



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intra-governmental Transactions Working Group (ITWG)

February 14, 2023

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- Release 5.1
- Post-Mandate Enhancement Timeline
- What's Next After R5.1
- G-Invoicing Release Roadmap
- Treasury SSO Accounts
- Treasury Support Center
- Office Hours
- Survey Results

Tentative ITWG Schedule

- ✓ Dec 13 – Program Updates, FAST Book Update, R5.0, 7600EZ, Adv PPQ & Order Upload Previews, R5.1 Work Underway, Orders/Performance Whitelist Data Cleanse, 2023 Application User Recertification, Treasury SSO Accounts, Office Hours, Reference Materials
 - ✓ Jan 10 – Program Updates, R5.0, R5.0 Live Demo, R5.1 Work Underway, Orders/Performance Data Cleanse, Production Statistics, Proposed Changes to IPAC Timeline & Scorecard Metric, 2023 User Recertification, Treasury SSO Accounts, Office Hours, Survey Questions, Reference Materials
 - Feb 14 – Program Updates, R5.1, Post-Mandate Enhancement Timeline, What's Next After R5.1, G-Invoicing Release Roadmap, Treasury SSO Accounts, TSC, Office Hours, Jan Survey Results
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Planned Dates: March 14, April 11, May 9

Future Topics:

- Post-mandate enhancements



2-3:30 pm ET

Program Updates

- Q2 FY23 Implementation Plans are due to Treasury by March 31st
 - These submissions will be reflected on your Q2 Scorecard
 - Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
 - **Reminder:** Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date versions
 - <https://www.fiscal.treasury.gov/g-invoice/training.html>
- Trading Partner Directory and POC Listing on OMB Max updated to reflect Q1 FY23 submissions
 - Q1 FY23 Implementation Plans & Attachments A/B are also on OMB Max
 - Agency updates since the previous TPD publication captured in Red font
 - <https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

Program Updates Continued

- G-Invoicing R5.0 will be deployed to Production (Feb 16th) and QA-C (Feb 24th)
 - Key functionality included: 7600EZ, Constructive Order Acceptance Phase I of II (turned off in Prod), Order Upload, Date & Time Standardization (ET), Advance PPQ, Improved User API Performance, Item Code Validation (UI Only)
- Changes to IPAC Timeline & Scorecard Template for Q2 FY23
 - Proposed changes presented during January's ITWG are being implemented
 - Appendix Slides 17 - 18
 - TFM Bulletin expected in the next few months to update our policy
 - The second phase of the G-Invoicing mandate is NOT changing
 - Agencies are still expected to have their In-Flight Orders converted to G-Invoicing by October 1, 2023, in accordance with the TFM

Program Updates Continued

- G-Invoicing Webpage Updates
 - Newly Revised Order Upload File Template published on 1/31/23
 - Updates include Order Originator (now required), Order Status (optional), some minor formatting changes and there's no longer a requirement to have Performance Manager role for PPQ
 - <https://www.fiscal.treasury.gov/g-invoice/resources.html#learnmore>
 - Located under the Additional Information section

Release 5.1

- Allow only printable ASCII characters on Orders and Performance
 - Validation added to the UI on all Order & Performance free-form fields
 - Validation added to the Order & Performance APIs
 - Cleanup effort on existing data
- New Order & Performance APIs to support JSON
 - Supports all existing Order and Performance functionality
 - Order enhancement: Constructive Order Acceptance (COA)
 - Seller-Facilitated Order (SFO) that allows the Seller to provide all required Order fields on behalf of Buyer
 - Order Approval will automatically process after 7 calendar days once an Order is moved to Shared with Requesting Agency or Shared with Partner 2 (SP2) status
 - COA will be limited to GSA Rent activity only for R5.1
 - Additional conversations need to be held to determine if it will be available more broadly
 - Performance enhancement: Allows Advanced Previously Paid Quantities (PPQs) for In-flight Orders (IFO) through your ERP system
- Copy Invoice functionality added for 7600EZ
- R5.1 deployment planned for Summer 2023



