The Federal Budget Process: Cradle to Grave

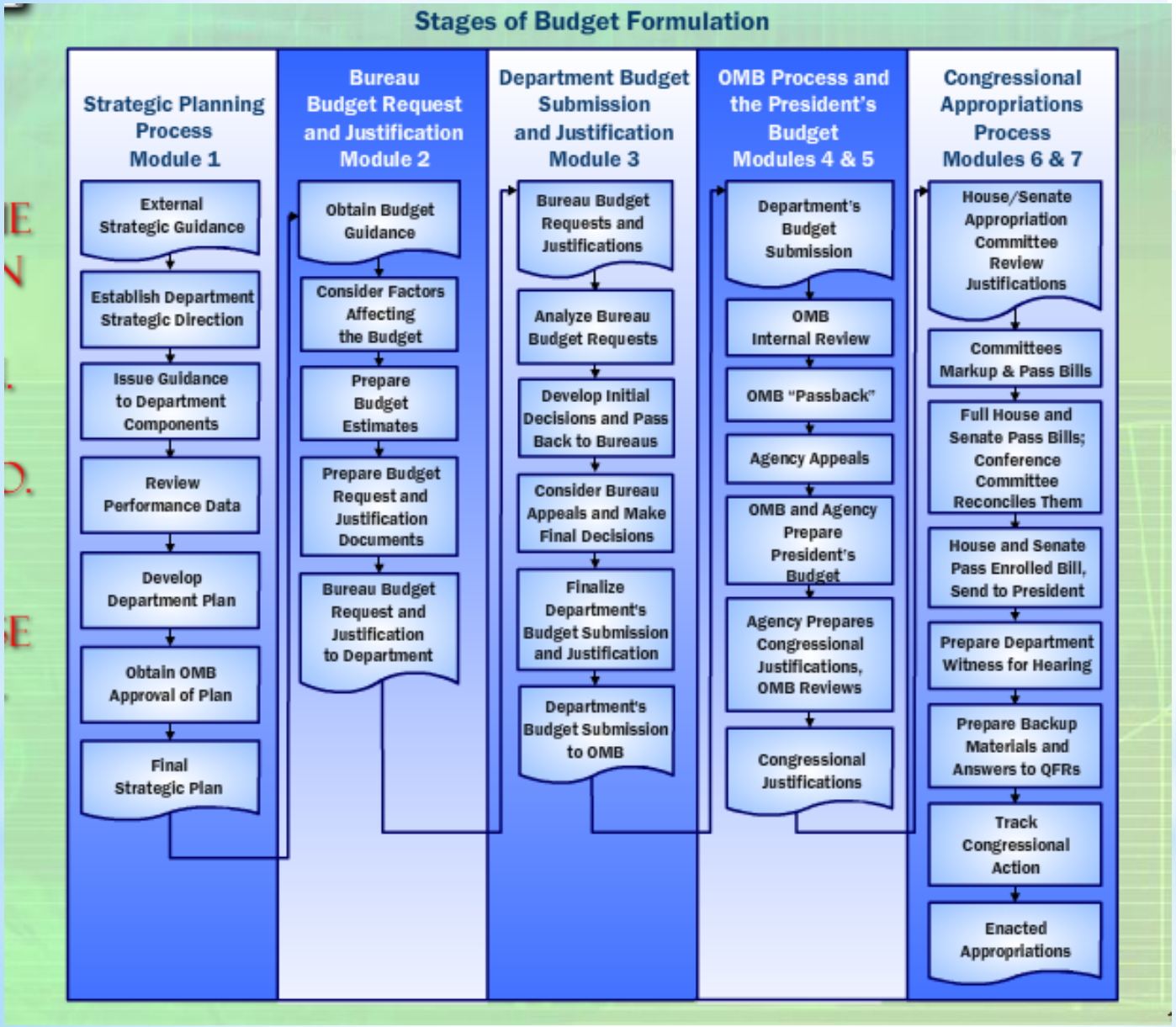
24th Annual Government Financial Management Conference August 11-13, 2014

Michele Johnson, Shelly McAllister, and Dave Rowe

The Federal Budget Process: Cradle to Grave

aka:

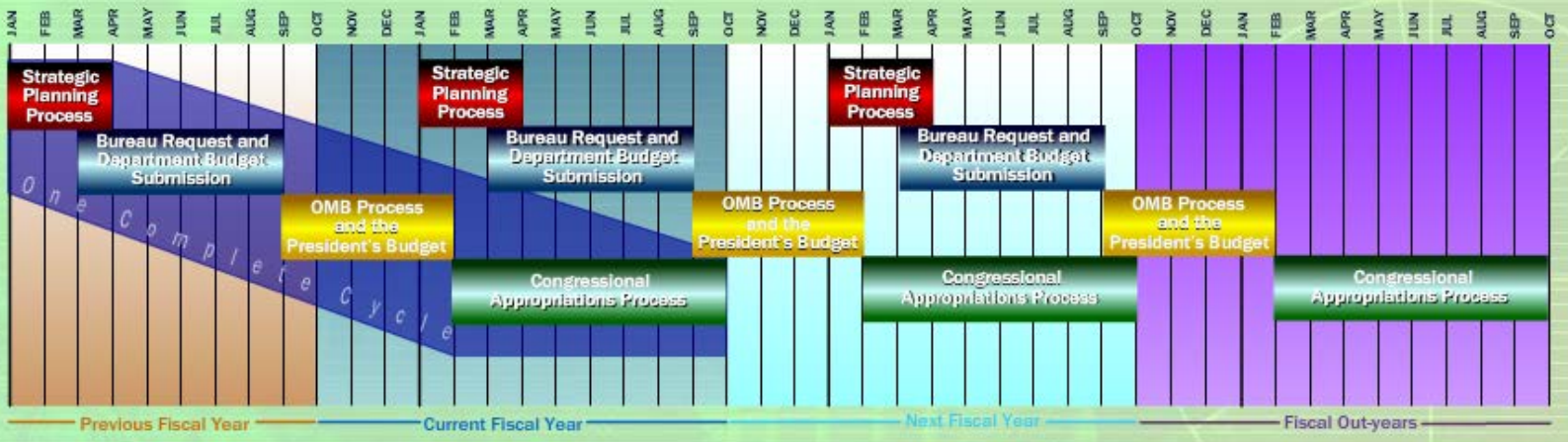
- What's on the Other Side of the Wall?
- Where Have $$ Been? And Where are They Going?


Stages of Budget Formulation
Strategic Planning Process Module 1
External Strategic Guidance
Establish Department Strategic Direction
Issue Guidance to Department Components
Review Performance Data
Develop Department Plan
Obtain OMB Approval of Plan
Final Strategic Plan
Bureau Budget Request and Justification Module 2
Obtain Budget Guidance
Consider Factors Affecting the Budget
Prepare Budget Estimates
Prepare Budget Request and Justification Documents
Bureau Budget Request and Justification to Department
Department Budget Submission and Justification Module 3
Bureau Budget Requests and Justifications
Analyze Bureau Budget Requests
Develop Initial Decisions and Pass Back to Bureaus
Consider Bureau Appeals and Make Final Decisions
Finalize Department's Budget Submission and Justification
Department's Budget Submission to OMB
OMB Process and the President's Budget Modules 4 & 5
Department's Budget Submission
OMB Internal Review
OMB "Passback"
Agency Appeals
OMB and Agency Prepare President's Budget
Agency Prepares Congressional Justifications, OMB Reviews
Congressional Justifications
Congressional Appropriations Process Modules 6 & 7
House/Senate Appropriation Committee Review Justifications
Committees Markup & Pass Bills
Full House and Senate Pass Bills; Conference Committee Reconciles Them
House and Senate Pass Enrolled Bill, Send to President
Prepare Department Witness for Hearing
Prepare Backup Materials and Answers to QFRs
Track Congressional Action
Enacted Appropriations

MAJOR STEPS IN BUDGET FORMULATION

PAUSE PLAY PREV NEXT click next to continue

- Begins with a process of establishing agency strategic direction which guides budget formulation
- Involves a review and decision-making process at four levels: the bureaus, the departments, the President (OMB) and the Congress
- At each stage there are processes for setting priorities and making tradeoffs
- Each stage ends with a product — a budget request or an enacted appropriation providing funding for agency programs and activities



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

THE DEPUTY DIRECTOR

May 5, 2014

M-14-07

MEMORANDUM FOR THE HEADS OF DEPARTMENTS AND AGENCIES

FROM: Brian C. Deese BCD
Deputy Director

SUBJECT: Fiscal Year 2016 Budget Guidance

The enactment of the Bipartisan Budget Act of 2013 (BBA) and the Consolidated Appropriations Act of 2014 were important first steps toward returning Washington to regular order and supporting growth, opportunity and national security.

