FEDERAL FINANCIAL MANAGERS’ YEAR-END EVENT

Achieving More Together

September 1, 2020
FEDERAL FINANCIAL MANAGERS’ YEAR-END EVENT | ACHIEVING MORE TOGETHER

8:30 AM – 10:00 AM / 90 minutes


2. Ready for Fiscal Year End? A Panel Discussion

https://fiscal.treasury.gov/training/

11:00 AM – 12:30 PM / 90 minutes

Communication, Collaboration, and G-Invoicing: Three Tools to Reduce IGT Differences

1. IGT Differences and Your Controls
2. G-Invoicing Update: You Asked. We Delivered. Now’s Let’s Collaborate!

https://fiscal.treasury.gov/training/

2:00 PM – 3:30 PM / 90 minutes

Auditability of Data – Starts with BETCs and Ends with GTAS

1. What are Business Event Type Codes (BETCs), and What’s the best way to use them?
2. The GTAS API -- How it Can Help You!

https://fiscal.treasury.gov/training/
Housekeeping

- This presentation is available as a “Handout” through your GoToWebinar panel.
- Please send questions, comments, and suggestions through the “Questions” tab on the GoToWebinar panel.
- Please complete the evaluation at the end of this session.
- Session recordings will be available at https://fiscal.treasury.gov/training/videos.html
- Thank you for your patience.
Communication, Collaboration, and G-Invoicing: Three Tools to Reduce IGT Differences

IGT Differences and Your Controls

Andrew Morris
Manager, Intragovernmental Transaction and Reconciliation Branch, Financial Reports and Advisory Division

Leah Delbaugh
Supervisory Accountant, Intragovernmental Transaction and Reconciliation Branch, Financial Reports and Advisory Division
Agenda

- IGT Material Weakness
- IGT Accomplishments
- Sub-Category Statistics
- What’s Left to Address?
- Agency Controls
- Preparing for Year-End
- Future Plans
- Final Thoughts
- Questions
As it has for **20+ fiscal years**, the U.S. Government Accountability Office (GAO) issued a disclaimer of opinion on the FY 2019 Financial Report of the U.S. Government. In its report, GAO cited the government's difficulty to "**adequately account for and reconcile intra-governmental activity and balances between federal entities**" as a material weakness and a major impediment to expressing an opinion.

**Three Primary Impediments**

- **DOD**
- **Compilation**
- **IGT**
IGT Material Weakness

The Issue

The Simplicity of the IGT Issue:

“If the two federal entities engaged in an intra-governmental transaction do not both record the same intra-governmental transaction in the same year and for the same amount, the intra-governmental transactions will not be in agreement, and if not properly resolved, would result in errors in the consolidated financial statements.”

- FY 2019 U.S. GOVERNMENT ACCOUNTABILITY OFFICE INDEPENDENT AUDITOR’S REPORT
IGT Material Weakness
IGT Accomplishments

- No new audit findings were introduced related to the intra-governmental material weakness.
- Two new Reciprocal Categories created related to General Fund activity: RC 31 – *Prior-Period Adjustment-Appropriations Unexpended/Outstanding* and RC 32 – *Prior Period Adjustment – Appropriations Expended*
- The IGT Guide of the I TFM 2-4700 broken into an appendix per activity type.
- Created additional proposed analytical edits related to Authoritative activity – benefits.
What is the amount of raw Pre-JV IGT differences for 2019?

A. $1.4 Trillion  
B. $94.3 Billion  
C. $1.0 Trillion  
D. $213.8 Billion  
E. $75.6 Billion
Completing the IGT Model
IGT Accomplishments FY19 – Trend Analysis

Pre-JV Differences between FY18 and FY19 reduced by 56% or $119.5 Billion.

