\$40,402,707.10	
Banking Information for this recipient was last changed on : August 30 , 2011								
Recipient: AL DEPT. OF ENVIRONMENTAL MGMT(0130372)								
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt	
Reject <input type="button" value="View Banking Information"/>	BG96464613	\$200.00	Decrease	11/17/2014		\$4,074,915.00	\$4,752,634.00	
Banking Information for this recipient was last changed on : August 10 , 2011								
Recipient: MARINE ENV SCIENCES CONSORTIUM(0190609)								
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt	
Reject <input type="button" value="View Banking Information"/>	CE95464510	\$750.00	Increase	11/06/2014		\$1,270,717.00	\$2,070,717.00	
Banking Information for this recipient was last changed on : July 17 , 2012								
Recipient: UNIVERSITY OF CINCINNATI(3977190)								
Action	Account ID	Authorization Amount	Increase/Decrease	Effective Date	Agency Reference Number	Period Cumulative Authorized Amt	Cumulative Authorized Amt	
Reject <input type="button" value="View Banking Information"/>	82579001	\$320.00	Decrease	11/17/2014		\$94,523.09	\$307,622.26	
Banking Information for this recipient was last changed on : July 27 , 2012								

Continue
Return To List
Sort
Cancel
Help for this Step

Summarized Authorization Changes

Step 3 of 4(continued): Summarized increases, decreases, and rejections initiated.

Home Enrollments Payment Requests Agency Functions Reports Inquiries Help Log Off

Certify Batch Authorizations

Step 3 of 4 (Continued) Summary of Authorization Transactions

Date: 11/17/2014
Certifying Officer: Diego AlarconRFC
ALC/Region: 68128933
Agency Name: ENVIRONMENTAL PROTECTION AGENC

Certification Sequence Number: 2014-11-17 25294462 2014-11-17 16:38:17.582581

Total Amount of Increase Authorizations to be Certified :	\$8,000,000.00
Total Amount of Decrease Authorizations to be Certified :	\$320.00
Total Amount of Increase Authorizations to be Rejected :	\$750.00
Total Amount of Decrease Authorizations to be Rejected :	\$200.00

Pursuant to the authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated herein or in supporting vouchers, and that the banking data is an accurate supporting record for payment certification purposes.

Certify Authorizations Cancel Help for this Step

Secondary User Identity Verification

Step 3 of 4(continued): Secondary user identity verification.

Home Enrollments Payment Requests Agency Functions Reports Inquiries Help Log Off

Certify Batch Authorizations

Step 3 of 4 (Continued)

User Verification

User ID : dalar502

Password :

Pursuant to the authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated herein or in supporting vouchers, and that the banking data is an accurate supporting record for payment certification purposes.

Submit Cancel

Confirmation Page with Downloadable File

Step 4 of 4: Confirmation page. CO Downloads the SPS file (440 file) and provides to DEO for import into SPS.

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Certify Batch Authorizations

Step 4 of 4
Certification Action Confirmation

Pursuant to the authority vested in me, I certify that the items listed herein are correct and proper for payment from the appropriation(s) designated herein or in supporting vouchers, and that the banking data is an accurate supporting record for payment certification purposes.

Date: 09/16/2014
 Certifying Officer: Amy Barnard
 ALC/Region: 68128901
 Agency Name: ENVIRONMENTAL PROTECTION AGENC

Download File for import into SPS: [ASAPAU13513221.txt](#)
 Schedule Number: ASAPAU13513221
 ALC: 68128901
 Total Amount: \$6.00
 Control Number: A111111

←

Right click to
download text file

Total Amount of Increased Authorizations Awaiting Certification:	\$6.00
Total Amount of Decreased Certify Authorizations:	\$12.00
Total Amount of Increased Rejected Authorizations:	\$8.00
Total Amount of Decreased Rejected Authorizations:	\$11.00

Action	Transmission Date	Batch ID	Item Count	Batch Details	Total Increases	Total Decreases
Certified	06/09/2014	231	4	🔍	14.00	\$23.00

Printer Friendly
Help for this Step

ASAP Summary Certification File (440 File)

- ASAP creates a downloadable Format 440 file to be used by the DEO in SPS.
 - Format 440 file will have its Pay Request Date future dated by one day.
 - Format 440 file will contain one valid TAS/BETC pulled from an account in the approval.
 - Format 440 file Total Count (Total Number of Payments) will reflect “1”.
 - RFC Field will always default to ‘KFC’.
 - Schedule Type will be “Misc”.
 - Filler will contain spaces.
- The ASAP CO downloads the Format 440 file and provides to the DEO.
- DEO imports the 440 file into SPS.
- If the Federal Agency is not a CARS/GWA Reporter for SPS, then manual entry of the Summary Schedule information into SPS will be required.
- ASAP has the ability to re-generate the Format 440 file or Schedule data if a DEO or CO needs it again.
- Once an SPS Schedule Number is created, no changes will be allowed until the associated Schedule is either Cancelled or Processed.
- If import is unsuccessful, DEO should contact the ASAP Help Desk.

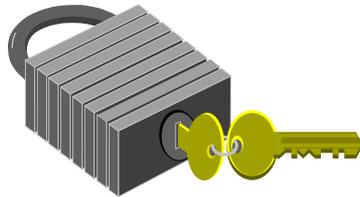
440 File Upload Comments

- ASAP will provide the following message in the comments section:
 - You are certifying that the ASAP.gov increase authorizations are appropriate and accurate; this transaction will not result in any payments.
 - Please verify the summary certification amount. This amount is the total of all increases contained in the ASAP.gov summary certification.
 - The TAS on this summary certification will not be reported to any system. ASAP.gov will report the TAS/BETC information defined on the individual account at the time a payment is requested.

