Intra-governmental Transactions
Working Group (ITWG)

April 12, 2022
Today’s Agenda

• Tentative ITWG Schedule
• Program Updates
• What’s Next
• Trading Partner Queue (TPQ) Maintenance
• Connecting With Your Trading Partners
• Office Hours
• March Survey Results
• Reference Materials
Tentative ITWG Schedule

✓ Feb 8 – Program Updates, Release 4.4 Coming Soon, In-Flight Orders Update, Office Hours, January Survey Results, Reference Materials

✓ March 8 – Program Updates, What’s Next, BizApp, Feature Management, G-Inv Implementation Timeline, G-Invoicing Production Statistics, Office Hours, March Survey, Reference Materials

☐ April 12 – Program Updates, What’s Next, Trading Partner Queue (TPQ) Maintenance, Connecting With Your Trading Partners, Office Hours, March Survey Results, Reference Materials

Planned Dates: May 10, June 14, July 12

Future Topics:
• Post-mandate enhancements

2-3:30 pm ET
Program Updates

• Q2 FY22 Implementation Plans were due to Treasury by March 31st
  – Thank you for your timely submissions!
  – These submissions will be reflected on your Q2 Scorecard
  – Q3 FY22 Implementation Plans are due by June 30th
  – **Reminder**: Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly submissions

• G-Invoicing R4.4 successfully deployed to QA-C (March 11th)
  – Delivered GT&C Workflow by Org Group, Improved User API efficiencies, Undelivered Balance Enhancements, a more efficient GT&C Summary List page (larger agencies), New Report Menu and Performance Report, and New Supervisor Roles were created.
Program Updates Continued

• Post-mandate API Specifications published on the G-Invoicing webpage
  – Includes the following:
    • Constructive Order Acceptance (COA)
    • GT&C Modification/Revert
    • In-Flight Orders (including template)
    • Low Dollar Purchases (7600EZ)
    • Order Modification/Revert
    • Performance Amount (Rounding Refunds)
  – Published 7600EZ Overview PPT in March
  – Located under Future G-Invoicing Features/Enhancements
    • https://www.fiscal.treasury.gov/g-invoice/resources.html#standards

• G-Invoicing Program Guide – Under review for updates
  – Guide for Basic Accounting and Reporting
  – We’ll provide a brief update at Issues Resolution Committee (IRC) Meeting on April 20th on our revisions/updates
    • https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html
What’s Next

• Development underway for Release 4.5.
  – In-Flight Order Upload (Partner 1 Order Validations) in QA-F
  – EZ Invoice (Create & access EZ Invoices through the UI and API) in QA-F in support of vendor efforts
  – Business Application (BizApp) added to the GT&C
    • New data element on the GT&C Header Detail tab
    • Will default to Standard until a future release
    • Allows G-Invoicing to apply conditional logic to govern documents
  – Feature Management to control Account access to post-mandate functionality
    • Software development tool that will be leveraged to control usage of new features
    • G-Invoicing must control how new features are released - not all agencies will be ready to use a new feature at the same time.
  – Projected Release: June/July 2022
Trading Partner Queue (TPQ) Maintenance

• The TPQ was established as a temporary placeholder for agencies to initiate GT&Cs with their Trading Partner’s ALCs until the agency was onboarded to Production

• The TPQ will be decommissioned on 05/01/2022
  – The TPQ will be disabled to prevent any additional GT&Cs from being created
  – All future GT&Cs will need to be established with the Trading Partner’s Production Account
  – Trading Partner discussions are encouraged to determine readiness for brokering GT&Cs. Contact information for Trading Partner POCs can be found in the Trading Partner Directory.

• Existing GT&Cs will need to be migrated to an Agency Production Account
  – All agencies who currently have GT&Cs in the TPQ will be over the next few months to schedule the migration of to their Agency Production Account
Connecting With Your Trading Partners

• Staying up to date on your Partners’ progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing

• Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline

• G-Invoicing’s OMB Max page contains data related to each Agency’s Implementation Status including the following:
  – Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
  – Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
  – Visit our OMB Max site to access these resources: https://community.max.gov/x/szd0ZQ

Select from the menu below:
- G-Invoicing Trading Partner Directory/POC Listing
- Agency Implementation Plans
Office Hours

• G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions

• Future Topics Include:
  – GSA Trading Partner Spotlight – GSA Transition to G-Invoicing (April 5th)
  – Managing Performance While and Order is in Modification (April 19th)
  – TBD (May 3rd)
  – GPO Trading Partner Spotlight (May 17th)
  – USPS Trading Partner Spotlight (May 31st)
  – Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners.

  Note: If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov

• Register for Office Hours here: https://fiscal.treasury.gov/training/g-invoicing-office-hours.html
March Survey Results

1. What is the lowest Organizational Level that your agency expects to utilize Feature Flags?
   a) 50% - Agency Account Level
   b) 12% - Org Group + Descendants Level
   c) 38% - Both (a + b)

2. If the answer to Question 1 is b or c, which post-mandate feature(s) (Slide 4) would take you down to that level?
   - Majority indicated Low Dollar 7600EZ
   - Other post-mandate features mentioned include: Constructive Order Acceptance, GT&C Mod/Revert, Performance Amount, Order Mod/Revert, GSA Fleet Leasing, GSA Global Supply & GPO Printing
   - We appreciate your feedback
3. Is there a specific agency that you’d like to hear from during an upcoming Office Hours Trading Partner Spotlight session?
   - Majority would like to hear from DoD and their components with two mentions for DFAS
   - Other agencies requested include: GSA, Dept. of State, DHS, OPM, DOE, GPO, HHS, DOJ, HHS, NASA, NSA & ODNI
   - We’ll coordinate with the agencies mentioned to see about having them present at a future Trading Partner Spotlight session.