### TOTAL INTRAGOVERNMENTAL DIFFERENCES FY17-FY19

<table>
<thead>
<tr>
<th>Pre-JV</th>
<th>Fiscal Year</th>
<th>Total IGT Differences</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>$</td>
<td>1,048,461,073,065.37</td>
</tr>
<tr>
<td>2018</td>
<td>$</td>
<td>213,777,998,988.95</td>
</tr>
<tr>
<td>2019</td>
<td>$</td>
<td>94,251,578,286.59</td>
</tr>
</tbody>
</table>

- # of Journal Vouchers (JVs) made to the FR: 165
- # of IGT JVs made to the FR: 119
- $1.1 Trillion in IGT JVs
Completing the IGT Model

IGT Accomplishments – Trend Analysis
Sub-Category Statistics
Total IGT Differences– FY2020 (Q3 - Draft)

Total IGT Differences
FY20 Q3 - Draft
$169.8 Billion

IGT Differences Sub-Category | Amounts
---|---
GF Authority | $49,628,812,023.00
FBWT | $44,955,481,604.03
Buy/Sell | $30,845,853,402.30
Non-Entity Trans | $26,415,001,786.47
Custodial Act. | $6,718,295,092.46
Benefits | $3,664,333,972.02
Borrowings | $2,881,752,694.98
Transfers | $2,602,369,655.49
Other GF Financing Sources | $1,382,816,130.98
Other GF RCs | $528,594,447.33
Investments | $138,474,986.57
Total IGT Differences | $169,761,785,795.64
• Responsible for recording and reporting the assets and liabilities associated with financing government operations

• Required to **complete the government’s accounting model**, and provide balanced Governmentwide financial statements

• Wants to accurately reflect the reciprocating activity for agencies governmentwide and is working on a case by case basis with all federal entities to reduce intra-governmental differences.

• $19 Billion out of the $169.8 Billion
- **Buy/Sell** activities are transactions between agencies managed through an interagency agreement, often called a reimbursable agreement.

- **Reporting for Allowance for Loss** guidance updated in FASAB guidance. Agencies are to report their intra-governmental losses; however, these will be excluded from IGT Scorecards and JV’d at year-end.

- $30.9 Billion out of the $169.8 Billion, 41% reduction versus Q3 FY19.
What category of IGT Difference types was the largest issue at FY19 Year-End?

<table>
<thead>
<tr>
<th>A.</th>
<th>Reporting Errors</th>
<th>B.</th>
<th>Lack of Guidance</th>
<th>C.</th>
<th>Conflicting Accounting Methodologies</th>
<th>D.</th>
<th>Communication/Quarterly Timing Issues</th>
</tr>
</thead>
</table>
## What’s Left to Address?
\$94.3 Billion Identified

<table>
<thead>
<tr>
<th>Difference Type</th>
<th>Sum of Difference</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication/Quarterly Timing Issues</td>
<td>$15,131,588,642.57</td>
<td>16.05%</td>
</tr>
<tr>
<td>FICA</td>
<td>$14,730,683,262.11</td>
<td>15.63%</td>
</tr>
<tr>
<td>Confirmed</td>
<td>$14,139,011,158.19</td>
<td>15.00%</td>
</tr>
<tr>
<td>Lack of Guidance</td>
<td>$10,051,062,804.95</td>
<td>10.66%</td>
</tr>
<tr>
<td>Judicial/Legislative</td>
<td>$9,364,123,610.72</td>
<td>9.94%</td>
</tr>
<tr>
<td>Reporting Error</td>
<td>$6,518,835,140.80</td>
<td>6.92%</td>
</tr>
<tr>
<td>Unaddressed</td>
<td>$6,182,173,411.68</td>
<td>6.56%</td>
</tr>
<tr>
<td>IRS</td>
<td>$4,864,855,918.21</td>
<td>5.16%</td>
</tr>
<tr>
<td>Judgment Fund</td>
<td>$3,834,057,386.70</td>
<td>4.07%</td>
</tr>
<tr>
<td>Conflicting Accounting Methodology</td>
<td>$3,477,784,005.52</td>
<td>3.69%</td>
</tr>
<tr>
<td>Custodial Activity</td>
<td>$2,071,639,845.94</td>
<td>2.20%</td>
</tr>
<tr>
<td>Fiscal Year Timing Difference</td>
<td>$1,461,066,833.90</td>
<td>1.55%</td>
</tr>
<tr>
<td>Entity System Issues</td>
<td>$1,311,020,546.81</td>
<td>1.39%</td>
</tr>
<tr>
<td>Credit Reform</td>
<td>$557,857,185.41</td>
<td>0.59%</td>
</tr>
<tr>
<td>Assisted Acquisitions</td>
<td>$312,757,258.73</td>
<td>0.33%</td>
</tr>
<tr>
<td>Capitalized Assets</td>
<td>$156,628,505.19</td>
<td>0.17%</td>
</tr>
<tr>
<td>Shared TAS</td>
<td>$64,029,390.32</td>
<td>0.07%</td>
</tr>
<tr>
<td>Conflicting Guidance</td>
<td>$22,403,378.84</td>
<td>0.02%</td>
</tr>
<tr>
<td><strong>Total IGT Differences</strong></td>
<td><strong>$94,251,578,286.59</strong></td>
<td><strong>100.0%</strong></td>
</tr>
</tbody>
</table>
### What’s Left to Address?