Purpose

Allows the Agency to:

- Create payment schedules
- Securely submit certified schedules



Allows Treasury to:

- Monitor submitted payment schedules
- Process schedules

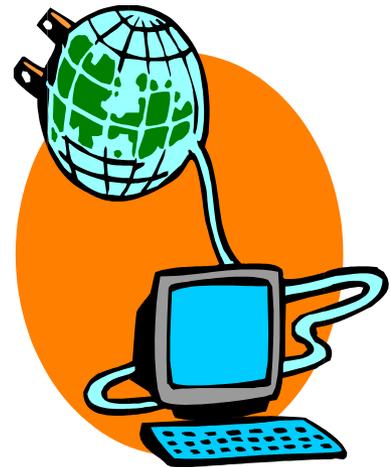
Highlights

- ❑ **Client Server**
- ❑ **Lightweight PC Configuration**
- ❑ **User Friendly GUI Screens**
- ❑ **24 x 7 Availability**
- ❑ **Redundancy**
- ❑ **PKI Security**
- ❑ **Help Desk Support**

Accessibility

Internet

- **Self-Contained Software**
- **Browser Independent**
- **Java Independent**
- **Windows 7 only**
- **Remote Accessible**



Public Key Infrastructure (PKI) Security

- **“i-Key”** – USB device used for user authentication & schedule certification



Main Functional Roles

- **SPS Users at the Agency**

- **Data Entry Operator (DEO)**
- **Certifying Officer (CO)**
- ***Trusted Registration Agent (TRA)***

- **SPS Users at Treasury**

- **SPS Administrator**
- **RFC Administrator**
- **Auditor**

Federal Program Agency ID (FPA ID)

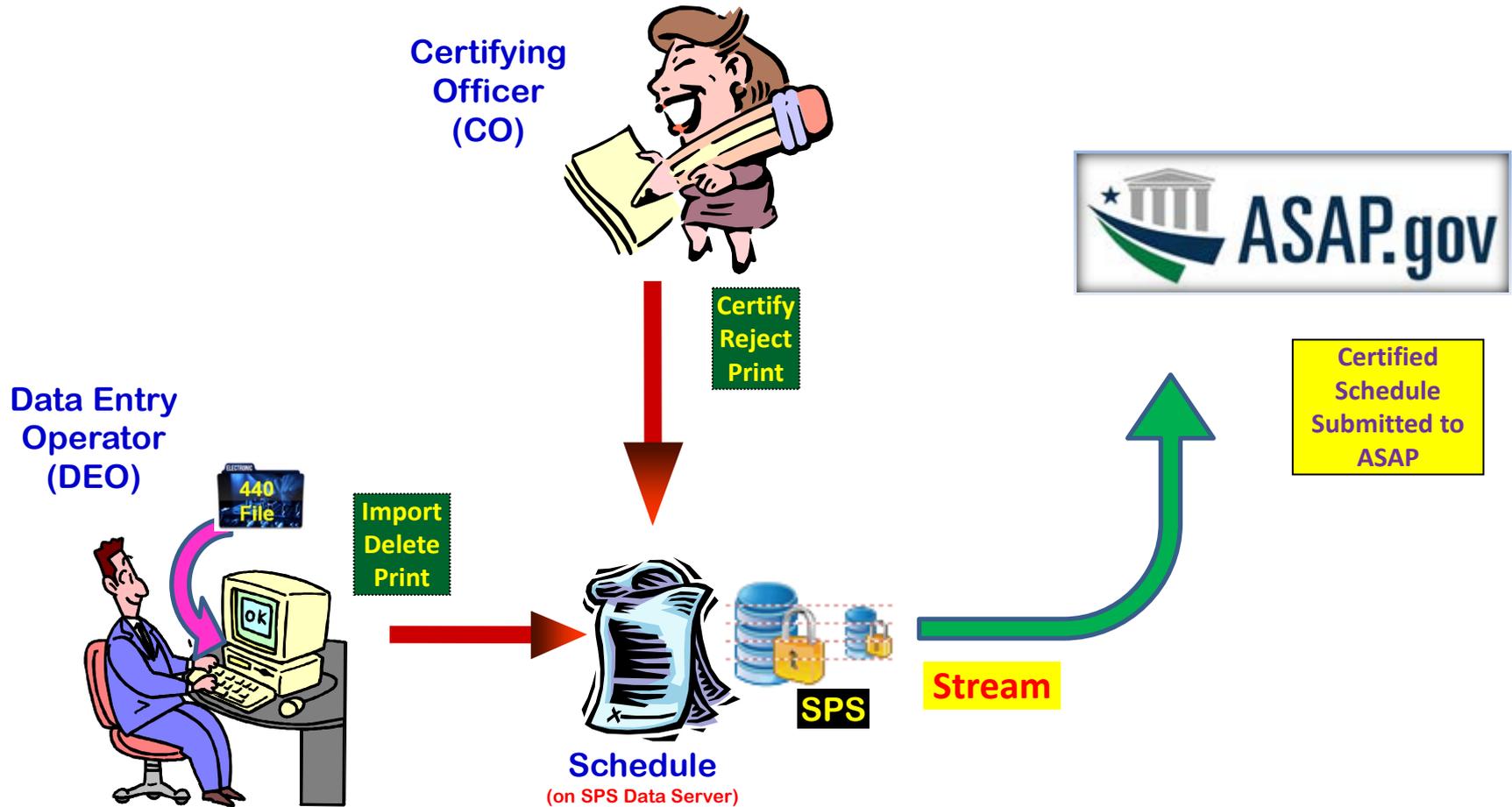
- The FPA ID is a unique 4 position alphanumeric value, established by the SPS Help Desk
- Each SPS site must have a FPA ID
- SPS Help Desk will provide the FPA ID to the agency for completion of the forms before submitting to Treasury
- Examples of Agency FPA IDs:
 - LAB1 – Labor Department/CFO’s Office
 - JSOC – The Joint Staff
 - HUD1 – Housing and Urban Development
 - WHS1 – Washington Headquarters Services
 - OPM1 – Office of Personnel Management