To help encourage further progress, the fiscal year (FY) 2015 President's Budget adhered to the spending levels agreed to in the BBA in 2015, and proposed difficult cuts and reforms to make room for investments in priority areas such as research, clean energy, education, and ending homelessness. But even with those tough cuts and reforms, the discretionary levels set by the BBA are not sufficient – both in 2015 and beyond – to accelerate economic growth, expand opportunity for all hard-working Americans, and ensure our national security.

For this reason, in 2015, the Budget included a separate, fully paid-for $56 billion Opportunity, Growth, and Security Initiative – split evenly between defense and non-defense funding – that shows how additional discretionary investments can spur economic progress and strengthen our national security. After 2015, the Budget proposed a long-term discretionary path that will allow us to sufficiently and smartly invest in critical priorities such as education, innovation, infrastructure and security, with a focus on long-term savings rather than short

July 18, 2014

M-14-11

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

FROM: Brian C. Deese
Acting Director
Office of Management and Budget

Dr. John P. Holdren
Director
Office of Science and Technology Policy

SUBJECT: Science and Technology Priorities for the FY 2016 Budget

Scientific discovery, technological breakthroughs, and innovation are the primary engines for expanding the frontiers of human knowledge and are vital for responding to the challenges and opportunities of the 21st century. The Nation depends on science, technology, and innovation to promote sustainable economic growth and job creation, maintain a safe and sufficient food supply, improve the health of all Americans, move us toward a clean energy future, address global climate change, manage competing demands on environmental resources, and ensure the security of the Nation.

Federal government funding for research and development (R&D) is essential to address societal needs in areas in which the private sector does not have sufficient economic incentive to make the required investments. Key among these is the fundamental, curiosity-driven inquiry that has been a hallmark of the American research enterprise and a powerful driver of unexpected, new technology.

This memorandum outlines the Administration's multi-agency science and technology priorities for formulating FY 2016 Budget submissions to the Office of Management and Budget (OMB). The priorities covered in this memo require investments in R&D; support for activities, such as science, technology, engineering, and mathematics (STEM) education, technology transfer, R&D facilities, and scientific data collection and management, that enable a robust science and technology

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

July 18, 2014

M-14-12

MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

FROM: Brian C. Deese
Acting Director

SUBJECT: Management Agenda Priorities for the FY 2016 Budget

Background

Following up from the discussion of the President's Management Agenda included in M-14-07 (Fiscal Year 2016 Budget Guidance), below is additional guidance and information requests on select Management Agenda CAP goals. For each selected goal, we have identified targeted areas for additional information that agencies should address in their budget submissions. We have also included requests for two other management priorities: suitability and security and infrastructure permitting.

OMB plans to take this information into account as it reviews agency submissions for FY 2016.

The President's Management Agenda

The President's Management Agenda seeks to improve the way that Government works and delivers for citizens. It is guided by four pillars: efficiency, effectiveness, economic growth, and people and culture. The Management Agenda is being executed through eight distinct Management Cross-Agency-Priority Goals that fall under these four pillars. A full description of these goals can be found in Appendix B. All agencies are welcome to provide information on each goal listed below; however, agencies are only required to provide information where the request applies to all agencies, or where the agency is explicitly listed.[1]

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THE BUDGET

- President's Message
- Mid-Session Review
- The Budget
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- Analytical Perspectives
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- Supplemental Materials
- Appendix
- OMB Contributors to the Budget
- Supplementals, Amendments, and Releases
- Fact Sheets
- Past Budgets

The President's Budget for Fiscal Year 2015

Opportunity for All: The President's Fiscal Year 2015 Budget

A Roadmap for Growth, Opportunity, and Fiscal Responsibility: The President's Budget provides a roadmap for accelerating economic growth, expanding opportunity for all Americans, and ensuring fiscal responsibility. It invests in infrastructure, job training, preschool, and pro-work tax cuts, while reducing deficits through health, tax, and immigration reform.

Builds on Bipartisan Progre
the choices the President wo
potential with a fully paid for
priorities.

WHAT THE PRESIDENT'S BU

- **Stronger Growth and Jo**
  - Advanced manufac
    including a nationa
  - Research and inno

Office of Budget

U.S Department of Commerce Home Page

Office of Budget Home

DOC Budget Submissions, Performance and Strategic Plans

Budget Handbook

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Comments

Welcome to the U.S. Department of Commerce Office of Budget Web Site

New

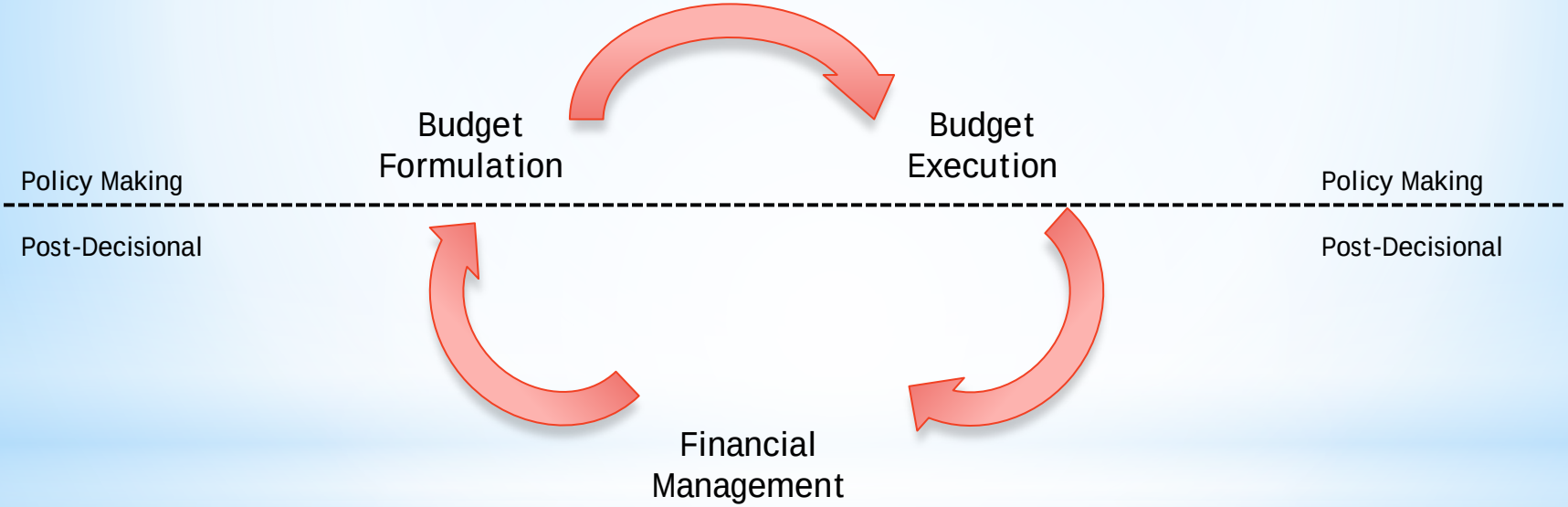
- Press Release, March 4, 2014 - SECRETARY Penny Pritzker Announces Fiscal Year 2015 Budget Request
- Discretionary 2015 Budget Summary Department of Commerce
- FY 2015 Budget in Brief Entire Document
- FY 2015 Congressional Budget Justification

Key budget documents

- FY 2014 Budget in Brief Entire Document
- FY 2014 Congressional Budget Justification
- FY 2013 Congressional Budget Justification
- Press Release, February 13, 2012 - SECRETARY Bryson Announces Fiscal Year 2013 Budget Request
- Commerce FY 2011 - FY 2016 Strategic Plan (PDF) (updated February 13, 2012)
- Commerce FY 2012 Citizens Report
- Program Inventory

