BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intra-governmental Transactions Working Group (ITWG)

March 8, 2022

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- What's Next
- Business Application (BizApp)
- Feature Management
- G-Invoicing Implementation Timeline
- G-Invoicing Production Statistics
- Office Hours
- March Survey Questions
- Reference Materials

Tentative ITWG Schedule

- ✓ Jan 11 – Program Updates, Order Mod/Revert, Office Hours, Progress towards the G-Inv Mandate, January Survey
- ✓ Feb 8 – Program Updates, Release 4.4 Coming Soon, In-Flight Orders Update, Office Hours, January Survey Results, Reference Materials
- ❑ March 8 – Program Updates, What's Next, BizApp, Feature Management, G-Inv Implementation Timeline, G-Invoicing Production Statistics, Office Hours, March Survey, Reference Materials

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Planned Dates: Apr 12, May 10, June 14 *2-3:30 pm ET*

Future Topics:

- Post-mandate enhancements

Program Updates

- Q2 FY22 Implementation Plans are due to Treasury by March 31st
  - These submissions will be reflected on your Q2 Scorecard
  - Please ensure that the correct Agency G-Invoicing POCs are captured on your submissions
  - **Reminder**: Pull templates from G-Invoicing webpage each quarter to ensure you are submitting the most up-to-date version
    - https://www.fiscal.treasury.gov/g-invoice/training.html

- Additional Post-mandate API Specifications published on the G-Invoicing webpage
  - Now Includes: Constructive Order Acceptance, Low Dollar (7600-EZ), In-Flight Orders, Order Mod/Revert, GT&C Mod/Revert and Performance Amount
  - Located under Future G-Invoicing Features/Enhancements
    - https://www.fiscal.treasury.gov/g-invoice/resources.html#standards

Program Updates Continued

- G-Invoicing R4.4 successfully deployed to Production (March 3rd)
  - Targeted for QA-C deployment on March 11th
  - Delivered GT&C Workflow by Org Group, Improved User API efficiencies, Undelivered Balance Enhancements, a more efficient GT&C Summary List page (larger agencies), New Report Menu and Performance Report, and New Supervisor Roles were created.

- Release 4.4 Overview Webinars
  - One date still available: March 10th
  - If you haven't already registered and would like to attend, please email us at IGT@fiscal.treasury.gov to be added to the list.

Program Updates Continued

- 7600A/B Forms, Instructions & Download Guide
  - New versions of the forms & instructions published
    - Also published a download guide to help agencies with the “Please Wait” messaging when downloading the forms
  - 508 Compliance issues prompted the revision
    - Cosmetic updates only (font color)
  - Additional Formatting Updates include:
    - 7600A – Corrected to Reflect Servicing Agency for Block 7 to match instructions
    - 7600B – Added blank field to drop-down select fields for Blocks 22 & 108
      - Previously, once selected, there was no option to clear out those fields if completed in error
    - 7600B – Fixed sorting issue when + button is clicked to add additional lines/schedules & eliminated 37-page maximum count
    - 7600B – Removed asterisk from SLOA Heading that caused confusion indicating those were all required fields
    - Minor updates to the explanation verbiage on both forms concerning Modifications, Closing and Rejecting

What's Next

- Development underway for Release 4.5.
  - In-Flight Order Upload (Order Validations)
  - Business Application (BizApp) added to the GT&C
    - New data element on the GT&C Header Detail tab
    - Allows G-Invoicing to apply conditional logic to govern documents
  - Feature Management to control Account access to post-mandate functionality
    - Software development tool that will be leveraged to control usage of new features
    - G-Invoicing must control how new features are released - not all agencies will be ready to use a new feature at the same time.
  - Projected Release: June/July 2022

Business Application (BizApp)