ASAP Specific SPS 440 Data Elements

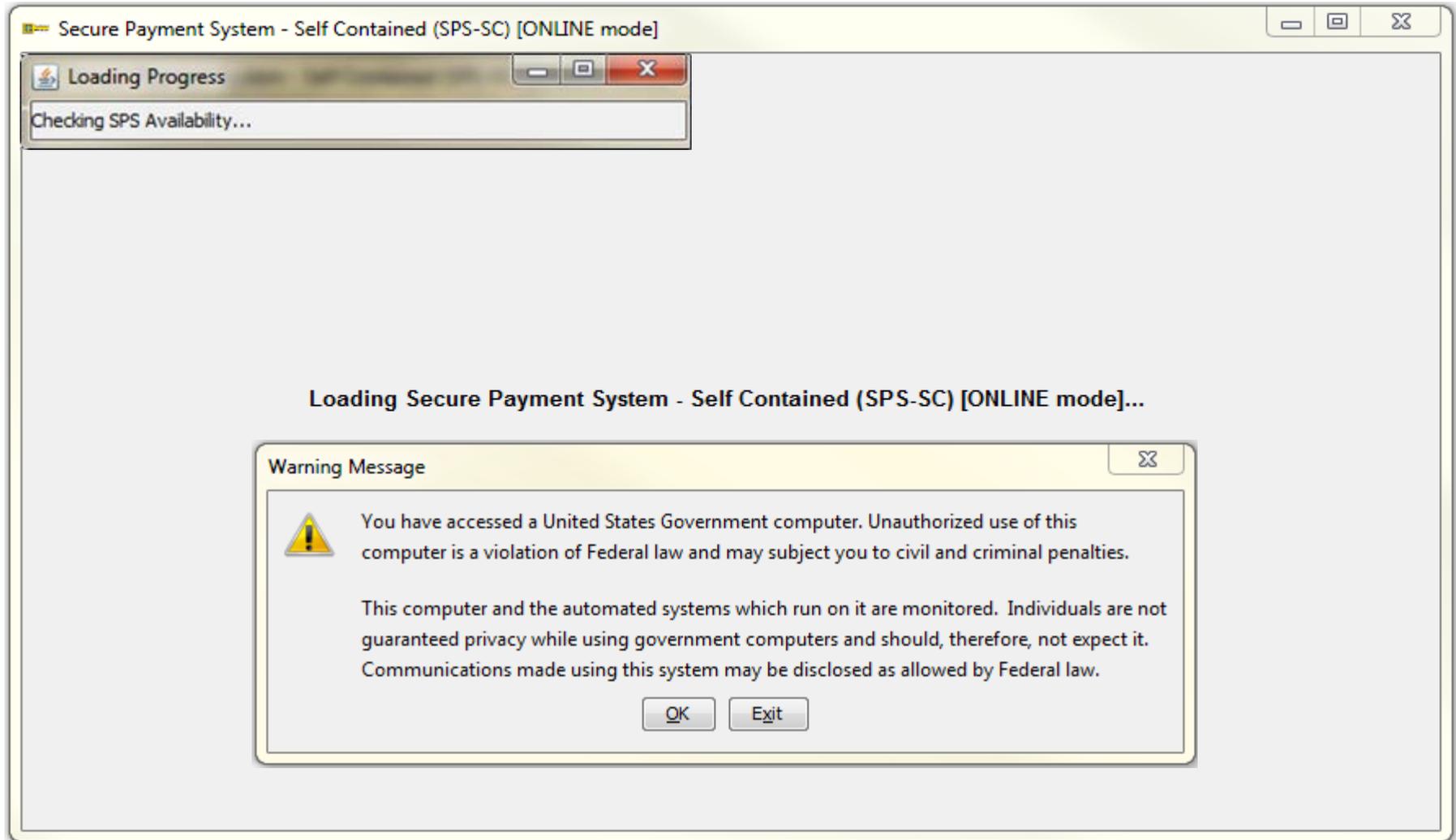
Note: **Red** elements denote specific data value required

- **Schedule Type = Summary Schedule**
- **Schedule Number = Agency Data**
- **ALC = Agency Data**
- **RFC = KFC**
- **Total Number of Payments = 1**
- **Payment Date (Authorization) = Next Business Day**
- **Payment Type = Miscellaneous (M)**
- **Payment Method = ACH**
- **Control Number = A111111**
- **Remarks Data = CO Signing Text**
- **Valid TAS/BETC & Amount (1) = Agency Data**

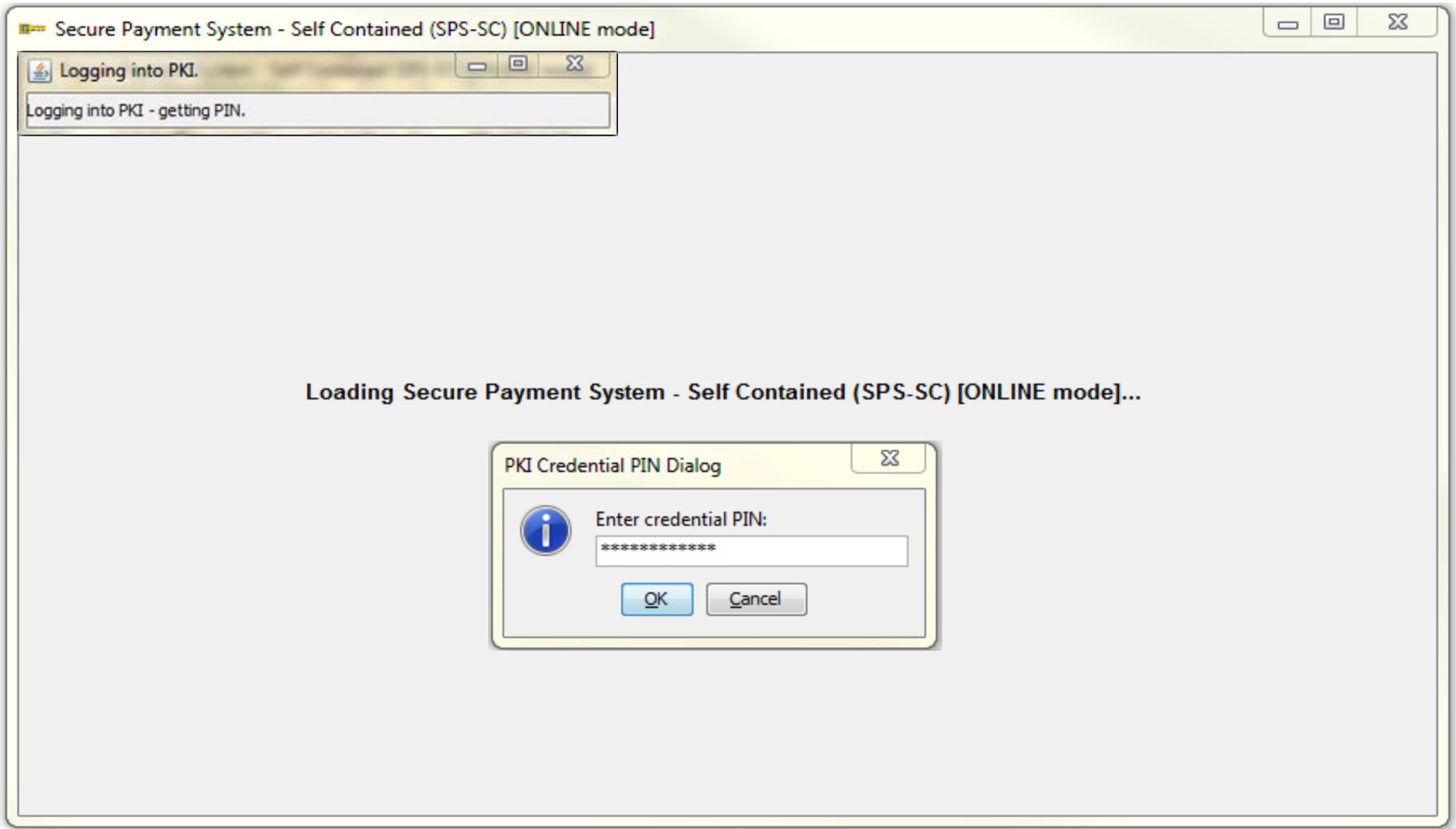
Basic Functionality and Process Flow



Login Screen



Login Screen – PIN Dialog



DEO Main Screen – 440 File Import

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

Version:RELQ18.4

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main 02/03/2015 14:46 EST

FPAID: SPS1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
0 schedules loaded.							