<table>
<thead>
<tr>
<th>Difference Type</th>
<th>Sum of Difference</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication/Quarterly Timing Issues</td>
<td>$15,131,588,642.57</td>
<td>16.05%</td>
</tr>
</tbody>
</table>

- **Communication/Quarterly Timing Issues:**
  - **$15.1 Billion**
  - *Main reason cited by federal entities is that trading partners exchange pertinent information too late in the process for the trading partner to make the appropriate reciprocation entry.*
  - *One third is related to a system limitation for DOD that renders them unable to identify trading partners (this has since been recategorized as Entity System issues).*
What’s Left to Address?

- **FICA:**
  - **$14.7 Billion**
  - *Employers share is to be reported with the Z (non-reciprocating) attribute.*
  - *By nature they do not currently have offsetting and reciprocating activity reported by a trading partner.*
  - *Fiscal Service has a project underway to explore potential future options.*

<table>
<thead>
<tr>
<th>Difference Type</th>
<th>Sum of Difference</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>FICA</td>
<td>$14,730,683,262.11</td>
<td>15.63%</td>
</tr>
</tbody>
</table>
What’s Left to Address?

<table>
<thead>
<tr>
<th>Difference Type</th>
<th>Sum of Difference</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lack of Guidance</td>
<td>$10,051,062,804.95</td>
<td>10.66%</td>
</tr>
</tbody>
</table>

- **Lack of Guidance:**
  - **$10.1 Billion**
  - *The majority (approximately $9 Billion) was determined to be related to one specific scenario.*
  - *Fiscal Service is working with the federal entities involved to determine the best solution and most accurate way to report the activity.*
What’s Left to Address?
Current Updates to Guidance

- I TFM 2-4700, **Appendices 5-11**
  - Expanded guidance on each category of intra-governmental activity;
  - Created a more user friendly and easy to follow flow of information;
    - **Appendix 5:** Overall Intra-Governmental Transactions (IGT) Processes/General Information
    - **Appendix 6:** Investments/Borrowings
    - **Appendix 7:** Benefits
    - **Appendix 8:** Buy/Sell
    - **Appendix 9:** Transfers
    - **Appendix 10:** Custodial and Non-Entity Transactions
    - **Appendix 11:** General Fund Transactions
### What’s Left to Address?

**Current Updates to Guidance**

- I TFM 2-4700, **Appendices 2 and 3:**
  - Prior Period Adjustments
  - 2 Additional Reciprocal Categories (RCs 31 and 32)
  - The corresponding USSGLs previously fell

<table>
<thead>
<tr>
<th>General Fund Transactions</th>
<th>Federal Entity</th>
<th>General Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>SOCNP</td>
<td>Prior period adjustment to unexpended appropriations</td>
</tr>
<tr>
<td>32</td>
<td>SOCNP</td>
<td>Prior period adjustment to expended appropriations</td>
</tr>
</tbody>
</table>
What’s Left to Address?
Current Updates to Guidance

- I TFM 2-4700, Appendix 3 – Intra-Governmental Transactions (IGT) Categories of Reciprocal U.S. Standard General Ledger (USSGL) Proprietary Accounts:

  - Following the clarifying position put forth by FASAB regarding Allowance for Loss on intra-governmental accounts receivable the following USSGLs were added to RC 22 (Accounts Payable/Accounts Receivable):