- BizApp will be a new data element on the GT&C Header Detail tab
  - Definition: A particular product line or type of operation, typically documented on an agreement between two business partners, and used to control attributes of that agreement and/or characterize transactions occurring under that agreement
- Allows G-Invoicing to apply conditional logic to govern documents
  - BizApp Conditions are not negotiable on each GT&C
  - Allows for *new data* to be introduced without continually changing the GT&C
  - Example conditions for BizApp 'EZ-10k'
    - Order Originating Partner Indicator must be Servicing
    - Advance Payment Indicator must be No
    - Reject Days = 30 *new data*
      - Reject Days is an attribute of BizApp 'EZ-10k' (i.e., not stored on GT&C)
  - Example conditions for BizApp 'COA' (constructive order acceptance)
    - Order Originating Partner Indicator must be Servicing
    - COA Days = 7 *new data*
      - COA Days is an attribute of BizApp 'COA' (i.e., not stored on GT&C)

Feature Management

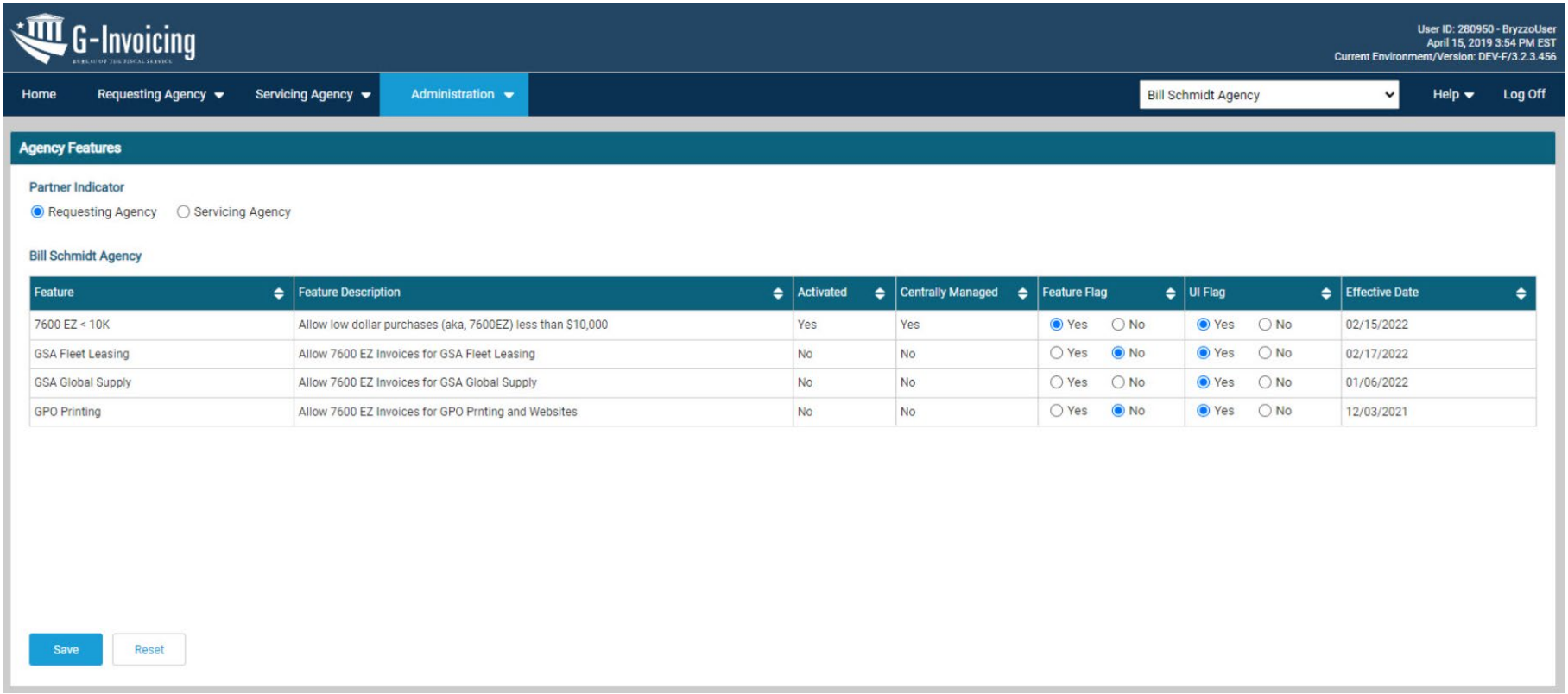
- BizApp choices will be limited by Feature Management
  - Example 1: BizApp ‘GSA Fleet Leasing’ is not yet supported by G-Invoicing
  - Example 2: Agency XYZ not ready to use BizApp ‘EZ 10k’