An orange arrow points from a callout box labeled "Import" to the 440 File Import icon in the toolbar.

440 File Import - Navigation

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GA
FPAID: S
Filter: E

Sch

0 schedules loaded.

Import

Look in: Desktop

Recent Items

Desktop

My Documents

Computer

Network

Libraries

Gary K. Ng

Computer

Network

Google Chrome

HP Photo Creations

Launch ITRA Self Contained

Launch SPS Self Contained [Offline]

Launch SPS Self Contained [Online]

Lotus Notes 7

000000ASAPSCH1-SPS1-99990055.txt

000000ASAPSCH2-SPS1-99990055.txt

CuteWriter.exe

garys_spsgwatester500codes.xls

Import_Errors_SPS_00140902010_20140610121433.pdf

JIRA

Multiple Launch SPS Self Contained

Notepad++

Printkey.exe

sched-99990055-000000CHKPMT94-20150203135642.440

sched-99990055-000000ACHPMT-76-20150203135704.440

sched-99990055-000SDP55512345-20150203135722.440

sched-99990055-0SUM9874392834-20150203135848.440

sched-99990055-0SUMSCH8675309-20150202130305.440

sched-99990055-SUM440IMPORT01-JS-08212014

SPS440FILE02022015.txt

File name: 000000ASAPSCH2-SPS1-99990055.txt

Files of type: All Files

Submit

Cancel

440 File Import – Reading Files

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action SPS

Version: RELQ18.4

User: GARY DEO NG (DEO)***LIVE*** Screen: Import 02/03/2015 14:54 EST

FPAID: SPS1 Sort: File Name

File Name	Import Status	Schedule Number	Schedule Type/Payment Type	Number of Payments
000000ASAPSCH2-SPS1-99990055.txt	Reading File			

Reading files...

Schedule Import – File Status

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action SPS

User: GARY DEO NG (DEO) ***LIVE*** FPAID: SPS1

Screen: Import

Version:RELQ18.4

02/03/2015 14:56 EST

Sort: File Name

File Name	Import Status	Schedule Number	Schedule Type/Payment Type	Number of Payments	Total Amount
000000ASAPSCH2-SPS1-99990055.txt	Successful Read	000000ASAPSCH2	Summary/Miscellaneous	1	\$75,000.00
sched-99990055-000000ASAPSCH2.txt	Failed Read	000000ASAPSCH1	Summary/Miscellaneous	1	\$3,400.00

Operation complete. 1 schedule read.

Failed Read schedules can not be imported into SPS. The issue must be resolved by your agency prior to importing the schedule again.

Schedule Import – Successful Import

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action SPS

Version: RELQ18.4

User: GARY DEO NG (DEO)***LIVE*** Screen: Import 02/03/2015 14:58 EST

FPAID: SPS1 Sort: File Name

File Name	Import Status	Schedule Number	Schedule Type/Payment Type	Number of Payments	Total Amount
000000ASAPSCH2-SPS1-99990055.txt	Successful Import	000000ASAPSCH2	Summary/Miscellaneous	1	\$75,000.00
sched-99990055-000000ASAPSCH2.txt	Failed Read	000000ASAPSCH1	Summary/Miscellaneous	1	\$3,400.00

Import Schedules Submitted to CO

Successful import of 440 schedule data. 1 schedule(s) were imported for CO approval.

OK

440 File Import – Submitted to CO

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

Version: RELQ18.4

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main 02/03/2015 15:00 EST

FPAID: SPS1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
000000ASAPSCH2	Summary Miscellaneous	99990055	Submitted to CO	02/03/2015	02/03/2015	1	\$75,000.00

1 schedule loaded.

CO Pending Certify

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

Version:RELQ18.4

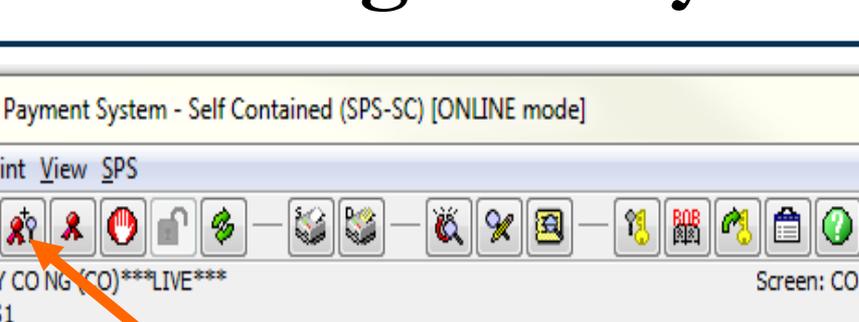
User: GARY CO NG (CO)***LIVE*** Screen: CO Main Screen 02/03/2015 14:24 EST

FPAID: SPS1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
000000ASAPSCH1	No	Summary Miscellaneous	99990055	Pending Certify	02/03/2015	02/03/2015	1	\$75,000.00

1 schedule loaded.



CO Certify with viewing

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO N (CO)***LIVE***
 FPAID: SPS1

Screen: Certify Schedule
 02/03/2015 14:28 EST

Version:RELQ18.4

Header Data Panel

Schedule Type Summary
 Schedule Number 00000ASAPSCH1
 ALC 9999005 - GWA Reporter
 RFC KFC
 Total Number of Payments 1
 Total Amount \$75,000.00

Agency Name DEPARTMENT OF PAYMENTS
 Agency Billing Address 1 MEGA MILLIONS LOTTERY
 Agency Billing Address 2 123 POWERBALL HIGHWAY
 Agency Billing Address 3 FT. KNOX, KY 90210
 Agency Phone 555-867-5309

LIVE

Schedule Details Panel

Payment Date (MM/DD/YYYY) 02/14/2015
 Payment Type Miscellaneous (M)
 Payment Method ACH
 Control Number A111111

Remarks Data Entry Panel

YOU ARE CERTIFYING THAT THE ASAP.GOV INCREASE AUTHORIZATIONS ARE APPROPRIATE AND ACCURATE; THIS TRANSACTION WILL NOT RESULT IN ANY PAYMENTS.

PLEASE VERIFY THE SUMMARY CERTIFICATION AMOUNT. THIS AMOUNT IS THE TOTAL OF ALL INCREASES CONTAINED IN THE ASAP.GOV SUMMARY CERTIFICATION.