    - 131900 – Allowance for Loss on Accounts Receivable
    - 136700 – Allowance for Loss on Penalties and Fines Receivable – Not Otherwise Classified
    - 137700 – Allowance for Loss on Administrative Fees Receivable – Not Otherwise Classified
What’s Left to Address?
Current Updates to Guidance

- **ITFM 2-4700, Appendix 6: Investments/Borrowings**
  - Guidance pertaining to GAS Securities carrying value and GAS Securities Fiduciary Fund reporting was updated.
  - Updates were made pertaining to the limited use accounts for Investments and Borrowings

- **ITFM 2-4700, Appendix 7: Benefits**
  - Contact information was provided for the following Authoritative Sources:
    - DOL FECA benefits
    - DOL Unemployment benefits
    - OPM benefits
What’s Left to Address?
Current Updates to Guidance

- I TFM 2-4700, Appendix 8: Buy/Sell
  - Incorporated the list of G-Invoicing Implementation plan due dates;
  - Updates to G-Invoicing guidance including changes to business rules for performance transactions/receipt and acceptance;
  - Incorporated the updated position on intra-governmental allowance for loss.
What’s Left to Address?
Current Updates to Guidance

- TFM 2-4700, **Appendix 10: Custodial & Non-Entity**
  - Cited the Custodial Activity USSGL Implementation Guidance.
- TFM 2-4700, **Appendix 11: General Fund Transactions**
  - Added additional guidance on Continuing Resolutions and Appropriation Bills Awaiting Warrants;
  - Additional guidance for General Fund Non-Entity Transactions.
Remediation Activities to Address the IGT Material Weakness in the Financial Report of the U.S. Government

What’s Left to Address?
Current Initiatives

G-Invoicing
- Aid agencies in increased communication with trading partners and to house all Buy/Sell agreements. Quarterly IGT Scorecards will denote whether the federal entity delivered Agency Implementation Plan quarterly status updates by the dates set in TFM 2-4700, Appendix 8.

Expanded General Fund Guidance
- Starting in 2021 additional USSGLs in RCs 38 and 39 to be implemented involving Expended and Unexpended Appropriations. Edits. Implementation recommended to begin during 2021.

Additional Projects
- Includes the FICA project, Federal Entity specific projects and dispute resolution cases, and the Capital Lease USSGL working group.
“Auditors for several significant component entities continued to report that the entities did not have effective processes for reconciling intra-governmental activity and balances with their trading partner.”

Agency Controls

Ensure proper use of United States Standard General Ledger (USSGL):
• Transactions;
• Reclassified Financial Statements;
• Attributes\Domain Values;
• Guidance.

Participating in Fiscal Service IGT processes:
• Thoroughly completing requested explanations of IGT differences;
• Maintaining documentation supporting explanations and work done with trading partners.
Maintain Sufficient Documentation:
- Federal Entities must be able to provide reconciliations of intra-governmental activity and balances with supporting documentation.
- Supporting documentation will be compared with financial statements and reports to Treasury;
- Communicate with trading partners throughout the year;

Resolve intra-governmental differences:
- Should be resolved prior to final submission for the FR;
- Ensure proper designation is made between federal and non-federal transactions;
Agency Controls

- The elimination of the material weakness related to intra-governmental activity can only be accomplished through:
  - Documentation
  - Reconciliation
  - Communication
  - Implementation

WE NEED YOU
Year-End Material Difference Reports (MDRs) must be explained and certified in GTAS

Intradepartmental differences must be cleared up by year-end

Important Dates:

- MDRs available in GTAS: November 16, 2020
- CFO Representation Forms: December 1, 2020
- MDRs Certified in GTAS: December 1, 2020
Year-End Preparation

- GTAS Reporting metric on the year-end scorecard will be increased to 95% reporting of ALL TAS in FY20 (versus 90% in prior years)

- Inform trading partners of pertinent information AS SOON as it is determined. Insufficient communication at year-end lead to over $10 Billion in intra-governmental differences at year-end.

