





BUREAU OF THE  
**Fiscal Service**  
U.S. DEPARTMENT OF THE TREASURY

## SAVE TIME WITH NEW CARS EMAIL NOTIFICATIONS & STANDARDIZED FORMS

10:00 AM – 11:30 AM EST | 90 minutes



## A FEW NOTES

- We want to hear from you! Please send your questions through the “Questions” tab on GoToWebinar panel.
- Today’s presentation is available as a “Handout” through your GoToWebinar panel.
- Your feedback is important to us. Please complete our post-webinar survey.
- Today’s sessions will be recorded and posted at [www.fiscal.treasury.gov/training/videos.html](http://www.fiscal.treasury.gov/training/videos.html)

# Meet Your Experts

---



**MODERATOR**

***Bayley Towner***

*Senior Accountant*

*Budget, Appropriations & Analysis  
Section (BAAS)*

*Fiscal Accounting Operations*



**SPEAKER**

***ManDi Glover***

*Accountant*

*Budget, Appropriations & Analysis  
Section (BAAS)*

*Fiscal Accounting Operations*



**SPEAKER**

***Amanda Richards***

*Accountant*

*Budget, Appropriations & Analysis  
Section (BAAS)*

*Fiscal Accounting Operations*

# *What's New: CARS Subscriber Service and New Forms*



## Subscriber Service

A new feature in CARS that allows users to "opt in" to receive email notifications which will immediately inform you once a transaction posts in CARS. Users can even tailor their notifications!

## Subscriber Service

Warrant notifications are currently active and additional transaction types such as Non-Expenditure Transfers (NETs), Warrant Journal Vouchers, and Yearend Closing transactions will be coming soon!

## New Forms

New Fiscal Service forms have been created in order to standardize and ease the burden on entities! These forms will eliminate the need to submit request letters for actions such as establishing, suspending, or closing Treasury Accounts; establishing new Treasury Accounts per Inter-Agency Agreements; title amendments; Extended Disbursing Authority; and adding or closing Business Event Type Codes (BETCs)



# **CARS SUBSCRIBER SERVICE**

# CARS Subscriber Service: Email Notifications

---



## OPTIONS

- Provides users the option to sign-up to receive emails when Warrants are posted to an account in their Access Group.



## PERSONALIZATION

- Users may tailor email notifications to specific Warrant types.

# CARS Subscriber Service: Enrolling Screen

**CARS** CENTRAL ACCOUNTING REPORTING SYSTEM  
BUREAU OF THE FISCAL SERVICE

Welcome Julie Ann Snider | 08/23/2021 - 12:59:30 pm EDT

ATM Home Pending Transactions ▾ Posted Transactions ▾ CARS Home Go To... ▾ Log Off