THE TAS ON THIS SUMMARY CERTIFICATION WILL NOT BE REPORTED TO ANY SYSTEM. ASAP.GOV WILL REPORT THE TAS/BETC INFORMATION DEFINED ON THE INDIVIDUAL ACCOUNT AT THE TIME A PAYMENT IS REQUESTED.

Schedule Level TAS/BETC Amount Panel

#	SP	ATA	AID	TAS					BETC-TYPE	Amount
				BPOA	EPOA	A	MAIN	SUB		
1			020			X	0173	000	DISB-DEBIT	\$75,000.00

1 TAS/BETC Entries TAS/BETC Total: \$75,000.00

Viewing schedule 1 of 1

Certify Schedule

CO Certification Review

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO NG (CO)***LIVE***
 FPAID: SPS1

Screen: Certify Schedule
 02/03/2015 14:28 EST

Version:RELQ18.4

Header Data Panel

Schedule Type Summary
 Schedule Number 000000ASAPSCH1
 ALC 99990055 - GWA Report
 RFC KFC
 Total Number of Payments 1
 Total Amount \$75,000.00

Schedule Details Panel

Payment Date (MM/DD/YYYY) 02/14/2015
 Payment Type Miscellaneous (M)
 Payment Method ACH
 Control Number A111111

Remarks Data Entry Panel

YOU ARE CERTIFYING THAT THE ASAP.GOV INCREASE AUTHOR
 PLEASE VERIFY THE SUMMARY CERTIFICATION AMOUNT. THIS
 THE TAS ON THIS SUMMARY CERTIFICATION WILL NOT BE REP

Schedule Level TAS/BETC Amount Panel

TAS										
#	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	BETC-TYPE	Amount
1			020			X	0173	000	DISB-DEBIT	\$75,000.00

1 TAS/BETC Entries

1 TAS/BETC Entries

Schedule Summary Information

Secure Payment System Schedule Summary Information 02/03/2015 14:31 EST

Schedule Data Panel

Schedule Type/Payment Type Summary/Miscellaneous ALC 99990055
 Schedule Number 000000ASAPSCH1 FPAID SPS1
 Schedule Payment Count 1 Payment Date 02/14/2015
 Schedule Total Amount \$75,000.00 Payment Method ACH
 RFC KFC Control Number A111111

Schedule Level TAS/BETC Amount and Debit/Credit Totals Panel

TAS										
#	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	BETC-TYPE	Amount
1			020			X	0173	000	DISB-DEBIT	\$75,000.00

1 TAS/BETC Entries

TAS/BETC Total: \$75,000.00

TAS/BETC TYPE	Number	Amount
DEBIT	1	\$75,000.00
CREDIT	0	\$0.00
Total	1	\$75,000.00

Continue Certification Cancel Certification of this Schedule

LIVE

REQUESTED.

ending schedule 1 of 1

CO Certification Confirmation

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO NG (CO)***LIVE*** FPAID: SPS1 Screen: Certify Schedule Version:RELQ18.4 02/03/2015 14:28 EST

Header Data Panel

Schedule Type	Summary	Agency Name	DEPARTMENT OF PAYMENTS
Schedule Number	000000ASAPSCH1	Agency Billing Address 1	MEGA MILLIONS LOTTERY
ALC	99990055 - GWA Reporter	Agency Billing Address 2	123 POWERBALL HIGHWAY
RFC	KFC	Agency Billing Address 3	FT. KNOX, KY 90210
Total Number of Payments	1	Agency Phone	555-867-5309
Total Amount	\$75,000.00		

Schedule Details Panel

Payment Date (MM/DD/YYYY) 02/14/2015

Payment Type Miscellaneous (M)

Payment Method ACH

Control Number A111111

Remarks Data Entry Panel

YOU ARE CERTIFYING THAT THE ASAP.GOV INCREASE AUTI
PLEASE VERIFY THE SUMMARY CERTIFICATION AMOUNT.1
THE TAS ON THIS SUMMARY CERTIFICATION WILL NOT BE

Schedule Level TAS/BETC Amount Panel

#	SP	ATA	AID	BPOA	EPOA	TAS				
1			020			X	0173	000	DISB-DEBIT	\$75,000.00

1 TAS/BETC Entries TAS/BETC Total: \$75,000.00

Viewing schedule 1 of 1

Schedule Certification Confirmation - Viewing

 You are about to certify schedule number 000000ASAPSCH1. Pursuant to authority vested in me, I certify that the items listed herein are correct and proper for payment from the Treasury Account Symbol/Business Event Type Code(s) (TAS/BETCs), when applicable, designated hereon or in supporting vouchers.

OK Cancel

CO Schedule Certified

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO NG (CO)***LIVE*** FPAID: SPS1 Screen: Certify Schedule Version:RELQ18.4 02/03/2015 14:28 EST

Header Data Panel

Schedule Type Summary Agency Name DEPARTMENT OF PAYMENTS ***LIVE***

Schedule Number 000000ASAPSCH1 Agency Billing Address 1 MEGA MILLIONS LOTTERY

ALC 99990055 - GWA Reporter Agency Billing Address 2 123 POWERBALL HIGHWAY

RFC KFC Agency Billing Address 3 FT. KNOX, KY 90210

Total Number of Payments 1 Agency Phone 555-867-5309

Total Amount \$75,000.00

Schedule Details Panel

Payment Date (MM/DD/YYYY) 02/14/2015

Payment Type Miscellaneous (M)

Payment Method ACH

Control Number A111111

Remarks Data Entry Panel

YOU ARE CERTIFYING THAT THE ASAP.GOV INCREASE AUTH

PLEASE VERIFY THE SUMMARY CERTIFICATION AMOUNT. TH

THE TAS ON THIS SUMMARY CERTIFICATION WILL NOT BE R

Schedule Level TAS/BETC Amount Panel

TAS										
#	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	BETC-TYPE	Amount
1			020			X	0173	000	DISB-DEBIT	\$75,000.00

1 TAS/BETC Entries TAS/BETC Total: \$75,000.00

Viewing schedule 1 of 1

Schedule Certification Status Information

 Certification status message

Certification of schedule number 000000ASAPSCH1 is successful.

CO Main Screen – View Extracted Button

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO NG (CO)***LIVE*** Screen: CO Main Screen Version:RELQ18.4
FPAID: SPS1 02/03/2015 14:39 EST
Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	-------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

View Extracted Schedules

CO View Extracted Schedules - Success

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action SPS

Version:RELQ18.4

User: GARY CO NG (CO)***LIVE*** Screen: View Extracted Schedules 02/03/2015 14:41 EST

FPAID: SPS1

Filter: Extracted and Auto-Extracted Schedules for 02/03/2015 Sort: Stream Disposition, Print Disposition, Extract Disposition, Schedule Number

Schedule Number	Pseudo-...	Type/Sub-type	Destination...	Office Number (ALC)	Print Dispo...	Stream Disposition	Extract ...	St...	State Date	Print ... Number	Stream Seque... Number	Extract Num...	Date Created Last Edited	Number of Payments	Total Amo...
000000ASAPSCH1	No	Summary Miscellaneous	KFC	99990055	N/A	SUCCESS	N/A	Au...	02/03/2015	-----	6151	-----	02/03/2015	1	\$75,000.00

1 schedule loaded.