4. Does your agency need any assistance in connecting with a specific Trading Partner? If so, please explain.
   - Majority of responders indicated they did not need any assistance.
   - If your agency indicated an issue, we will be in touch to see what assistance we can provide.
Reference Materials

Policy:
TFM Chapter 4700 – Appendix 8
Published: June 2021 (Updated Annually)

Guidance:
G-Invoicing Program Guide for Basic Accounting and Reporting
Published: February 2019

G-Invoicing System Integration Guide
Revised: March 2021

G-Invoicing Rules of Engagement
Revised: January 2022

The Mandate
• Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing
https://tfm.fiscal.treasury.gov/v1/p2/c470.html

Program Guide
• Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing
https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

System Integration Guide
• Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf

Rules of Engagement
• Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing

OMB Max
• Access to the Trading Partner Directory and Agency Implementation Plans
https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing

Federal Intragovernmental Data Standards (FIDS)
• Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
https://fiscal.treasury.gov/g-invoice/resources.html#standards
Appendix

- Post-Mandate Enhancements (Slide 14)
- Thresholds for Compliance (Slide 15)
- FY23 Non-Impacted Business Lines (Slide 16)
- Progress Towards the G-Inv Mandate (Slide 17)
- Resource, Knowledge, and Training Offerings (Slides 18-19)
- G-Invoicing Program Contacts (Slide 20)
Post-Mandate Enhancements

Below is a priority list of the Post-Mandate Enhancements.

– Order Upload
– Low Dollar Purchases (7600-EZ)
– Constructive Order Acceptance (GSA Rent)
– Allow Performance against an open Order while it’s being modified
– Allow Order Maintenance while GT&C is being modified
– Revert a modified GT&C or Order back to open status
– Allow Zero Quantity Refund
– Correct rounding issues
**Thresholds for Compliance**

**TFM Bulletin 2022-03 (Published December 14, 2021)**

- Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance. [https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html](https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html)

- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities’ GTAS data and will increase each fiscal year.

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**Metric: Comparison of an FR Entity's transactions in G-Invoicing against that FR Entity's IGT Buy/Sell Balances in GTAS.**

<table>
<thead>
<tr>
<th>G-Invoicing Transactions</th>
<th>Equal to</th>
<th>GTAS Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2023 Thresholds: Only new TAS with a Beginning Period of Availability (BPOA) as of FY 2023 would be measured</td>
<td></td>
<td></td>
</tr>
<tr>
<td>75-100%</td>
<td>65-74%</td>
<td>64% and below</td>
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<tr>
<td>FY 2024 Thresholds: All TASs would be measured</td>
<td></td>
<td></td>
</tr>
<tr>
<td>85-100%</td>
<td>75-84%</td>
<td>74% and below</td>
</tr>
<tr>
<td>FY 2025 Thresholds: All TASs would be measured</td>
<td></td>
<td></td>
</tr>
<tr>
<td>90-100%</td>
<td>80-89%</td>
<td>79% and below</td>
</tr>
</tbody>
</table>
FY23 Non-Impacted Business Lines

- **7600EZ Process** – Transactions under $10,000 and business lines listed below. Entities will transition this activity to G-Invoicing and can begin using this new process flow by FY 2024.
  - GSA Fleet Leasing
  - GSA Global Supplies
  - Government Publishing Office (GPO) select orders for publishing and printing

- **GSA Rent** - Will be leveraging the new Constructive Order Acceptance functionality. The Servicing Agency will supply all required Order data. The Requesting Agency will have 7 calendar days to review, correct, or approve the submitted Order. GSA Rent business line leveraging the G-Invoicing Constructive Order Acceptance functionality will begin in FY 2024.

*Note:* These activities will be included in the compliance calculation and were factored into Fiscal Service setting a 75% threshold to achieve compliance. If those identified make up more than 25% of an entity’s IGT Buy/Sell activity, they should reach out to Fiscal Service.
Progress Towards the G-Inv Mandate

• 97% of Significant Entities have established production accounts and are actively preparing for GT&Cs
• AITs will continue to work with agencies to complete Organizational model, and train agency trainers in preparation for brokering GT&Cs. Agencies should be ready to broker GT&Cs with partners by June 2022.
Knowledge and Training Offerings

G-Invoicing Learning Opportunities

• Our Agency Implementation Team hosts a variety of training options.

• Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/training.html

• Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: https://www.fiscal.treasury.gov/training/
You’re Not Alone – We’re Here To Help

Agency Implementation Team (AIT)

• Education
  – Business Process Walkthroughs
  – Application Demos
  – User Training

• Account Establishment

• Enrollment Assistance

• Production Support

• Assistance with Agency-Led Implementation Team

Engagement | Outreach | Support
G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

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For Intragovernmental Transactions Working Group Information

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https://www.fiscal.treasury.gov/g-invoice/

For G-Invoicing Application Support

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