### POSTED TRANSACTIONS

**FIND TRANSACTION BY CONTROL NUMBER**

GO TO TRANSACTION

**TRANSACTION CATEGORY**  
Select Transaction Category ▾

**TRANSACTION TYPE**  
All ▾

**DATE RANGE START (MM/DD/YYYY)** 08/01/2021

**DATE RANGE END (MM/DD/YYYY)** 08/31/2021

**AGENCY**  
All ▾

**DATE RANGE FILTERED BY**

Accounting Period  Effective Date  Transaction Date

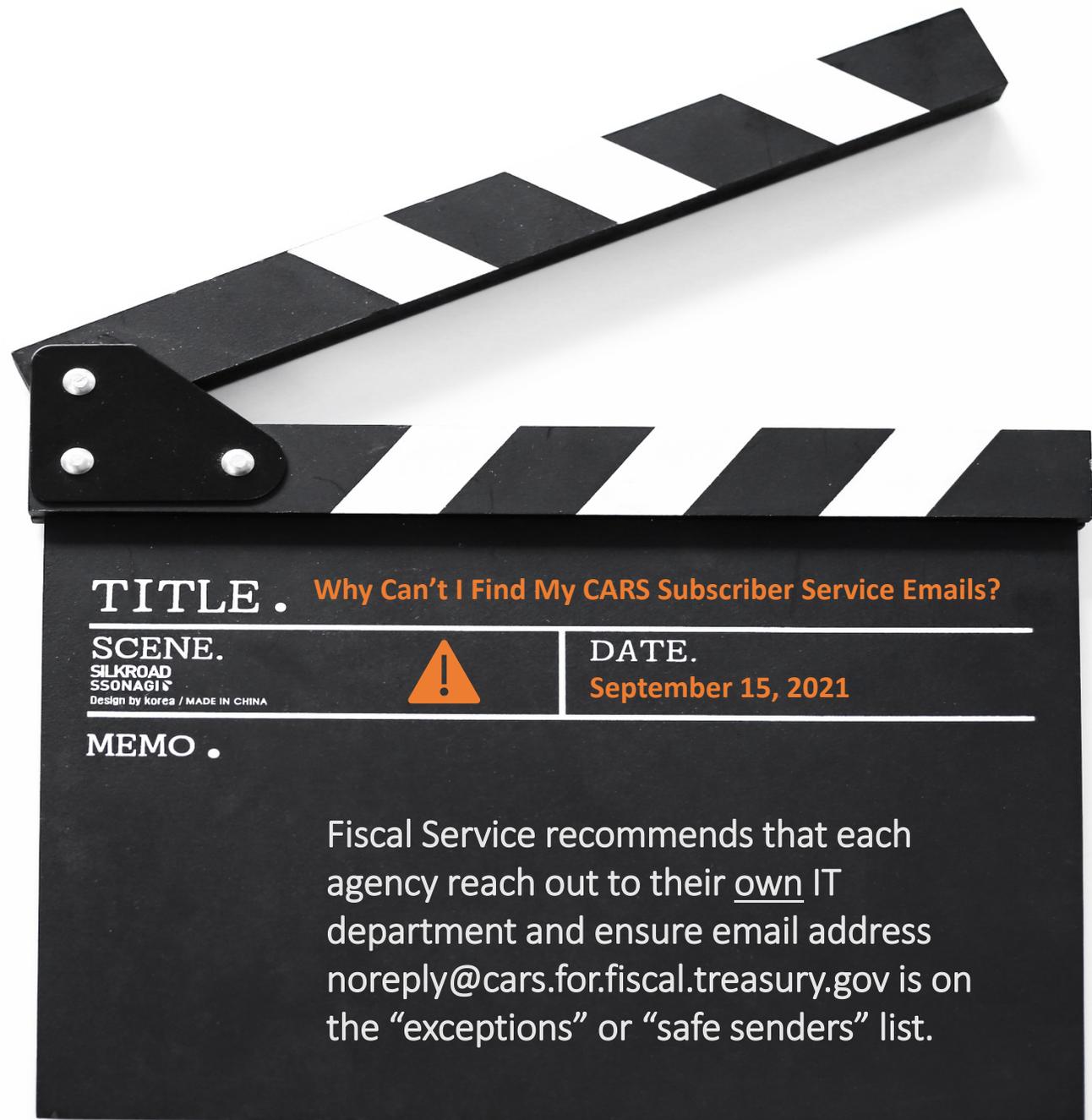
- Operations Support System
- Organization Account Directory
- Agency Transaction Module
- Account Statement
- Budget Reports Service
- Agency Standard Reports
- CARS Home Page
- About CARS
- News
- Accessibility ▾
- Contact Us
- Privacy Policy
- Email Notifications ▾



LIVE DEMONSTRATION:

CARS Subscriber Service

Agency's  
internal IT  
control may  
block CARS  
Subscriber  
Service email  
notifications or  
send them to a  
junk folder.



# CARS Subscriber Service: Email Notification Example

---

From: AAS Notification Services <[noreply@cars.for.fiscal.treasury.gov](mailto:noreply@cars.for.fiscal.treasury.gov)>

Sent: Friday, June 25, 2021 12:12 AM

To: [REDACTED]

Subject: [Sender\_Unverified] New Appropriation Warrant Transaction Posted

CAUTION: This email has originated from an external entity. PLEASE CONSIDER THE SOURCE before responding, clicking on links, or opening attachments.

TREASURY SBU/CUI // SECURE EXTERNAL

Business Event Control Number 27577940 has been posted.

AAS Notification Services

Note: This mailbox is not monitored. Please do not send or reply to this message.



# NEW FISCAL SERVICE FORMS

# Fiscal Service Forms

---



**STREAMLINE REQUEST PROCESS  
FOR AGENCIES**



**IMPROVE EFFICIENCY**



**CONSISTENT AUDIT POSTURE**

**We designed forms with these criteria in mind.**

# New Fiscal Service Forms for Account Maintenance

---





LIVE DEMONSTRATION:

New Fiscal Service Forms

# Fiscal Service Forms

---



In the future, new forms will be published on the Fiscal Service website



Agencies can also request forms from [baasgroup@fiscal.treasury.gov](mailto:baasgroup@fiscal.treasury.gov)