- IGT accountants from Fiscal Service will be reaching out to federal entities to do journal voucher confirmations at year-end. This process has changed as the offsetting line of the entry will no longer be to the non-reciprocating line in the same section of the financial statement, but rather to the appropriate, offsetting financial statement line.
Future Plans

- Continue the following initiatives:
  - Intra-governmental Scorecard program
  - Monitor CAP documentation provided by the agencies
  - Material Difference Reporting and Certification
- Evaluate the usage of “non-reciprocating” USSGL accounts
- Enhance TFM 2-4700 guidance on intra-governmental business rules (Appendices 5 - 11)
- Improve or develop USSGL guidance impacting IGT
- Support the G-Invoicing initiative aimed at improving communication and reducing differences in the Buy/Sell Sub-Category
Final Thoughts
Remediating the Material Weakness

- Ultimate goal is to eliminate IGT differences at the Government-wide level for the Consolidated FR.

“Addressing the intra-governmental transactions problem remains a difficult challenge and will require federal entities’ strong and sustained commitment to resolving differences with their trading partners timely, as well as Treasury’s and OMB’s continued strong leadership.”

- FY 2019 U.S. GOVERNMENT ACCOUNTABILITY OFFICE INDEPENDENT AUDITOR’S REPORT
Final Thoughts

FOCUS
Focus on substantiating balances, not gathering exclusions.

IMPROVE
Improve internal controls surrounding IGT activity.

DOCUMENT
Document communication attempts with trading partners.

LEVERAGE
Leverage your Fiscal Service IGT accountant.

PARTICIPATE
Participate in working groups and collaborative efforts to resolve IGT issues and differences.

PROVIDE
Provide accurate information to ALL federal trading partners timely.

Communicate, Communicate, Communicate!!
References

- I Treasury Financial Manual (TFM) 2 - 4700  
  [https://tfm.fiscal.treasury.gov/v1/p2/c470.pdf](https://tfm.fiscal.treasury.gov/v1/p2/c470.pdf)

Includes:

- Appendix 1a & 1b – Federal Trading Partner Codes
- Appendix 2 – Reciprocal Categories Crosswalk to Financial Statements
- Appendix 3 – Federal intra-governmental Transactions Categories of Reciprocal USSGL Proprietary Accounts
- Appendix 4 – CFO Representations for Federal IGT Activity and Balances
- Appendices 5-10 – Intra-governmental Transaction Guide
- Appendix 11– Recording IGT with the General Fund
Contact Information

Intragovernmental Questions

GovernmentwideIGT@fiscal.treasury.gov

Andrew Morris
Manager, Intragovernmental Transaction and Reconciliation Branch, Financial Reports and Advisory Division
(304) 480-8463
Andrew.R.Morris@fiscal.treasury.gov

Leah Delbaugh
Supervisory Accountant, Intragovernmental Transaction and Reconciliation Branch, Financial Reports and Advisory Division
(304) 480-5337
Leah.Delbaugh@fiscal.treasury.gov

Final webinar recordings will be posted at
Any Questions?
G-Invoicing:
You Asked. We Delivered.
Now Let’s Collaborate.

September 2020
Communication, Collaboration, and G-Invoicing: Three Tools to Reduce IGT Differences

G-Invoicing Update: You Asked. We Delivered. Now’s Let’s Collaborate!

Andrew Morris
Manager, Intragovernmental Transaction and Reconciliation Branch, Financial Reports and Advisory Division

Wes Vincent
Supervisory Accountant, Intragovernmental Transaction and Reconciliation Branch, Financial Reports and Advisory Division

Keith Jarboe
Program Manager, Engagement and Onboarding
Agenda

- New Implementation Deadline
- G-Invoicing Future Enhancements
- Release 4.0 – What’s Included and How to Prepare
- Agency Implementation – Next Steps
Agencies Identify Implementation Challenges

**TFM Bulletin No 2018-10**
Published September 2018:
Established the implementation date of **June 30, 2021** for all Orders with a period of Performance extending beyond that date.

**Background:**
Original implementation date was vetted through the Financial Management Standards Committee in Summer of 2018.

- **Readiness.** Target survey showed only five agencies could meet current mandate for new Orders; and only three could meet it for in-flight Orders.
- **Conversion.** Assistance is needed with converting in-flight activity.
- **Enhancements.** Additional agency requested system enhancements could ease Agency onboarding and change management activities.
- **Prioritization.** Agencies need to align G-Invoicing with implementation of other governmentwide initiatives (e.g., COVID-19, UEI, FM QSMO).
New phased approach to implementation will help facilitate successful governmentwide implementation of G-Invoicing.