Post-Mandate Enhancement Timeline

- The following enhancements are high priority following the mandate based on Agency requests. These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Release Number	Agency Implementation Date, if Required
**7600-EZ (Low Dollar Purchases)	*Q1 FY2023	Q2 FY2023	5.0	Q1 FY2024
**Constructive Order Acceptance (GSA Rent)	*Q2 FY2023	Q3 FY2023	5.1	Q1 FY2025
**Enhanced Order Modification Functionality	*Q1 FY2024	Q2 FY2024	TBD	N/A
In-Flight Order Upload Tool for the User Interface	*Q1 FY2023	Q2 FY2023	5.0	N/A

***Targeted Dates for Development Completion. Deployment to Production is expected to occur the quarter following.**

****Both Trading Partners must enable Feature Flags to use this Functionality.**

Note: Specifications for each enhancement published Q2 FY2022.

- Note: Fiscal Service will continue to collaborate with ERP Vendors on establishing timelines for ERP Development.*

What's Next After R5.1

- Enhanced Order Modification Capabilities
 - Performance during an Order Modification
 - Allow Performance to be reported while previously open Order is being modified
 - Currently, all Performance is stopped while an Order isn't in an Open state
 - Order Revert
 - Allows both trading partners to revert the Order back to its previously approved state when abandoning a proposed modification
 - Eliminates the need to reapprove the Order to get it back to its previously approved state
 - Bi-directional Order Modification
 - Allow either trading partner to initiate an Order Modification
 - Currently, only Partner 1 may initiate Order Modifications
- Finish Strategic UI Reorganization Work
 - Rearchitecting the G-Invoicing User Interface (UI) will accelerate time to market with new features and enhancements, ensure Accessibility compliance and improve consistency of the UI and User Experience



G-Invoicing Release Roadmap

	Calendar Year											
	2022				2023				2024			
G-Invoicing Releases												
G-Invoicing	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
R4.4 (Enhancements)	✓											
R4.5 (Post-Mandate Phase One)		✓										
R4.6/ R4.6.1			✓	✓								
R5.0					X							
R5.1						X						
R(A)										X		
Agency Implementation				1				2				

All timelines are tentative and based on known requirements as of January 2022

"X" denotes targeted quarter for deployment

1 = Implementation date mandated for new orders with a performance period beginning October 1, 2022 or later.

2 = Implementation date mandated for all orders with a period of performance extending beyond September 30, 2023.

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the [Services Quick Reference Guide](#) for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R4.4 (03/03/2022) – GT&C Workflow by OrgGroup, new Performance Reporting, and general enhancements

R4.5 (Release 06/30/2022) – Phase one of new Order Upload and 7600EZ capabilities, plus infrastructure for Treasury and federal agencies to declare readiness to use new features.

R4.6/R4.6.1 (Released 09/15/2022 & 11/03/2022) – Phase II Order Upload and 7600EZ capabilities, ATB Summary Report, limited storage of non-printable characters on GT&Cs, and application stability and performance enhancements.

R5.0 (Target 02/16/2023) – Post-mandate functionality for 7600EZ capabilities, Order Upload and advanced Pre-Paid Performance Quantity (PPQ) for IFO, and Feature Management and Feature reports. Enhancements to the User Interface include improved date and time handling and Product Service Code (PSC - Item Code) validation.

R5.1 (Target Q2/2023) – Limit non-printable characters on Orders and Performance to support Vendor integration, Constructive Order Acceptance available through new JSON APIs for Orders and Performance, and 7600 EZ copy invoice functionality

R(A) (Tentative Target Q2/2024) – Feature candidates include Enhanced Order Modification, Enhanced GT&C Modification, User Interface enhancements, or other post-mandate features - to be prioritized.