DEO Main Screen

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

Create Schedule Selection List

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

Schedule Type Selection Input

Schedule Type* (Select Schedule Type) [?]

ALC* (Select ALC)

Payment Type (Select Payment Type)

Standard Entry Class Code (SEC) (Select SEC)

Continue Cancel

Create Schedule Selection List - Summary

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	--------------------------	--------------------	--------------

0 schedules loaded.

Schedule Type Selection Input

Schedule Type* (Select Schedule Type) ▾
(Select Schedule Type)
ALC* (Se Regular Check
Manual Check
ACH
Payment Type ACH Prenote
Summary
Summary Prenote
Standard Entry Class Co Same Day Pay

Continue Cancel

Create Schedule Selection List – Summary, ALC

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

Schedule Type Selection Input

Schedule Type* Summary

ALC* (Select ALC)
99990055 - GWA Reporter

Payment Type (Select Payment Type)

Standard Entry Class Code (SEC) (Select SEC)

Continue Cancel

Create ASAP Summary Schedule

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print Manage SPS

User: GARY DEO NG (DEO)***LIVE*** FPAID: SPS1 Screen: Create Summary Schedule Version:RELQ18.4 02/03/2015 14:13 EST

Header Data Panel

Schedule Type: **Summary**

Schedule Number*: 000000ASAPSCH1

ALC*: 99990055 - GWA Reporter

RFC*: **KFC**

Total Number of Payments*: **1**

Total Amount: \$75,000.00

Agency Name: DEPARTMENT OF PAYMENTS
 Agency Billing Address 1: MEGA MILLIONS LOTTERY
 Agency Billing Address 2: 123 POWERBALL HIGHWAY
 Agency Billing Address 3: FT. KNOX, KY 90210
 Agency Phone: 555-867-5309

Schedule Details Panel

Payment Date (MM/DD/YYYY)*: **02/14/2015**

Payment Type*: **Miscellaneous (M)**

Payment Method*: **ACH**

Control Number*: **A111111**

Remarks Data Entry Panel

YOU ARE CERTIFYING THAT THE ASAP.GOV INCREASE AUTHORIZATIONS ARE APPROPRIATE AND ACCURATE; THIS TRANSACTION WILL NOT RESULT IN ANY PAYMENTS.
 PLEASE VERIFY THE SUMMARY CERTIFICATION AMOUNT. THIS AMOUNT IS THE TOTAL OF ALL INCREASES CONTAINED IN THE ASAP.GOV SUMMARY CERTIFICATION.
 THE TAS ON THIS SUMMARY CERTIFICATION WILL NOT BE REPORTED TO ANY SYSTEM. ASAP.GOV WILL REPORT THE TAS/BETC INFORMATION DEFINED ON THE INDIVIDUAL ACCOUNT AT THE TIME A PAYMENT IS REQUESTED.

Schedule Level TAS/BETC Amount Panel

#	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	BETC-TYPE	Amount*
1			020			X	0173	000	DISB-DEBIT	\$75,000.00

1 TAS/BETC Entries TAS/BETC Total: \$75,000.00

Delete TAS/BETC(s)

TAS/BETC Entry/Selection Panel

Use to filter favorites list or directly add a TAS/BETC to the TAS/BETC Amount Panel

Add Entered TAS/BETC

Filtered Favorite TAS/BETCs List

SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	BETC-TYPE
		020			X	0173	000	DISB-DEBIT
		069	2013	2014		0650	000	DISB-DEBIT

DEO - Submit to CO

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print Manage SPS

User: GARY DEO NG (10)***LIVE***
 FPAID: SPS1
 Screen: Create Summary Schedule
 Version:RELQ18.4
 02/03/2015 14:13 EST

Header Data Panel

Schedule Type Summary

Schedule Number* 000000ASAPSCH1

ALC* 999900 - GWA Reporter

RFC* KFC

Total Number of Payments* 1

Total Amount \$75,000.00

Agency Name DEPARTMENT OF PAYMENTS
 Agency Billing Address 1 MEGA MILLIONS LOTTERY
 Agency Billing Address 2 123 POWERBALL HIGHWAY
 Agency Billing Address 3 FT. KNOX, KY 90210
 Agency Phone 555-867-5309

Schedule Details Panel

Payment Date (MM/DD/YYYY)* 02/14/2015

Payment Type* Miscellaneous (M)

Payment Method* ACH

Control Number* A111111

Remarks Data Entry Panel

YOU ARE CERTIFYING THAT THE ASAP.GOV INCREASE AUTHORIZATIONS ARE APPROPRIATE AND ACCURATE: THIS TRANSACTION WILL NOT RESULT IN ANY PAYMENTS.
 PLEASE VERIFY THE SUMMARY CERTIFICATION AMOUNT. THIS AMOUNT IS THE TOTAL OF A
 THE TAS ON THIS SUMMARY CERTIFICATION WILL NOT BE REPORTED TO ANY SYSTEM. AS

Schedule Level TAS/BETC Amount Panel

TAS						
#	SP	ATA	AID	BPOA	EPOA	A
1			020			X

1 TAS/BETC Entries

TAS/BETC Total: \$75,000.00

TAS/BETC Entry/Selection Panel

TAS								BETC - TYPE*
SP	ATA	AID*	BPOA	EPOA	A	MAIN*	SUB*	(Select BETC-TYPE)
		020			X	0173	000	DISB-DEBIT
		069	2013	2014		0650	000	DISB-DEBIT

Use to filter favorites list or directly add a TAS/BETC to the TAS/BETC Amount Panel

Add Entered TAS/BETC

SPS Response Message

Schedule submitted to CO.

OK

Submit to CO

DEO - Submitted to CO

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/03/2015 14:20 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
000000ASAPSCH1	Summary Miscellaneous	99990055	Submitted to CO	02/03/2015	02/03/2015	1	\$75,000.00

1 schedule loaded.

DEO Main Screen - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

Create Schedule Selection List - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version: RELQ18.4 02/02/2015 11:30 EST

FPAID: SPS1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	--------------------------	--------------------	--------------

0 schedules loaded.