- Revising the implementation date of G-Invoicing
- Phasing the implementation of G-Invoicing

New Activity
- Mandate entry of NEW Orders with a period of performance beginning October 1, 2022 or later.

In-Flight Activity
Solution: Why we think this timeframe will work

*Provides a more complete and customer centric solution to agencies*

**Previous: June 30, 2021 (All)**
- Considered the entire system lifecycle (large scope).
- Allotted vendors 18 months to develop solution.
- Allotted agencies 12 months to consume solution.
- Final Specifications were delivered in April 2019.
- Major Vendors were able to meet that timeline, developing solutions ranging from 12 to 18 months in length.

**New: October 1, 2022 (Phased)**
- Scope of work for new agency requested enhancements is much smaller than initial development effort. There are some core functionality enhancements and roughly a 5% increase in the # of FIDS collected.
- Allots additional 15 months for vendors to incorporate enhancements.
- Allots agencies additional 12 months for consume solution.
- Final specifications for major enhancements were delivered by June 2020.
Implementation Approach Considerations

**Advantages**
- Gives additional time to ensure readiness of G-Invoicing application, software providers, and governmentwide community during their change management processes.
- Gives additional time to Software Providers to develop agency identified enhancements and for agencies to prepare for consumption.
- Reduces burden of converting existing Orders to the G-Invoicing application.
- Allows Treasury to explore potential conversion tools to assist agencies’ conversion of “in-flight” Orders.
- Allows agencies to prioritize competing initiatives and resource adequately (e.g., new COVID-19 requirements).

**Risks**
- Full impact to Software Provider schedules will not be known until new enhancement requirements defined and specifications evaluated.
- Delay in determining requirements for new enhancements could delay development timelines (low likelihood).
- Agencies may be required to gather new data for existing Orders therefore potentially being more labor intensive.
- Some agencies have legacy Orders that extend beyond one year.
Whether or not an Order will need initiated or converted to the G-Invoicing application can be determined by using two rules, if the answer is Yes to either, then the Order will need initiated or converted to G-Invoicing:

1. Implementation Deadline Rule for New Orders: Is the beginning Period of Performance on the Order on or after October 1, 2022?
2. Implementation Deadline Rule for “In-Flight” Orders: Is the ending Period of Performance extending beyond September 30, 2023?

<table>
<thead>
<tr>
<th>Order Period of Performance</th>
<th>Rule 1</th>
<th>Rule 2</th>
<th>Needs Implemented?</th>
<th>Implementation Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning POP</td>
<td>Ending POP</td>
<td></td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Before 10/01/2022</td>
<td>Before 09/30/2023</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>On/After 10/01/2022</td>
<td>Before 09/30/2023</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Before 10/01/2022</td>
<td>After 9/30/2023</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>
G-Invoicing Future Enhancements

• **Seller Facilitated Orders:** Will allow trading partners to negotiate on the GT&C which agency (Buyer or Seller) is responsible for creating initial draft Order(s) in the G-Invoicing application.

• **GT&C Workflow:** Will allow for an agency to establish an approval workflow for GT&Cs.

• **Refunds:** Will allow a Seller to make an adjusting entry to prior Delivered/Performed to initiate a refund even when the buyer has completed Receipt/Acceptance in G-Invoicing.

• **Accrual Functionality:** Introduction of a Deferred Payment Performance Transaction Type that communicates work that has been performed but has not been billed and is not ready for settlement. This transaction type will not initiate settlement through the IPAC application.
How many Agency Location Codes (ALCs) have established Production G-Invoicing Accounts?

A. None  B. 0 – 100  C. 101 – 200  D. 201 – 300  E. More than 300
What’s Coming with Release 4.0

- Implementation of new Organization Model
- Updated Administrator Roles
  - Master Administrator
  - User Administrator
  - Organization Administrator
- New Agency Account Module; Combines legacy “Disburser” and “Admin” Modules
- Improved Agency Account administration for Central Administrators
Important Release 4.0 Dates

October 2020
• Release 4.0 Overview Webinars. Will be posted on the Fiscal Service Training Website.