Treasury Single Sign On (SSO) Accounts

- Users are strongly encouraged to link their PIV-I/CAC cards to their Treasury SSO accounts to access G-Invoicing by the end of 2022.
- The Treasury Support Center continues to send reminder emails encouraging users to link their PIV-I/CAC cards in support of Executive Order 14028 - no enforcement date has been issued.

On May 12, 2021, Executive Order 14028 on Improving the Nation's Cybersecurity was issued, requiring agencies to meet or exceed the cybersecurity provisions of the EO. Section 3 of the order states that within 180 days of the date of this order agencies shall adopt multi-factor authentication to the maximum extent consistent with Federal records laws and other applicable laws.

- **Communication Update:** The migration of Fiscal Accounting Applications to Multifactor Authentication is scheduled to begin in 2023. Following the migration, multifactor will be enforced and you will no longer be able to authenticate your Single-Sign On account using your User ID/Password. If you do not have a PIV-I/CAC card, additional information will be disseminated to users of each application regarding next steps.
- Instructions for linking your PIV-I or CAC can be found [here](#)
- Select “Login with Your PIV” on the login page




WARNING WARNING WARNING
You have accessed a U.S. Government information system, which includes (1) this computer, (2) this network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. U.S. Government information systems are provided for the processing of official U.S. Government information only. Unauthorized or improper use of this information system is prohibited and may subject you to disciplinary action, as well as civil and criminal penalties. All data contained on

Treasury Support Center (TSC)

- The Treasury Support Center is able to manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:
 - Enrolling in G-Invoicing
 - Access Questions
 - Resetting your Password
 - G-Invoicing features & functionality
 - G-Invoicing application errors & issues
- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email GInvoicing@stls.frb.org or via phone 1-877-440-9476.
 - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.
 - The Treasury Support Contact information can be found on the Fiscal Service website: <https://www.fiscal.treasury.gov/g-invoice/contact.html>
 - Agencies should refer to [OMB Max](#) if they need help identifying their Master/User Admins

Treasury Support Center

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.

 GInvoicing@stls.frb.org	 1-877-440-9476	 1-314-444-7346 (fax)
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Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
- Future Topics Include:
 - ~~Order Upload Demo (Jan 24th)~~
 - ~~7600EZ Demo (Feb 7th)~~
 - Feature Management Demo (Feb 21st)
 - Operational Support (March 7th)
 - Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners

Note: If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov

- Register for Office Hours here: <https://fiscal.treasury.gov/training/g-invoicing-office-hours.html>

- Office Hours topics will now be listed next to the date/time on the Registration Page

Duration: Fields marked with an asterisk(*) are required.


Tuesday, January 24, 2023, 10:00 am - 11:00 am ET | Topic: Order Upload Demo

Tuesday, February 7, 2023, 10:00 am - 11:00 am ET | Topic: 7600EZ Demo

Tuesday, February 21, 2023, 10:00 am - 11:00 am ET | Topic: Feature Management Demo

First name: *

Last name: *

<p>G-Invoicing Office Hours</p> <p>REGISTER</p>	<p>02/07/2023 02/21/2023 03/07/2023 03/21/2023 04/04/2023 04/18/2023</p>	<p>Online</p>	<p>Open to all federal agencies</p>	<p>Fiscal Accounting</p>	<p> IGT@fiscal.treasury.gov</p>
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Survey Results

1. Does your agency plan to negotiate with your Trading Partner to utilize Constructive Order Acceptance (COA) for any business line activity outside of GSA Rent? If yes, please provide which trading partner(s) and business line(s) you anticipate using this functionality.
 - Only one response received indicating Yes

Note: Based on the survey results, we'll be limiting COA to GSA Rent activity only with R5.1. Additional conversations need to be held to determine if it will be available more broadly following that release.