Budget Formulation, Execution and Financial Management – A Complete Cycle

Policy Making: Resource Allocation



Post-decisional: Accounting, Control, Reporting

Data from BFELoB

Budget Formulation, Execution and Financial Management – Components

Policy Making ⟶ Decisional

Budget Formulation

- Agency Budget Requests
- President's Budget Request
- Legislative Action (Appropriations)

Budget Execution

- Apportionments*
- Allotments, Suballot., & Allowances*
- Commitments*; Obligations*
- Reprogramming*
- Funds Control*

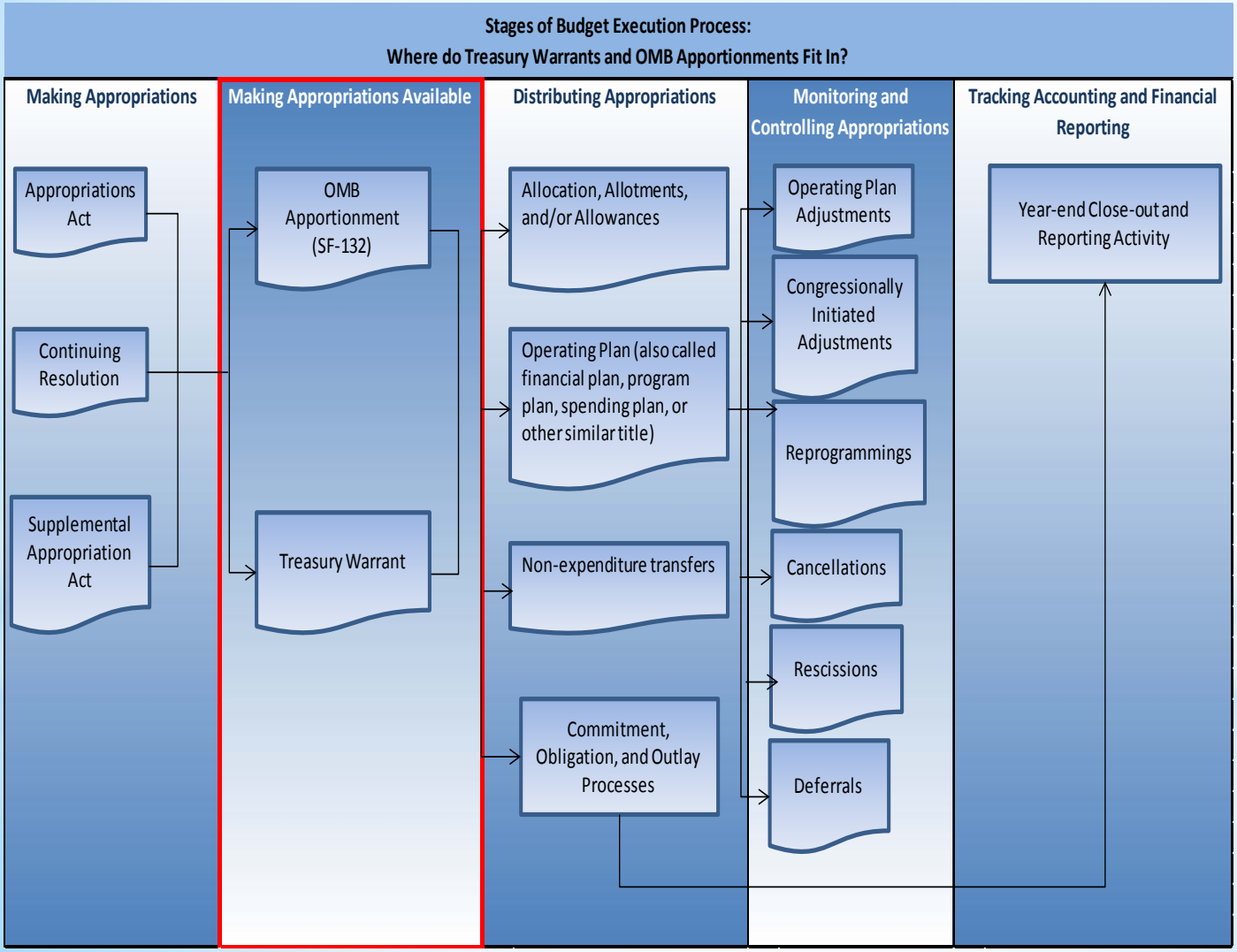
Post-decisional ⟶ After-action

Financial Management

- Accounting*
- Payments
- Asset and Liability Mgmt
- Funds Control*
- Collections & Receivables
- Reporting
- Cost Accounting Performance Measurement

Data from BFELoB
* Key BFELoB and FMLoB *touch points*

Making Appropriations Available



Apportionment

- **A broad plan approved by OMB to obligate the resources provided by the appropriation**

- **Three types of apportionment**
  - **Category A – quarterly apportionments**

  - **Category B – apportionments for**
    - *A specific purpose (usually program or project)*

    - *Time periods other than quarterly (i.e. monthly or annually)*

  - **Category C – apportioned for later use**
    - *This is less common than category A or B*

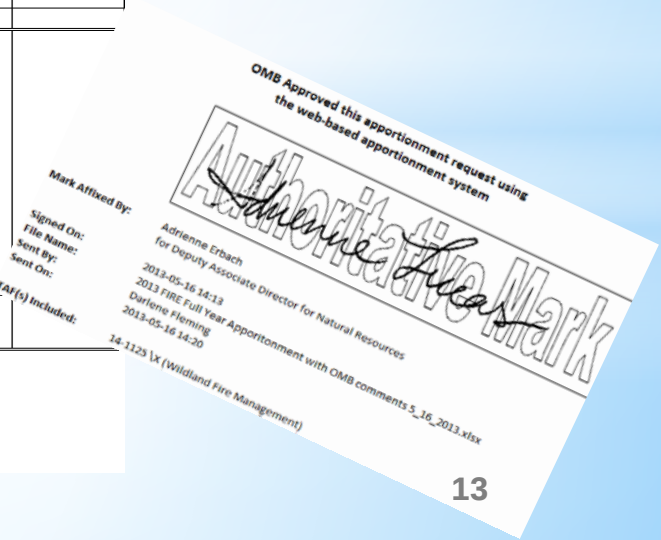
Apportionment (continued)

FY 2013 Apportionment
Funds provided by Public Law 112-175 and Public Law 113-6

Line No	Line Split	Bureau/ Account Title / Cat B Stub / Line Split	Previous Approved	Prev Footnote	Agency Request	Agency Footnote	OMB Action	OMB Footnote	Memo Obligations
		Department of the Interior							
		Bureau: Department-Wide Programs							
		Account: Wildland Fire Management (010-95-1125)							
		TAFS: 14-1125 /X							
IterNo	4	Last Approved Apportionment: 2013-02-23							
RptCat	NO	Reporting Categories							
AdjAut	NO	Adjustment Authority provided							
		Budgetary resources							
1000	A	Actual - Unob Bal: Brought forward, October 1 - Direct	36,513,678		36,513,678		36,513,678		
1000	A1	Actual - Unob Bal: Brought forward, October 1 - Reimb	35,502,558		35,502,558		35,502,558		
1021		Unob Bal: Recov of prior year unpaid obligations	1,549,792		4,423,704		4,423,704		
1041		Unob Bal: Antic recov of prior year unpaid obl	11,850,208		8,976,296		8,976,296		
1100	1	BA: Disc: Appropriation	23,000,000	B1	23,000,000	B1	23,000,000	B1	
1100	2	BA: Disc: Appropriation	726,473,000		726,473,000		726,473,000		
1120		BA: Disc: Approps transferred to other accounts (-)	-15,500,000		-15,500,000		-15,500,000		
1130	ATB2	BA: Disc: Appropriations permanently reduced (-) Reduction:			-1,452,946		-1,452,946		
1130	OTH	BA: Disc: Appropriations permanently reduced (-)			-7,500,000		-7,500,000		
1130	SEQ	BA: Disc: Appropriations permanently reduced (-)			-37,473,650		-37,473,650		
1134		BA: Disc: Appropriations precluded from obligation	-372,172,000						
1740		BA: Disc: Spending auth:Antic colls, reimbs, other	25,000,000		25,000,000		25,000,000		
1920		**Total budgetary resources avail (disc. and mand.)**	**472,217,236**		**797,962,640**		**797,962,640**		
		Application of Budgetary Resources							
		Category B Projects							
6011		Preparedness	142,054,210		273,371,118		273,371,118		
6012		Suppression	152,719,385	A3	279,072,436	A3	279,072,436	A3	
6013		Hazardous Fuels Reduction	73,671,122		140,486,605		140,486,605		
6014		Burned Area Rehabilitation	13,010,291		16,199,436		16,199,436		
6015		Rural Fire Assistance	91,402		91,402		91,402		
6016		Joint Fire Science	3,210,361		5,897,866		5,897,866		
6017		Fire Facilities	6,057,907		8,941,219		8,941,219		
6018		Other budgetary resources (including reimbursables)	73,902,558		73,902,558		73,902,558		
		Category C, Apportioned for future fiscal years							
6170		Apportioned in FY 2014	7,500,000						
6190		**Total budgetary resources available**	**472,217,236**	**A1, A2, A4**	**797,962,640**	**A1, A2**	**797,962,640**	**A1, A2, A4**	