November 6, 2020
• Production account holders complete transition steps. Contact your AIT for more information.

December 2020
• Production Deployment
Already have a Production Account? Here’s your To-Do list.

Assign Disburser Administrator role.
- Responsible for building new Organization Model.

Build Organization Group Structure.
- This should closely mirror your SDAG structure.

Assign groups to GT&Cs.
- Any existing GT&Cs must be tied to groups.

Map existing SDAGs to Groups for user migration.
- The G-Invoicing program team will map your existing users to groups.

Identify Master Administrators.
- Master Administrators will be the Primary Administrator(s) in Release 4.0.

Verify User Administrator SDAG Assignments.
- This will avoid interruption to User Admin access after implementation of Release 4.0.
I’m in Production. What Should I Be Focused On?

• Prepare for the Transition to Release 4.0
  – Planning for the transition to release 4.0 now will help ensure there is no interruptions to your production users. Your AIT representative will guide you through the transition process and help you use all of the tools available for a successful transition to the Organization Model. Production Account holders must complete preparation steps NLT November 6, 2020

  Note: Inaction will not break existing accounts, however, will require significantly more manual effort from Account Administrators to ensure the Agency Account is functional

• Brokering GT&Cs
  – GT&C brokering functionality is available in G-Invoicing now and does not require involvement or interaction with external Financial Management or Enterprise Resource Planning systems. Production Account holders should be posturing themselves for implementation success by working with their GT&C trading partners. Focus should be two-fold:
    1. Internal Agreements – Production Account holders can complete these agreements today!
    2. External Agreements – Focus with Trading Partners in Production
I’m *Not* in Production. What Should I Be Doing?

- **Get In Touch with your AIT Representative**
  - AIT will guide your agency through the onboarding process and assist with your G-Invoicing Project team’s implementation effort. Overview, training, process mapping, change management, system integration and more are topics that AITs will assist with

- **Test and Pilot in QA-C**
  - The G-Invoicing QA-C environment mirrors the production environment and is available to support training, process mapping, piloting, and testing with Trading Partners. QA-C supports end to end IGT Buy/Sell transactions, interface testing, and is the ideal environment to familiarize your agency with the new Organizational Access Model

- **Establishing your Production Account**
  - Establishing the production account and configuring now will set your agency up for success in meeting the G-Invoicing Implementation Mandate. This step includes completing enrollment forms, identifying account administrators, configuring the access model, and working with AITs to stand up your user training program.
ALL Federal Trading Partners Should Be...

- **Submitting Quarterly Implementation Plan Updates**
  - TFM Chapter 4700 – Appendix 8 requires the submission of a G-Invoicing Implementation Plan and Quarterly Updates. Enhancements to the Implementation Plan Attachment A template have recently been made and can be found on the G-Invoicing Implementation Website.

- **Engaging with your Trading Partners**
  - Communication with your IGT Buy/Sell Partners is critical for success. Several engagement platforms are supported by the G-Invoicing Program team and are actively being leveraged by G-Invoicing Stakeholders as part of their implementation efforts.

- **Leveraging the Treasury G-Invoicing Program Team**
  - Our resources are here to support you from the start of your Business Process Change Management thru to your Production Implementation and Transaction Brokering.

Let’s investigate these activities further...
Agency Implementation Plans

TFM Bulletin No
2020-07

Published:
November 22, 2019

https://tfm.fiscal.treasury.gov/v1/bull/20-07.html

• Requires quarterly G-Invoicing Agency Implementation Plan Updates. Agency Scorecards will indicate whether your Agency submitted the updates by the deadline.
• 4th Quarter Agency Implementation Plan updates are due to Treasury by September 30, 2020.
• New format for Attachment A has been published
  – Added “What is the current version of your ERP system?”
  – Added additional language for Orders and Performance Implementation regarding when your agency plans to be compliant with the mandate for both intra-departmental and intra-governmental transactions.
    – Intra-departmental – transactions in which the Requesting and Servicing Agency fall under the same FR Entity (as assigned in GTAS)
    – Intra-governmental – transactions in which the Requesting and Servicing Agency fall under a different FR Entity (as assigned in GTAS)
  – Added question regarding when agencies plan to comply with the implementation date to convert in-flight transactions (date).
Connecting With Your Trading Partners