G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

Andy Morris

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Bureau of the Fiscal Service – Fiscal Accounting

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Bureau of the Fiscal Service – Fiscal Accounting

Keith.Jarboe@fiscal.treasury.gov



For Intragovernmental Transactions Working Group Information

IGT@fiscal.treasury.gov

<https://www.fiscal.treasury.gov/g-invoice/>

For G-Invoicing Application Support

GInvoicing@stls.frb.org

1-877-440-9476

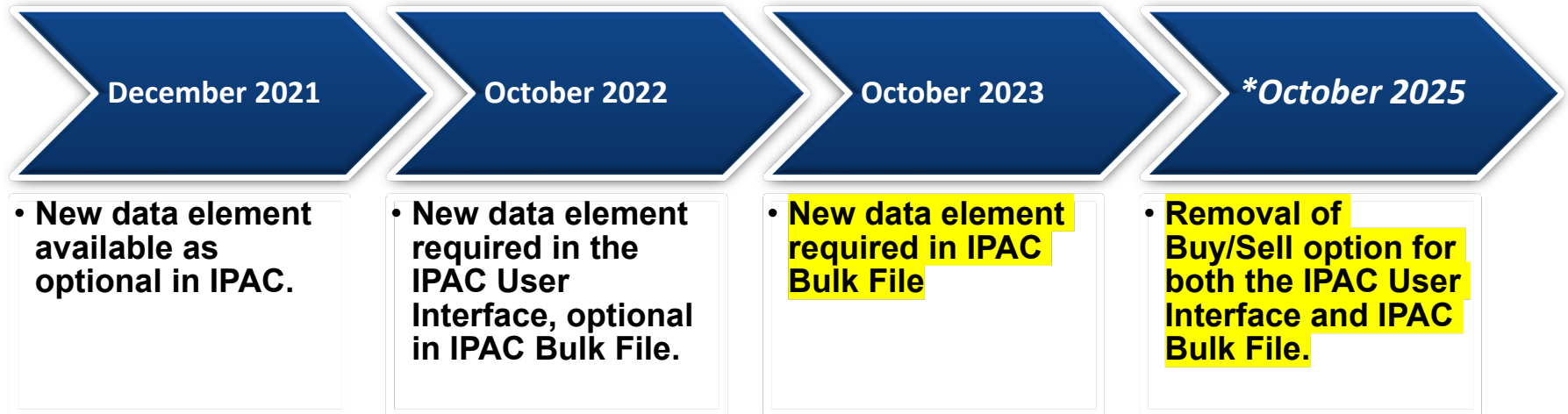
Appendix

- Proposed Changes to IPAC Timeline & Scorecard Metric (Slides 17 - 18)
- Connecting With Your Trading Partners (Slide 19)
- Knowledge and Training Offerings (Slides 20 - 22)
- Commonly Referenced Resources (Slide 23)
- Reference Materials (Slide 24)

Proposed Timeline and Steps

Delay IPAC Control

- October 2023 – The new IPAC data element becomes required for the Bulk File.
- Delays the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026).



Proposed Template and Approach

Remove Compliance Threshold from IGT Scorecard

- Continues to measure G-Invoicing progress but removes the determination of Fully Compliant, Partially Compliant, or Non-Compliant.
- Removes the stoplight (green, yellow, and red) ratings.

G-Invoicing Progress and Implementation Plan Updates:


FY 2023 Thresholds: Only new TAS with a Beginning Period of Availability (BPOA) as of FY 2023 (all intra-governmental activity) would be measured, per I TFM 2-4700, Appendix 8.

G-Invoicing Progress		
Overall	Intra-departmental	Inter-departmental
80%	60%	94%

Connecting With Your Trading Partners

- Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing
- Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline

BUREAU OF THE FISCAL SERVICE G-INVOICING
Created by Taisha Demps (OMB), last modified by Jeffrey Board (TREASURY) just a moment ago



Select from the menu below:

- [G-Invoicing Trading Partner Directory/POC Listing](#)
- [Agency Implementation Plans](#)

- G-Invoicing's OMB Max page contains data related to each Agency's Implementation Status including the following:
 - Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
 - Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
 - Visit our OMB Max site to access these resources:
<https://community.max.gov/x/szd0ZQ>

