Intragovernmental Transactions
Working Group (ITWG)

October 13, 2020
Today’s Agenda

- Program Updates
- GT&C Workflow
- Agency Proof of Concept (POC)
- Primary/Subordinate Groups/Document Inheritance Indicator
Tentative ITWG Schedule

- August 11 – Program Updates, Release 4.0
- September 8 – Program Updates, Primary/Subordinate Groups

- October 13 – GT&C Workflow, In-Flight Orders POC, Primary/Subordinate Groups/Document Inheritance Indicator

Planned Dates: Nov 10, Dec 8, Jan 12

Future Topics:
- Low Dollar Purchases
- Loading Active Documents
  - Requirements in CY 2020

2-3:00 pm ET
Program Updates

• Release 4.0
  – 3rd Organizational Data Access Model Release (R3.2 released in April and R3.3 released in June).
  – Scheduled for December 2020

• 4th Quarter Implementation Plans were due to Treasury by September 30th
  – Thank you for the timely submissions!
  – Next updates due to Treasury by December 31st

• 7600A/B Forms and Instructions were updated and posted to the Fiscal Service G-Invoicing website
  – https://www.fiscal.treasury.gov/g-invoice/
What’s Next

- We have spent most of this calendar year working on the 3 Org Model releases (R3.2, R3.3, and R4.0)
- GT&C Workflow and Seller Facilitated Orders are on the horizon as key enhancements
- Seller Facilitated Orders are a key enhancement that directly impact the vendors so it’s important to start that work and give the vendors time for testing
• Met with agencies that previously responded to ITWG surveys with requests for a G-Invoicing workflow solution using a standard workflow questionnaire

• Guardrails around the Discussion:
  – Minimize changes to FIDS or interface specifications that would introduce rework for Vendors and/or Agencies.
  – Workflow approach should be applicable to Orders as well (future work)
  – Minimize configurable options as much as possible to allow for a streamlined solution
  – Workflow solution cannot violate the G-Invoicing access model
GT&C Workflow – Summarized Feedback

• Multiple levels of reviewers are needed
  – Typically two or more on GT&C
  – Each trading partner can determine the appropriate level of reviews for their side
  – Reviews does not change the current G-Invoicing approval process
  – Legal/General Counsel is a common reviewer for all agencies

• Workflow within agencies is currently triggered during their brokering processes (e.g., reviewed before sending to trading partner, or reviewed before sending for approval).

• Reviews can be concurrent with multiple reviewers, however, there is typically a single editor. Only the editor updates the baseline document.

• Reviewed and demoed several system/tools currently in use (i.e., ERP/SharePoint) at agencies to facilitate full workflow cycle
  
  \textit{Note: G-Invoicing solution will augment rather than fully replace usage of other systems.}
GT&C Workflow - Agency G-Invoicing Asks

• Common asks included:
  – Automated review process based on the defined workflow
  – Reviews occur within G-Invoicing
  – Reviewers provide comments only; reviewers can see comments from previous reviewers
  – Intuitive notifications
    • Tied to workflow events
  – Options to add additional reviewers
  – Escalation path for “stuck” workflow items to keep documents moving
    • Workflow manager/super user to keep documents moving
GT&C Workflow - Next Steps

- October ITWG Discussion
- Post ITWG Survey
- Document requirements
  - Build out stories that capture MVP (minimal viable product)
- Design the solution
  - Beginning 4th Quarter 2020
  - Craft dashboards/screens
  - Incorporate feedback from User Centered Design sessions
  - Implement using existing G-Invoicing framework to start
    - Consider additional BPM (Business Process Model) or Case Management tools as additional features are implemented
GT&C Workflow - Survey Questions

- Are there any circumstances other than state changes that should trigger approval?

- Reviewers will only be able to make comments. In order for edits to be performed the document must be sent back to the requesting group. Will this satisfy needs?
In-Flight Orders – Proof of Concept

- Numerous FPAs have engaged during September and provided valuable feedback.
- Held touchpoints twice a week to discuss progress, answer questions, receive feedback from participants.
- FPAs collaborated and reported their effectiveness of locating their existing Order data.
  - This involved a review that showed which elements they were able to gather from the existing documentation/forms, systems, and which data elements had to be negotiated that weren’t previously captured elsewhere.
- Different challenges were reported that are currently being evaluated.
  - Examples include existing Orders won’t all be from the 7600 forms with different data sets, Buyer/Seller having different lines broken out, and G-Invoicing required elements not previously captured.
In-Flight Orders – POC Next Steps

• More FPAs have showed their interest in participating in the POC through October.

• Continue to host weekly touchpoints to receive feedback and address questions.

• Continue to collaborate with the POC participants and document findings to help better understand the challenges that FPAs will be encountering when uploading their in-flight Orders that extend into FY24.
  – Due to the mandate structure with new and in-flight Orders being phased, this could be used to help reduce the number of Orders that exist and need to be converted into G-Invoicing.
  – The in-flight Orders mandate for Orders extending into FY24 is 3 years away. FPAs should continue to evaluate the number of estimated impacted Orders proactively.
Primary/Subordinate Groups

• September ITWG Survey results were strongly in favor for administrative changes as opposed to modifications requiring reapprovals by both trading partners for Subordinate Groups and Document Inheritance Indicator.

• Treasury’s decision is to move forward with administrative changes for both Subordinate Groups and the Document Inheritance Indicator.
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