• Staying up to date on your Partners’ progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing

• Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline

• Visit our OMB Max site to access these resources: https://community.max.gov/x/szd0ZQ

Trading Partner Directory
• Enrollment Status and Description by ALC

Agency Implementation Plans
• Plans for Significant Reporting Entities who receive IGT Scorecards

Implementation Plan Dashboard
• Tableau Reader based interactive dashboard of Agency Implementation Plan data. (User guide provided)

G-Invoicing Website
https://www.fiscal.treasury.gov/g-invoice/
Collaboration Opportunities

**Intragovernmental Transactions Working Group (ITWG)**
- A venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution
- Leveraged to develop and refine the FIDS and related IGT Policy
- Request to be added by emailing igt@fiscal.treasury.gov

**Financial Management Standards Committee (FMSC)**
- Forum that provides FPAs an opportunity to collaborate on resolving Financial Management issues
- To have a voice in developing FMLoB Financial Management Standard References
- Engage with federal FM software providers to convey requirements and promote standardized solutions
- [https://www.fiscal.treasury.gov/fmsc/](https://www.fiscal.treasury.gov/fmsc/)
You Are Not Alone – We’re Here To Help

Agency Implementation Team (AIT)

• Education
  ➢ Business Process Walkthroughs
  ➢ Application Demos
  ➢ User Training
• Account Establishment
• Enrollment Assistance
• Production Support
• Assistance with Agency-Led Implementation Team

Engagement | Outreach | Support
Training and Knowledge Offerings

G-Invoicing Learning Opportunities

• Our Agency Implementation Team hosts a variety of training options including classroom, virtual, and in some cases on-site instruction

• Our Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions

• Independent Learning Materials including videos, reference guides, and presentations are available through the G-Invoicing website: [https://www.fiscal.treasury.gov/g-invoice/](https://www.fiscal.treasury.gov/g-invoice/)

• Register for Training, Office Hours, Webinars, and access our Independent Training Videos here: [https://www.fiscal.treasury.gov/g-invoice/training.html](https://www.fiscal.treasury.gov/g-invoice/training.html)
Q: Have you taken any of our training courses, reviewed any of our self-guided materials, and/or been assigned an Agency Implementation Team Representative to assist with your Implementation efforts?

A. Yes  
B. No  
C. Not Applicable
Contact Information

For Intragovernmental Transactions
Working Group Information
IGT@fiscal.treasury.gov
https://www.fiscal.treasury.gov/g-invoice/

For IGT Program Management and Agency Outreach Support

Andy Morris
Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)
andrew.r.morris@fiscal.treasury.gov

Wes Vincent
Supervisory Accountant, Intragovernmental Transaction & Reconciliation Branch (ITRB)
wesley.vincent@fiscal.treasury.gov

Keith Jarboe
IGT Agency Outreach, Engagement & Onboarding
keith.jarboe@fiscal.treasury.gov

Final webinar recordings will be posted at
Any Questions?
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 AM – 10:00 AM / 90 minutes</td>
<td>Working Together to Reach an Opinion on the Financial Report of the U.S. Government</td>
</tr>
<tr>
<td>11:00 AM – 12:30 PM / 90 minutes</td>
<td>Communication, Collaboration, and G-Invoicing: Three Tools to Reduce IGT Differences</td>
</tr>
<tr>
<td>2:00 PM – 3:30 PM / 90 minutes</td>
<td>Auditability of Data – Starts with BETCs and Ends with GTAS</td>
</tr>
</tbody>
</table>

2. Ready for Fiscal Year End? Ask us Anything!

https://fiscal.treasury.gov/training/

1. IGT Differences and Your Controls
2. G-Invoicing Update: You Asked. We Delivered. Now’s Let’s Collaborate!

https://fiscal.treasury.gov/training/

1. What are Business Event Type Codes (BETCs), and What’s the best way to use them?
2. The GTAS API -- How it Can Help You!

https://fiscal.treasury.gov/training/