Schedule Type Selection Input

Schedule Type* (Select Schedule Type)

ALC* (Select ALC)

Payment Type (Select Payment Type)

Standard Entry Class Code (SEC) (Select SEC)

Continue Cancel

Create Schedule Selection List - Summary

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

Schedule Type Selection Input

Schedule Type* (Select Schedule Type) ▾

ALC* (Select ALC)

Payment Type

Standard Entry Class Code

- (Select Schedule Type)
- Regular Check
- Manual Check
- ACH
- ACH Prenote
- Summary**
- Summary Prenote
- Same Day Pay

Continue Cancel

Create Schedule Selection List – Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main Version:RELQ18.4
FPAID: SPS1 02/02/2015 11:30 EST
Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
-----------------	---------------	-----	-------	------------	-----------------------------	-----------------------	--------------

0 schedules loaded.

Schedule Type Selection Input

Schedule Type* Summary

ALC* (Select ALC)
(Select ALC)
99990011 - Non-GWA Reporter
99990055 - GWA Reporter

Standard Entry Class Code (SEC) (Select SEC)

Continue Cancel

Create ASAP Summary Schedule - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print Configure SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Create Summary Schedule 03/12/2015 10:44 EDT

FPAID: SPS1

Schedule Type: Summary
Total Amount: \$34,000.00
Destination RFC*: KFC
Office Number (ALC)*: 99990011 - Non-GWA Reporter
Schedule Number*: 00000ASAPLGCY1
Total Number of Payments: 1

Agency Name: DEPARTMENT OF LEG...
Agency Billing Address 1: NON-GWA SCREENS
Agency Billing Address 2: 999 OLD SCREEN ROADWAY
Agency Billing Address 3: LEAVENWORTH, KS 34567
Agency Phone Number: 555-123-4567

LIVE

Schedule Details

Payment Date (MM/DD/YYYY)*: 03/13/2015
Summary Type Codes*: Miscellaneous (M)
Sub-Type Codes*: EFT (E)
Control Number*: A111111

Mixed Schedule Totals

Total Number of Checks:
Total Dollar Amount of Checks:
Total Number of EFTs:
Total Dollar Amount of EFTs:

Treasury Account Symbol (1-10)	Amount (1-10)	Remark (1-7)
20X0123	\$34,000.00	

Add Delete 1 Edit 2 Update

Symbol* Amount*

Add Delete 3 Edit 4 Update

Schedule Remarks

DEO - Submit to CO - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print Configure SPS

User: GARY DEO NG (DEO)***LIVE*** Screen: Create Summary Schedule Version:RELQ18.4
FPAID: SPS1 03/12/2015 10:44 EDT

Schedule Type Summary Agency Name DEPARTMENT OF LEG... ***LIVE***
Total Amount \$34,000.00 Agency Billing Address 1 NON-GWA SCREENS
Destination RFC* KFC Agency Billing Address 2 999 OLD SCREEN ROADWAY
Office Number (ALC)* 99990011 - Non-GWA Reporter Agency Billing Address 3 LEAVENWORTH, KS 34567
Schedule Number* 00000ASAPLGCY1 Agency Phone Number 555-123-4567
Total Number of Payments* 1

Submit to CO

Schedule Details Mixed Schedule Totals

Payment Date (MM/DD/YYYY)* 03/13/2015
Summary Type Codes* Miscellaneous (M)
Sub-Type Codes* EFT (E)
Control Number* A111111

Treasury Account Symbol (1-10)	Amount (1)
20X0123	\$34,000.00

SPS Response Message

Schedule submitted to CO.

OK

Add Delete 1 Edit 2 Update Add Delete 3 Edit 4 Update

Symbol* Amount* Schedule Remarks

DEO - Submitted to CO - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Schedules Status Change View Print Manage Export SPS

Version:RELQ18.4

User: GARY DEO NG (DEO)***LIVE*** Screen: Deo Main 03/12/2015 11:17 EDT

FPAID: SPS1

Filter: Editable, DEO Locked, Submitted to CO, CO Locked, Reject Sort: Schedule State, Schedule Number

Schedule Number	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
000000ASAPSCH2	Summary Miscellaneous	99990055	Submitted to CO	02/03/2015	02/03/2015	1	\$75,000.00
000000ASAPLGCY1	Summary Miscellaneous	99990011	Submitted to CO	03/12/2015	03/12/2015	1	\$34,000.00

2 schedules loaded.

CO Pending Certify - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

Version:RELQ18.4

User: GARY CO NG (CO)***LIVE*** Screen: CO Main Screen 03/12/2015 12:12 EDT

FPAID: SPS1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo Live	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
000000ASAPSCH2	No	Summary Miscellaneous	99990055	Pending Certify	02/03/2015	02/03/2015	1	\$75,000.00
000000ASAPLGCY1	No	Summary Miscellaneous	99990011	Pending Certify	03/12/2015	03/12/2015	1	\$34,000.00

2 schedules loaded.

Certify with Viewing

CO Certify with viewing - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

Version: RELQ18.4

User: GARY CO NG (CO) ***IVE*** Screen: Certify Schedule 03/12/2015 12:16 EDT

FPAID: SPS1

Schedule Type Summary

Total Amount \$34,000.00

Destination RFC KFC

Office Number (ALC) 99990011 - Non-GWA Reporter

Schedule Number 00000ASAPLGCY1

Total Number of Payments 1

Agency Name DEPARTMENT OF LEG...

Agency Billing Address 1 NON-GWA SCREENS

Agency Billing Address 2 999 OLD SCREEN ROADWAY

Agency Billing Address 3 LEAVENWORTH, KS 34567

Agency Phone Number 555-123-4567

Certify Schedule

Schedule Details

Payment Date (MM/DD/YYYY) 03/13/2015

Summary Type Codes Miscellaneous (M)

Sub-Type Codes EFT (E)

Control Number A111111

Mixed Schedule Totals

Total Number of Checks

Total Dollar Amount of Checks

Total Number of EFTs

Total Dollar Amount of EFTs

Treasury Account Symbol (1-10)	Amount (1-10)
20X0123	\$34,000.00

Add Delete 1 Edit 2 Update

Symbol Amount

Remark (1-7)

Add Delete 3 Edit 4 Update

Schedule Remarks

CO Comments

Viewing schedule 1 of 1

CO Certification Confirmation - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO NG (CO)***LIVE*** FPAID: SPS1

Screen: Certify Schedule

Version:RELQ18.4

03/12/2015 12:16 EDT

Schedule Type	Summary	Agency Name	DEPARTMENT OF LEG...
Total Amount	\$34,000.00	Agency Billing Address 1	NON-GWA SCREENS
Destination RFC	KFC	Agency Billing Address 2	999 OLD SCREEN ROADWAY
Office Number (ALC)	999900		
Schedule Number	00000A		
Total Number of Payments	1		

Schedule Certification Confirmation - Viewing

? You are about to certify schedule number 00000ASAPLGCY1. Pursuant to authority vested in me, I certify that the items listed herein are correct and proper for payment from the Treasury Account Symbol/Business Event Type Code(s) (TAS/BETCs), when applicable, designated hereon or in supporting vouchers.