Submitted _____ Date _____

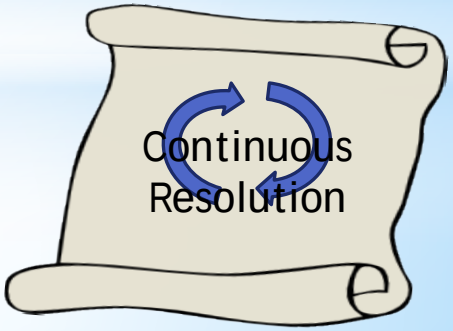
See Approval Info tab for OMB approval information



Treasury Warrant

- **Appropriation language establishes the amount, purpose, an period of availability of funds**

- **Treasury issues an Appropriation Warrant "to establish the amount and period of availability of monies the agency is authorized to withdraw from Treasury's central accounts."**
  - **May not issue a warrant during a Continuous Resolution**



Source: Treasury Financial Manual

Treasury Warrant (continued)

DEPARTMENT OF THE TREASURY APPROPRIATION WARRANT

GWA Control Number: 5073697
Transaction Date: 04/10/2013
Effective Date : 10/01/2012
STAR Reference Number: WT012921

The Congress having, by the Acts hereon stated, made the appropriations hereunder specified. The amounts thereof are directed in the general and detailed appropriation accounts, totaling in all $828,458,562.00 and for so doing this shall be the warrant.

The Secretary of the Treasury

By Valeria L. Spinner
04/22/2013

Comptroller General of the United States

Countersignature not required pursuant to Treasury General Accounting Office Joint Regulation No. 5

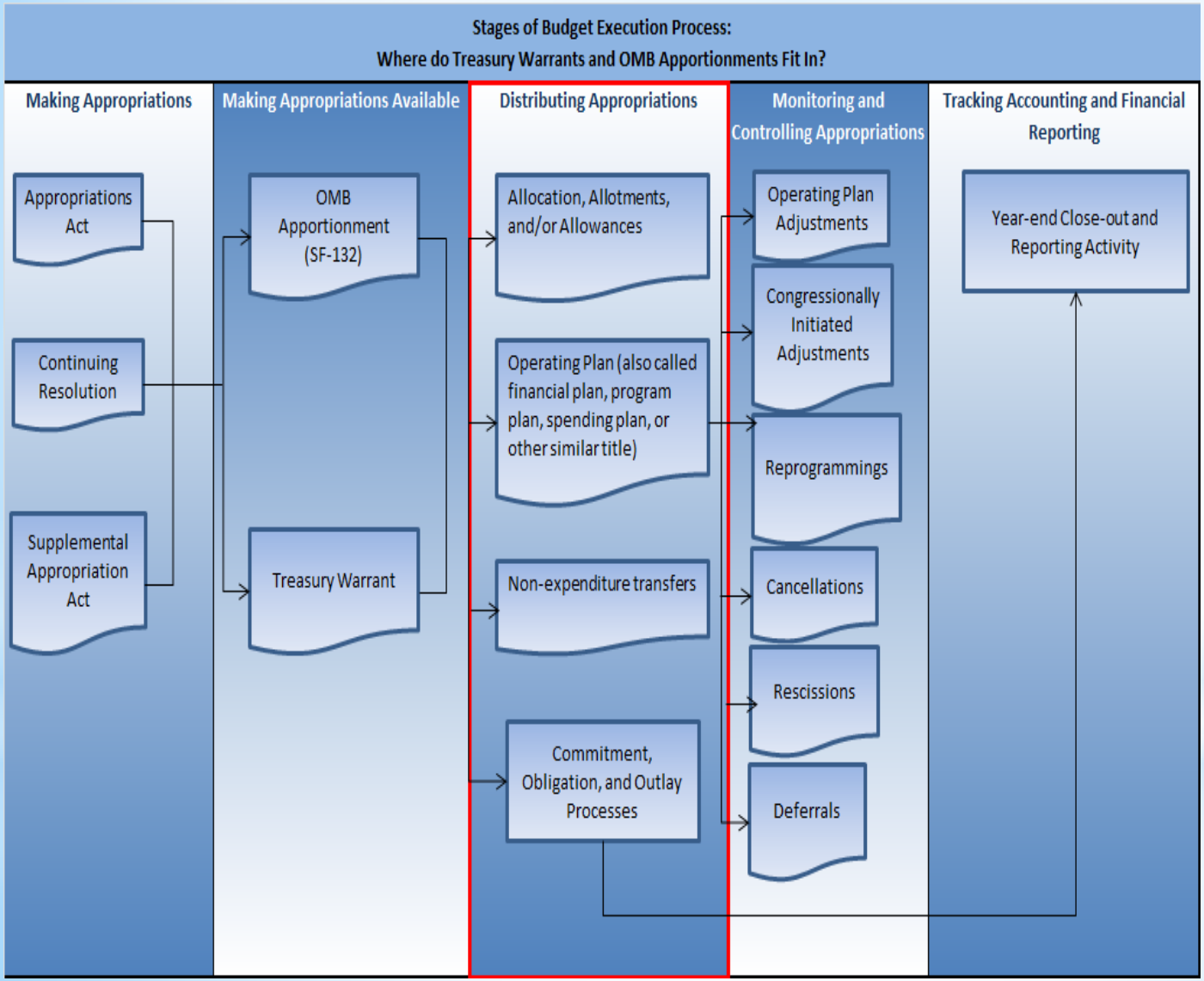
DEPARTMENT OF THE INTERIOR - DEPARTMENT-WIDE PROGRAMS

APPROPRIATION SYMBOL	AMOUNT
Division F - Full-Year Continuing Appropriations Act, 2013	
PL 113-6	APPROVED MARCH 26, 2013
14X1125	$726,473,000.00
14X1127	91,852,800.00
14X1121	10,132,762.00

pg. 215, Sec. 1101 (a)(3) & pg. 222, Sec. 1401 (j)

FMS Form 6200

Distributing Appropriations



Developing an Operating Plan

- Operating plan is the principal tool for executing the agency's budget and program
- It's essentially the "current year" budget
- It reflects program, cost, and other changes since budget formulation
- It can be used as the start-point for next year's budget

Administrative Reservation of Funds

- **A commitment is an internal, administrative reservation of allotted funds, or other funds, in anticipation of their obligation**

Source: GAO, A Glossary of Terms Used in the Federal Budget Process

- Management tool to plan expenditure
- Not a binding obligation to purchase
- Not all accounting systems permit commitments
- Requests for commitments initiate a verification of funds availability in the core accounting system. Committed funds not available for other uses.