Knowledge and Training Offerings

G-Invoicing Learning Opportunities

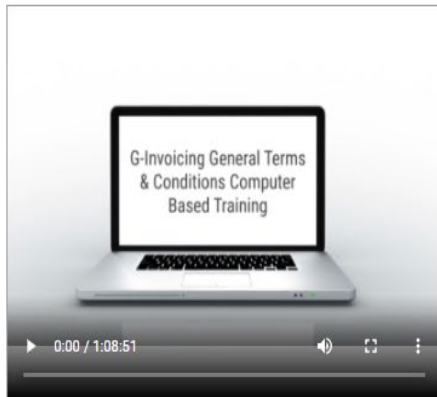
- Our Agency Implementation Team hosts a variety of training options.
- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website:

<https://www.fiscal.treasury.gov/g-invoice/training.html>



Independent Training Resources

Creating and Approving a GT&C in G-Invoicing (Video)



Creating and Approving an Order in G-Invoicing (Video)



Servicing Agency Performance in G-Invoicing (Video)

- [SWF Version](#)
- [MP4 Version](#)

Managing Users: Roles, Groups, and Assigning Access (Video)



Knowledge and Training Offerings Cont.

- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: <https://www.fiscal.treasury.gov/training/>

G-Invoicing General Terms & Conditions Webinar Training REGISTER	11/02/2022 11/16/2022 12/07/2022 01/04/2023 01/18/2023	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
G-Invoicing Office Hours REGISTER	11/15/2022 12/06/2022 12/20/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
G-Invoicing (GINV) Orders User Training Webinar REGISTER	11/09/2022 12/14/2022 01/11/2023	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov

- For your awareness, there are User and Admin Guides available within G-Invoicing, under the Help dropdown for you to reference as well.

The screenshot shows the G-Invoicing application interface. At the top, there are navigation tabs: "Requesting Agency", "Servicing Agency", "Administration", and "Reports". Below these is a dropdown menu for "Federal Program Agencies (AIT Test Account)" and a "Help" dropdown menu. The "Help" dropdown menu is open, showing options: "View User Help", "View Administration Help", "Agency Release Notes", "Download User Guide", "Download Administration Guide", "User Profile" (highlighted), "Glossary of User Roles", and "ALC Search". On the left side, there is a section titled "News and Information" with a list of items: "Release 4.4 Schedule" (Thursday, February 17, 2022), "Release 4.4 Overview" (Thursday, February 17, 2022), and "Maintenance" (Friday, February 25, 2022). On the right side, there is a "User Profile" section with fields for "First Name", "Last Name", "Email Address", "Phone Number", and "User ID".

You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
 - Business Process Walkthroughs
 - Application Demos
 - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



Engagement | Outreach | Support

Commonly Referenced Resources

Resource Name	Purpose	Located?
Trading Partner Directory	Look up trading partner G-Invoicing status and points of contact	OMB Max https://community.max.gov/x/szd0ZQ
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the “Help Menu”
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the “Help Menu”
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. G-Invoicing: Training (treasury.gov)
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	Bureau of the Fiscal Service - Training (treasury.gov)
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8

Published:

November 2022 (Updated Annually)

Guidance:

G-Invoicing Program Guide for Basic Accounting and Reporting

Published:

August 2022

G-Invoicing System Integration Guide

Revised:

March 2021

G-Invoicing Rules of Engagement

Revised:

January 2022

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing
<https://tfm.fiscal.treasury.gov/v1/p2/c470.html>
- TFM Bulletin 2022-03 (Published December 14, 2021) – Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance
<https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing
<https://www.fiscal.treasury.gov/ussql/resources-g-invoicing-program-guide.html>

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
<https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf>

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing
<https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf>

OMB Max

- Access to the Trading Partner Directory and Agency Implementation Plans
<https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

Federal Intra-governmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
<https://fiscal.treasury.gov/g-invoice/resources.html#standards>