OK Cancel

Add Delete 1 Edit 2 Update

Add Delete 3 Edit 4 Update

Symbol Amount Schedule Remarks

CO Comments

Viewing schedule 1 of 1

CO Schedule Certified - Legacy

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

User: GARY CO NG (CO)***LIVE*** FPAID: SPS1

Screen: Certify Schedule

Version:RELQ18.4

03/12/2015 12:16 EDT

Schedule Type	Summary	Agency Name	DEPARTMENT OF LEG...
Total Amount	\$34,000.00	Agency Billing Address 1	NON-GWA SCREENS
Destination RFC	KFC	Agency Billing Address 2	999 OLD SCREEN ROADWAY
Office Number (ALC)	99990011 - Non-GWA Reporter	Agency Billing Address 3	LEAVENWORTH, KS 34567
Schedule Number	00000ASAPLGCY1	Agency Phone Number	555-123-4567
Total Number of Payments	1		

Schedule Details

Payment Date (

Summary Type (

Sub-Type Codes

Control Number

Trea

20X01

Add Delete 1 Edit 2 Update

Add Delete 3 Edit 4 Update

Symbol Amount Schedule Remarks

CO Comments

Viewing schedule 1 of 1

Schedule Certification Status Information

Information

Certification status message

Certification of schedule number 00000ASAPLGCY1 is successful.

OK

CO Main Screen – View Extracted Button

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action Print View SPS

Version:RELQ18.4

User: GARY CO NG (CO)***LIVE*** Screen: CO Main Screen 03/12/2015 12:24 EDT

FPAID: SPS1

Filter: Editable, DEO Locked, Pending Certify, CO Locked, Reject, Certified Sort: Schedule State, Schedule Number

Schedule Number	Pseudo-Live	Type/Sub-type	ALC	State	State Date	Date Created Last Edited	Number of Payments	Total Amount
000000ASAPSCH2	No	Summary Miscellaneous	99990055	Pending Certify	02/03/2015	02/03/2015	1	\$75,000.00

1 schedule loaded.

View Extracted Schedules

View Extracted Schedules - Success

Secure Payment System - Self Contained (SPS-SC) [ONLINE mode]

Action SPS

Version:RELQ18.4

User: GARY CO NG (CO)***LIVE*** Screen: View Extracted Schedules 03/12/2015 12:43 EDT

FPAID: SPS1

Filter: Extracted and Auto-Extracted Schedules for 03/12/2015 Sort: Stream Disposition, Print Disposition, Extract Disposition, Schedule Number

Schedule Number	Type/Sub-type	Destination ...	Office Number (ALC)	Stream Disposition	State	State Date	Stream Sequence Number	Date Created Last Edited	Number of Payments	Total Amount
00000ASAPLGCY1	Summary Miscellaneous	KFC	99990011	SUCCESS	Auto Extracted	03/12/2015	6234	03/12/2015	1	\$34,000.00

1 schedule loaded.

Additional Training

➤ **Webinars** (all times Eastern):

- ~~Feb 18th 10:00 AM - 12:00 PM~~
- ~~March 18th 1:00 PM - 3:00 PM~~
- April 15th 10:00 AM - 12:00 PM
- May 20th 1:00 PM - 3:00 PM
- June 17th 10:00 AM - 12:00 PM
- July 8th 1:00 PM - 3:00 PM

http://www.fiscal.treasury.gov/fstraining/training/fs_sps_cert_webinar.htm

➤ **Lecture/Demo Live Sessions:**

- Washington, DC May 13th
- Denver, Colorado June 10th

Website Information

- The Website for SPS is:

<http://www.fms.treas.gov/sps>

- The Website for ASAP is:

http://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap_home.htm

Contact Information



SPS Help Desk

816-414-2340

KFC.SPS.Help.Desk@fiscal.treasury.gov

Mailing Address:

Bureau of the Fiscal Service

Attention: SPS

4241 NE 34th Street

Kansas City, MO 64117

Gary Ng

Information Technology Specialist

202-345-3714

Gary.Ng@fiscal.treasury.gov

Chris Garrett

Information Technology Specialist

202-345-3497

Chris.Garrett@fiscal.treasury.gov

ASAP Agency Outreach and Education

Bi-monthly Newsletters

ASAP/SPS Onsite Training

- Washington DC – May 13, 2015
- Denver, CO - June 10, 2015

Fiscal Service Payment Initiatives for Federal – April 7 & 8, 2015

Financial Management Conference – Washington DC

- August 17-19, 2015

ASAP Federal Agency Users Group Meeting – Washington DC

- July Timeframe

Periodic Broadcast Messages on opening screen of ASAP.gov

Updates provided on ASAP website:

http://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap_home.htm

Agency-specific training (upon request)

ASAP General Support & Contact Information

ASAP System Hours of Operations:

Inquiries: 8:00am – 11:59 pm ET Monday-Friday (excluding Federal holidays)

Entering Accounts/Authorizations:

Online: 8:00am – 9:00pm ET Monday – Friday

Batch: 24 hours a day

Payments:

Fedwire Payments (same day) 8:00am - 5:45pm ET

ACH Payments (next day) 8:00am - 11:59pm ET

Important Telephone Numbers:

ASAP Help Desk: (1-855) 868-0151 (Option 2, Option 3)

Hours: 6:30 am – 5:30 pm CST

KFC ASAP email: kfc.asap@fms.treas.gov

ASAP Contact Information

Mailing Address: Bureau of Fiscal Service
PO Box 12599-0599
Kansas City, MO 64116-0599

Street Address: Bureau of Fiscal Service
4241 NE 34th St
Kansas City, MO 64117

Website Address:

ASAP Application: www.asap.gov

ASAP General Information and Program Updates:

http://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap_home.htm

ASAP Frequently Asked Questions

- **Can a ASAP CO be a SPS DEO?**
 - No, due to separation of duties this would create a conflict
- **Can a ASAP AEC be a SPS CO?**
 - No, due to separation of duties this would create a conflict
- **Can a ASAP AEC be a SPS DEO?**
 - Yes
- **Can a ASAP CO be a SPS CO?**
 - Yes
- **Will Federal Agencies test the new release?**
 - ASAP, SPS and Federal Reserve Bank development and testing teams will test the release
- **When would manual entry of the Summary Schedule into SPS be required?**
 - Federal Agencies which are not CARS/GWA Reporters for the SPS system will be required to manually enter the Summary Schedule information into SPS

ASAP and SPS Certification Process

Questions