COMMITMENT
Verification of Available Funds

Legal Reservation of Funds

- **Obligation means a binding agreement that will result in outlays, immediately or in the future. Budgetary resources must be available before obligations can be incurred legally.** ***Source: OMB Circular A-11, Section 20***

- **Typical Triggering Actions**
  - **Signing a contract to purchase goods and services**
  - **Awarding a grant**
  - **Authorizing employees to work (at the beginning of a work period, for example)**

OBLIGATION
Sign Receipt
For Purchase

- **Making obligations in excess of funds available is a violation of the Anti-Deficiency Act**

- **Obligations are controlled very closely in Agency financial systems.**

Legal Reservation of Funds

- **Requests for obligation are initiated through many systems such as:**
  - **Procurement Systems – when a contracting officer awards a contract or purchase order**
  - **Human Resources Systems – when a payroll period is established**
  - **Travel Systems – when travel is authorized**
  - **Grant Systems – when a grant is awarded**

- **Requests for obligation initiate a verification of funds availability in the core accounting system.**

- **Requestor notified if funds are sufficient**

- **If funds are certified available, an obligation is posted in the accounting system (the commitment, if applicable, is reduced by the same amount)**

OBLIGATION
Sign Receipt
For Purchase

SF-133, P&F

12/06/13 PAGE 10,840
20:16:09
(MAX-BEXEC016)

OFFICE OF MANAGEMENT AND BUDGET
FY 2013 4th Quarter FACTS II Cross Walk
to the P&P Schedule -- NEW REALIGNMENT REPORT

Budget Agency: Department of the Interior
Budget Bureau: Department-Wide Programs
Budget Account: Account Total, Wildland Fire Management
Treasury Account:
Budget Account Id: 010-95-1125 Treasury Account Id: - - / - - -
FACTS II User:

Line Num	SGL Acct	Dr Cr	Begn /End	Auth Type	Avl Time	Part-ner	Bor Src	BEA Cat	Yr BA	Red Typ	Xfr Agy	Xfer Acct	PY Adj	Err Flg	Adv Stat	TAFS	Def Flg	Exp Flg	Fnd Typ	Fin Acct	Amount

Program Activity Total Obligations

0900, Total new obligations	871,375,093.80

Budgetary Resources

1000, Unob Bal: Brought forward, October 1	72,016,235.15
1010, Unob Bal: Transferred to other accounts	-36,742,794.00
1011, Unob Bal: Transferred from other accounts	64,708,015.00
1021, Unob Bal: Recov of prior year unpaid obligations	10,582,567.89
1050, Unob Bal: Unobligated balance (total)	---------- 110,564,024.04
1100, BA: Disc: Appropriation	749,473,000.00
1120, BA: Disc: Approps transferred to other accounts	-784,499,122.00
1121, BA: Disc: Approps transferred from other accounts	871,016,948.00
1130, BA: Disc: Appropriations permanently reduced	-51,047,343.00
1160, BA: Disc: Appropriation (total)	---------- 784,943,483.00
1700, BA: Disc: Spending auth: Collected	59,513,563.22

Object Classification (in millions of dollars)

Identification code 14-1125-0-1-302		2013 actual	2014 est.	2015 est.
	Direct obligations:			
11.1	Personnel compentsation: Full-time permanent	3	3	3
12.1	Civilian personnel benefits	1	1	1
25.2	Other services from non-Federal sources	3	3	3
25.3	Other goods and services from Federal sources	2	2	2
99.3	Direct obligations	9	9	9
	Allocation Account - direct:			
	Personnel compensation:			
11.1	Full-Time permanent	183	235	268
11.3	Other than full-time permanent	21	15	20
11.5	Other personnel compensation	89	85	65
11.8	Special personal services payments	40	30	40
11.9	Total personnel compensation	333	365	393
12.1	Civilian personnel benefits	90	90	90
21.0	Travel and transportation of persons	20	20	20
22.0	Transportation of things	5	3	3
23.1	Rental payments to GSA	1	1	1
23.2	Rental payments to others	2	2	2
23.3	Communications, utilities, and miscellaneous charges	14	15	16
25.1	Advisory and assistance services	3	4	4
25.2	Other services from non-Federal sources	176	171	194
25.3	Other goods and services from Federal sources	89	82	90
25.4	Operation and maintenance of facilities	2	2	2
25.6	Medical Care	1	1	1
25.7	Operation and maintenance of equipment	6	5	5
25.8	Subsistence and support of persons	.....	1	1
26.0	Supplies and materials	38	30	40
31.0	Equipment	9	8	8
32.0	Land and Structures	6	4	4
41.0	Grants, subsidies, and contributions	29	20	25
99.0	Allocation account - direct	824	824	899
	Allocation Account - reimbursable:			
	Personnel compensation:			
11.1	Full-Time permanent	5	5	5
11.3	Other than full-time permanent	1	1	1
11.5	Other personnel compensation	1	1	1
11.9	Total personnel compensation	7	7	7
12.1	Civilian personnel benefits	2	2	2
21.0	Travel and transportation of persons	1	1	1
25.2	Other services from non-Federal sources	18	19	19
25.3	Other goods and services from Federal sources	2	2	2
26.0	Supplies and materials	2	2	2
31.0	Equipment	.....	1	1
41.0	Grants, subsidies, and contributions	6	4	4
99.0	Allocation account - reimbursable	38	38	38
99.9	Total new obligations	871	871	946

Program and Financing (in millions of dollars)

Identification code 14–1125–0–1–302		2013 actual	2014 est.	2015 est.
	Obligations by program activity:			
0001	Preparedness (Readiness, Facilities, and Fire Science)	284	294	331
0004	Fire suppression operations	399	378	383
0006	Fuels Management	138	145	146
0007	Resilient Landscapes	.....	.....	30
0008	Burned area rehabilitation	12	16	18
0799	Total direct obligations	833	833	908
0801	Fire reimbursable	38	38	38
0900	Total new obligations	871	871	946

Expenditure/Outlay

- Outlays is the actual disbursement of cash
- Requests for payment usually initiated through procurement, travel, or other systems
- Certifying officers approve payments based on appropriate documentation
- Payments are made according to the Federal laws (e.g. the Prompt Payment Act) and related regulations
- Upon payment, obligations are reduced in the accounting system by the amount of the payment
- Excess obligated funds may be available for use in certain circumstances

Can be used for other obligations

Remaining Funds

Outlay Planning

- Planning for outlays is extremely important to Treasury and OMB
- Outlay planning drives Federal cash management, the sale of Treasury securities, and other related functions
- The rate at which outlays occur (the bills are paid) varies greatly depending on the activity
  - Construction projects can take years
  - Salaries are "outlayed' primarily in the year of the appropriation
- Agencies are required to maintain outlay rates for their various activities and monitor the accuracy of those rates
- Monitoring outlay rates is an important budget execution task.

SF-133, P&F

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OFFICE OF MANAGEMENT AND BUDGET
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FACTS II User:

Line Num	SGL Acct	Dr Cr	Begn /End	Auth Type	Avl Time	Part-ner	Bor Src	BEA Cat	Yr BA	Red Typ	Xfr Agy	Xfer Acct	PY Adj	Err Flg	Adv Stat	TAFS Flg	Def Flg	Exp Flg	Fnd Typ	Fin Acct	Amount
3070, Ob Bal: Change, uncoll cust paymt, Fed srcs, unexp																					1,164,763.00
3090, Ob Bal: EOY: Uncoll cust payments fm Fed srcs, EOY																					-11,376,064.98
3100, Obligated balance, start of year																					========== 285,233,069.90
3200, Obligated balance, end of year																					========== 238,927,874.94
BA & O, Net																					
4000, Disc: Budget authority, gross																					========== 843,292,283.22
4010, Disc: Outlays from new authority																					565,677,241.93
4011, Disc: Outlays from balances																					342,554,446.94
4020, Disc: Total outlays, gross																					========== 908,231,688.87
4030, Disc: Offsets, BA and OL: Collections fm Fed srcs																					-11,398,977.58
4033, Disc: Offsets, BA and OL: Collections, nonFed srcs																					-48,114,585.64
4040, Disc: Offsets against gross BA and outlays (total)																					========== -59,513,563.22

Monthly Treasury Statement

Table 5. Outlays of the U.S. Government, September 2013 and Other Periods—Continued

[$ millions]

Classification	This Month			Current Fiscal Year to Date			Prior Fiscal Year to Date		
	Gross Outlays	Applicable Receipts	Outlays	Gross Outlays	Applicable Receipts	Outlays	Gross Outlays	Applicable Receipts	Outlays
Department of Housing and Urban Development:									
Public and Indian Housing Programs:									
Tenant Based Rental Assistance	1,473	......	1,473	18,022	......				
Housing Certificate Fund	33	......	33	479	......				
Project-Based Rental Assistance	601	......	601	9,429	......				
Public Housing Capital Fund	249	......	249	2,182	......				
Public Housing Operating Fund	340	......	340	4,068	......				
Revitalization of Severely Distressed Public Housing (Hope VI)	18	......	18	159	......				
Native American Housing Block Grant	73	......	73	728	......				
Other	4	......	4	21	......				
Total--Public and Indian Housing Programs	2,991	......	2,991	35,088	......				
Community Planning and Development:									
Housing Opportunities for Persons with AIDS	21	......	21	307	......				
Community Development Fund	491	......	491	5,768	......				
Home Investment Partnership Program	104	......	104	1,420	......				
Neighborhood Stabilization Program	31	......	31	793	......				
Homeless Assistance Grants	150	......	150	1,735	......				
Other	6	......	6	103	(**)				
Total--Community Planning and Development	804	......	804	10,126	(**)				
Housing Programs:									
Credit Accounts:									
FHA-Mutual Mortgage Insurance Fund, Program Account	27,683	......	27,683	27,780	......				
FHA-Mutual Mortgage Insurance Capital Reserve Account	-6,624	......	-6,624	-22,695	......				
FHA-Mutual Mortgage and Cooperative Housing Insurance Fund, Liquidating Account	2	7	-5	35	25				
FHA-General and Special Risk Fund, Program Account	......	......	......	5,682	......				
FHA-General and Special Risk Fund, Liquidating Account	4	10	-6	82	212				
Housing for the Elderly or Handicapped Fund, Liquidating Account	(**)	43	-43	2	589				
Home Ownership Preservation Equity Fund	......	......	......	-1	......				
Housing for the Elderly	76	......	76	655	......				
Housing for Persons with Disabilities	23	......	23	218	......				
Other Assisted Housing Programs	31	......	31	391	......				
Other	15	6	10	116	45				
Total--Housing Programs	21,210	66	21,143	12,464	871				
Government National Mortgage Association:									
Guarantees of Mortgage-Backed Securities	-947	(**)	-948	-735	44				
Management and Administration	189	......	189	1,791	......				
Other	30	......	30	252	......				
Proprietary Receipts from the Public:									
GNMA, Guarantees of Mortgage-Backed Securities	......	......	......	......	......				
FHA-General and Special Risk Fund	......	165	-165	......	1,442				
Other	......	8	-8	......	24				
Intrabudgetary Transactions	-6	......	-6	-25	......				
Offsetting Governmental Receipts	......	(**)	(**)	......	4				
Total--Department of Housing and Urban Development	**24,271**	**240**	**24,031**	**58,961**	**2,385**				
Department of the Interior:									
Land and Minerals Management:									
Bureau of Land Management:									
Management of Lands and Resources	86	......	86	905	......				
Other	42	32	11	519	203				
Bureau of Ocean Energy Management, Regulation and Enforcement	11	......	11	-11	......				
Office of Surface Mining Reclamation and Enforcement	49	......	49	713	......				
Total--Land and Minerals Management	189	32	157	2,124	203				
Water and Science:									
Bureau of Reclamation:									
Water and Related Resources	124	......	124	868	......				
Other	60	28	33	659	343				
United States Geological Survey	71	......	71	1,013	......				
Other	1	......	1	24	......				
Total--Water and Science	256	28	229	2,565	343				
Fish and Wildlife and Parks:									
United States Fish and Wildlife Service	214	......	214	2,617	......				
National Park Service	315	......	315	2,970	......				
Total--Fish and Wildlife and Parks	530	......	530	5,586	......				
Bureau of Indian Affairs and Bureau of Indian Education	292	(**)	292	2,541	1				
Departmental Offices:									
Mineral Leasing and Associated Payments	169	......	169	1,890	......				
Other	50	......	50	326	......				
Insular Affairs	270	......	270	630	......				
Office of the Special Trustee for American Indians	17	......	17	560	......				
Department-Wide Programs	38	......	38	1,427	......				
Other	19	......	19	214	......				
Proprietary Receipts from the Public	......	638	-638	-1,900	5,630				
Intrabudgetary Transactions	18	......	18	-181	......				
Total--Department of the Interior	**1,848**	**697**	**1,151**	**15,782**	**6,176**				

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Table 7. Receipts and Outlays of the U.S. Government by Month, Fiscal Year 2013

[$ millions]

Classification	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Fiscal Year to Date	Comparable Period Prior F.Y.
Receipts:														
Individual Income Taxes	102,039	75,027	135,331	155,967	32,227	54,627	240,204	78,439	118,306	98,082	85,296	140,870	1,316,405	1,132,206
Corporation Income Taxes	1,619	3,219	57,670	7,752	1,173	28,654	36,083	6,262	62,959	7,173	3,595	57,146	273,506	242,289
Social Insurance And Retirement Receipts:														
Employment and General Retirement	56,045	60,174	56,525	84,444	70,683	83,530	57,211	73,783	85,163	70,028	71,474	78,986	887,445	774,927
Unemployment Insurance	2,767	4,813	645	5,048	3,596	680	9,817	18,240	532	4,418	5,569	286	56,810	66,647
Other Retirement	296	330	292	279	273	332	291	314	277	289	313	308	3,564	3,739
Excise Taxes	6,662	5,848	6,559	6,352	5,051	7,363	6,922	6,893	6,719	7,211	6,315	11,114	84,008	79,061
Estate and Gift Taxes	1,143	853	1,179	1,130	1,027	1,126	5,988	1,333	1,233	1,577	1,253	1,129	18,912	13,973
Customs Duties	2,940	2,864	2,460	2,799	2,284	2,526	2,436	2,400	2,563	2,884	2,643	2,966	31,814	30,307
Miscellaneous Receipts	10,604	7,762	9,447	8,453	6,501	6,980	7,822	9,518	8,875	8,388	8,322	8,542	101,513	105,943
Total--Receipts This Year	**184,316**	**161,730**	**278,508**	**272,225**	**122,815**	**186,018**	**406,723**	**197,182**	**286,627**	**200,030**	**185,370**	**301,435**	**2,773,978**	.....
(On-Budget)	**144,166**	**118,561**	**239,049**	**207,810**	**67,807**	**120,570**	**332,553**	**139,762**	**220,392**	**146,265**	**130,599**	**242,172**	**2,100,704**	.....
(Off-Budget)	**40,150**	**43,169**	**39,459**	**64,415**	**55,008**	**65,448**	**74,120**	**57,420**	**66,235**	**53,765**	**54,771**	**59,264**	**673,274**	.....
Total--Receipts Prior Year	*163,072*	*152,402*	*239,963*	*234,319*	*103,413*	*171,215*	*318,807*	*180,713*	*260,177*	*184,585*	*178,860*	*261,586*	.....	*2,449,093*
(On-Budget)	*123,769*	*110,346*	*201,911*	*178,871*	*57,954*	*119,309*	*258,106*	*134,391*	*205,262*	*141,402*	*134,871*	*213,401*	.....	*1,879,592*
(Off-Budget)	*39,303*	*42,056*	*38,052*	*55,448*	*45,459*	*51,906*	*60,701*	*46,322*	*54,916*	*43,183*	*43,989*	*48,185*	.....	*569,501*
Outlays:														
Legislative Branch	442	371	354	380	328	338	399	363	310	324	345	374	4,329	4,437
Judicial Branch	573	623	563	563	545	738	542	616	501	576	669	567	7,085	7,228
Department of Agriculture:														
Commodity Credit Corporation and Foreign Agricultural Service	6,938	2,007	1,252	1,224	-23	-233	-45	-400	-543	19	-245	39	9,988	8,800
Other	14,499	12,678	15,111	14,313	11,834	11,282	11,801	12,147	10,985	10,782	11,104	9,370	145,905	130,913
Department of Commerce	561	786	811	736	688	545	927	705	802	690	692	814	9,137	10,271
Department of Defense:														
Military Programs:														
Military Personnel	26,106	15,773	11,060	6,392	11,463	11,341	11,125	16,063	6,500	11,551	16,991	6,458	150,824	152,266
Operation and Maintenance	20,925	22,152	21,686	23,444	20,707	21,686	21,075	23,801	20,109	19,840	22,096	22,140	259,660	262,297
International Reconstruction and Other Assistance	(**)	(**)	(**)	(**)	(**)	(**)	(**)	(**)	2	(**)	(**)	2	5	16
Procurement	8,999	8,990	9,212	12,736	6,905	13,679	7,411	8,225	9,025	10,213	9,329	10,194	114,913	124,712
Research, Development, Test, and Evaluation	4,695	4,863	6,549	6,307	4,196	5,759	6,001	5,674	5,055	6,018	4,276	7,351	66,892	70,396
Military Construction	1,317	1,000	1,104	934	860	852	992	1,048	907	1,117	1,042	1,145	12,319	14,551
Family Housing	170	183	134	226	132	132	217	155	128	63	120	170	1,830	2,330
Revolving and Management Funds	550	989	177	494	-449	349	209	-24	-86	510	336	166	3,209	4,722
Other	-212	-184	219	271	-190	-217	-516	-665	641	-408	-822	233	-1,951	-426
Total Military Programs	62,549	53,784	50,140	50,895	43,625	53,615	46,514	54,277	42,292	48,904	53,367	47,859	607,801	650,854
Department of Education	3,853	5,722	6,054	-1,032	7,971	7,180	81	6,465	-9,296	4,699	7,029	2,186	40,910	57,249
Department of Energy	2,506	2,240	2,451	1,964	2,055	967	1,949	2,319	2,577	1,900	1,650	2,099	24,675	32,481
Department of Health and Human Services:														
National Institutes of Health	2,668	2,546	2,610	2,430	2,447	2,666	2,552	2,577	2,652	2,418	2,575	2,835	30,976	32,782
Centers for Medicare And Medicaid Services:														
Grants to States for Medicaid	23,259	20,896	21,766	21,792	20,553	20,970	22,970	24,370	21,515	23,066	22,926	21,310	265,392	250,534
Federal Hospital Ins. Trust Fund	21,946	28,201	15,197	22,534	22,638	22,532	22,553	28,897	19,516	23,933	29,544	18,146	275,638	263,717
Federal Supp. Med. Ins. Trust Fund	26,828	36,532	15,105	23,558	24,334	24,959	25,420	36,765	16,390	28,060	38,618	16,457	314,017	291,682
Other	19,098	24,139	15,436	19,531	20,298	20,661	28,044	24,419	19,537	21,492	24,673	20,704	258,130	246,866
Administration for Children and Families	4,315	4,390	4,049	4,553	3,865	4,433	3,956	4,041	3,695	4,324	4,053	4,765	50,431	49,370
Other	-21,802	-26,386	-18,635	-22,147	-23,758	-23,724	-31,165	-27,338	-30,261	-24,403	-27,853	-30,919	-308,291	-286,897
Department of Homeland Security	4,858	5,352	5,613	5,865	5,146	5,532	4,519	4,321	3,812	3,621	3,633	4,947	57,219	47,423
Department of Housing and Urban Development	2,756	2,763	3,006	2,530	2,749	2,761	2,412	2,363	1,829	7,089	2,299	24,031	56,575	49,597
Department of the Interior	910	-862	913	851	789	879	940	726	1,552	633	1,153	1,151	9,606	12,889
Department of Justice	3,569	2,485	1,431	2,615	2,450	2,432	2,436	2,899	1,700	2,569	2,429	2,617	29,742	31,159
Department of Labor:														
Unemployment Trust Fund	6,660	5,128	6,417	7,800	6,340	6,012	6,420	5,885	5,250	5,802	5,097	4,858	72,669	96,096
Other	-1,157	1,523	1,230	1,136	176	1,275	1,283	135	705	948	875	-475	7,640	8,515
Department of State	1,893	2,996	2,186	1,723	1,757	1,824	1,836	1,874	1,515	2,367	1,714	4,153	25,925	26,948
Department of Transportation:														
Highway Trust Fund	4,292	3,270	3,339	2,469	2,427	2,350	2,422	3,154	3,947	4,060	4,543	5,071	41,744	40,016
Other	3,197	2,523	3,369	2,523	2,360	2,739	3,152	2,844	2,513	2,823	2,797	3,544	34,575	35,131
Department of the Treasury:														
Interest on Treasury Debt Securities (Gross)	12,923	25,069	95,737	17,817	15,882	23,472	35,952	24,379	93,032	25,077	25,488	19,844	415,670	359,241
Other	4,797	5,800	-2,005	3,101	52,350	-742	10,836	6,774	-63,386	2,746	2,619	-40,438	-16,617	105,471

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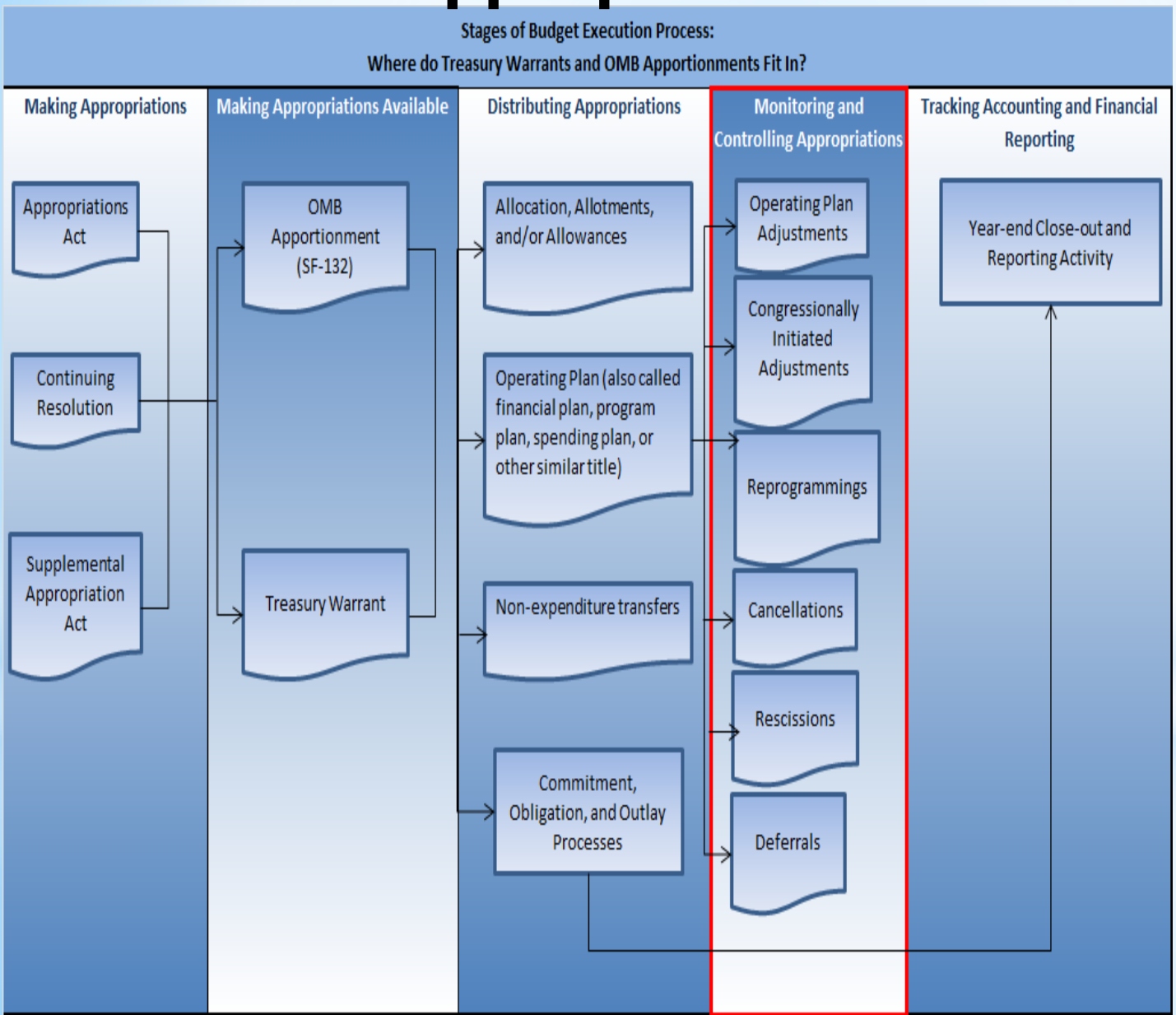
Monitoring and Controlling Appropriations



Importance of Monitoring and Adjusting the Plan

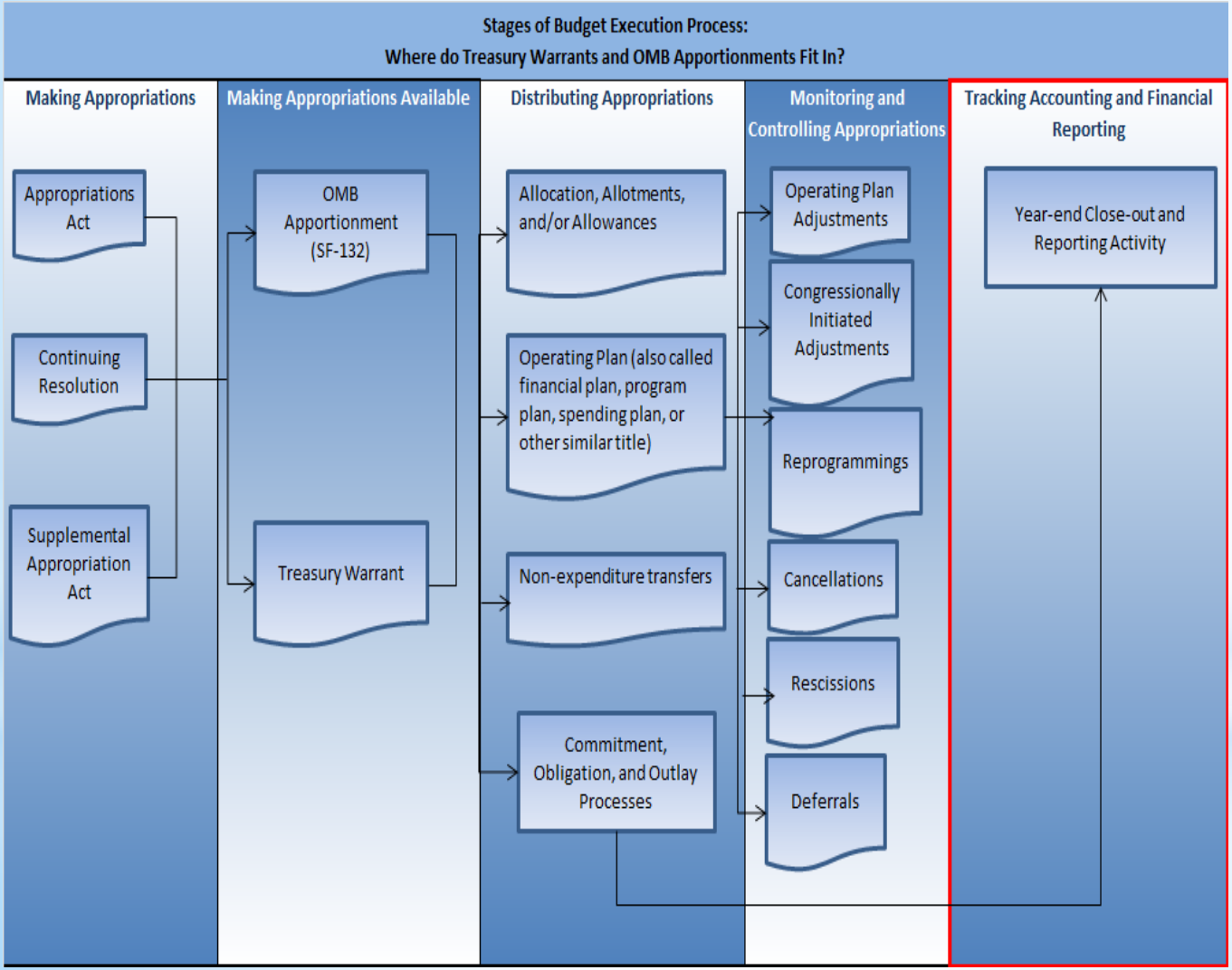
- **Identifying and explaining the variances**
- **Avoiding Anti-deficiency Act violations**
- **Tracking program performance**
- **Avoiding unobligated balances at year's end while other needs to unmet**

OBLIGATION
Sign Receipt
For Purchase

Reprogramming

- Congress (Appropriation Committees) must be notified of any proposed reprogramming of funds above a certain percentage or dollar threshold
- The reprogramming proposal and notification materials must be cleared by OMB
- Notification documents are comprised of an agency letter and program impact statement and other justification material
- A reprogramming may require a reapportionment action by OMB depending on the purpose or amount

Tracking Accounting and Financial Reporting

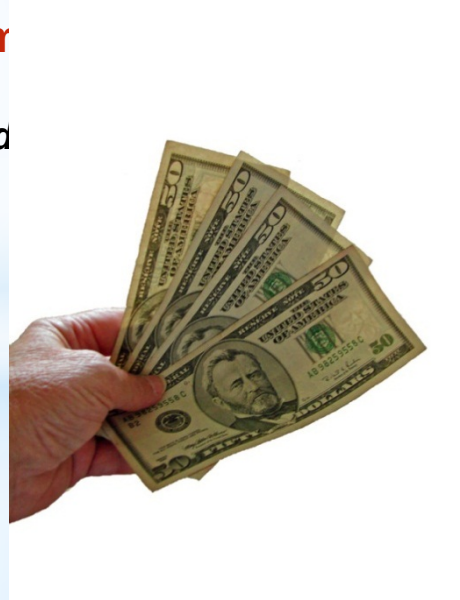


Planning for Spending at Year-End

- **Resource reviews become more intensive and in many agencies, more frequent as year-end approaches**
  - **Resources may become available in certain areas**
  - **Important to have a plan in place to obligate these "freed-up" funds to support agency priorities – quickly!**
  - **It is important to guard against "spending for spending's sake"**
- **Need to develop a plan well in advance – with the involvement of agency leadership**

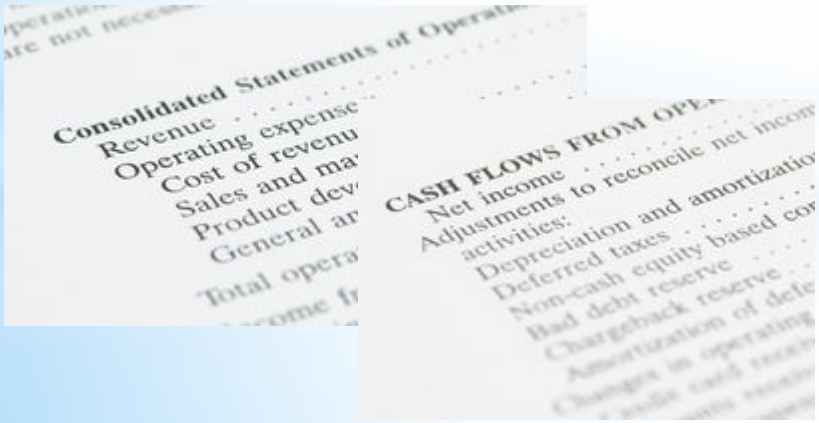
Close-Out – Technical Aspects

- **Annual close-out is a partnership between budget, program and finance management**
  - **Finance Office owns the financial management system**
    - ***Finance Office runs the annual close-out with close coordination from budget***
    - ***Finance Office then prepares agency financial statements and related reports, including SF-133 and FACTS II***
  - **Budget office is key to ensuring that amounts in the system are recorded correctly**
    - ***Heavily involved in pre-closeout review of commitments and obligations***
    - ***FACTS II drives the President's Budget and Congressional Justification displays for the prior-year***
- **Program managers ensure that funds are fully and effectively utilized**



Financial Statements

- **Constitute a consolidated "balance sheet" for agency operations**
- **Must be completed by mid-October each year**
- **Are audited by an independent accounting firm**
- **Can receive either a "qualified" or "unqualified" (clean) audit opinion**



Appendix F of OMB Circular No. A-11

Sections	SF132	SF133	P&F	SBR
Obligations by Program Activity			X	
Budgetary Resources	X	X	X	X
Status of Budgetary Resources		X		X
Change in Obligated Balance		X	X	X
Budget Authority and Outlays, Net		X	X	X
Memorandum (non-add) Entries			X	
Application of Budgetary Resources	X			
Unfunded Deficiencies		X	X	
Guaranteed Loan Levels and Applications	X			

References

- Various OMB memoranda available at http://www.whitehouse.gov/omb/memoranda_default

- Data from many slides excerpted from training videos available at https://max.omb.gov/community/x/hYFNF

- OMB Circular A-11, Preparation, Submission, and Execution of the Budget http://www.whitehouse.gov/omb/circulars_a11_current_year_a11_toc