- Not all agencies will be ready to use a new feature at the same time
  - G-Invoicing users may have immediate access to new features
  - ERP vendors release new features on their own cadence
  - Agencies upgrade software on their own schedule
  - Most documents involve two partnering agencies

- Feature Management controls when/how new functionality is used
  1. Treasury will release a new application feature
  2. Agencies will declare their readiness to use that feature
  3. G-Invoicing will ensure both partners are ready to use a feature
  4. Treasury may set a deadline for when all agencies must use a feature

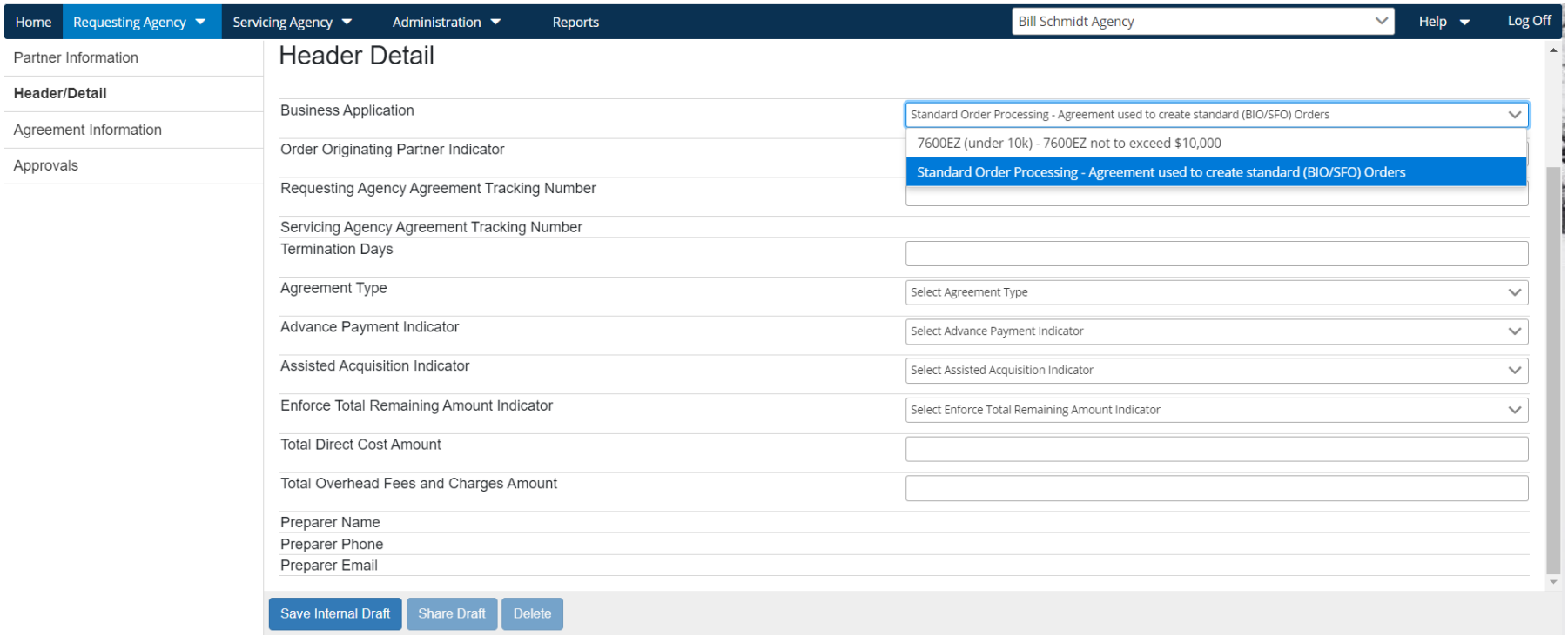
Manage Feature Flags

- Master Administrators will set Feature Flags to declare readiness
- Flags will initially be controlled at Agency Account level by “side”
- Survey question asks if Feature Flags should be controlled by Org Group (and descendants)

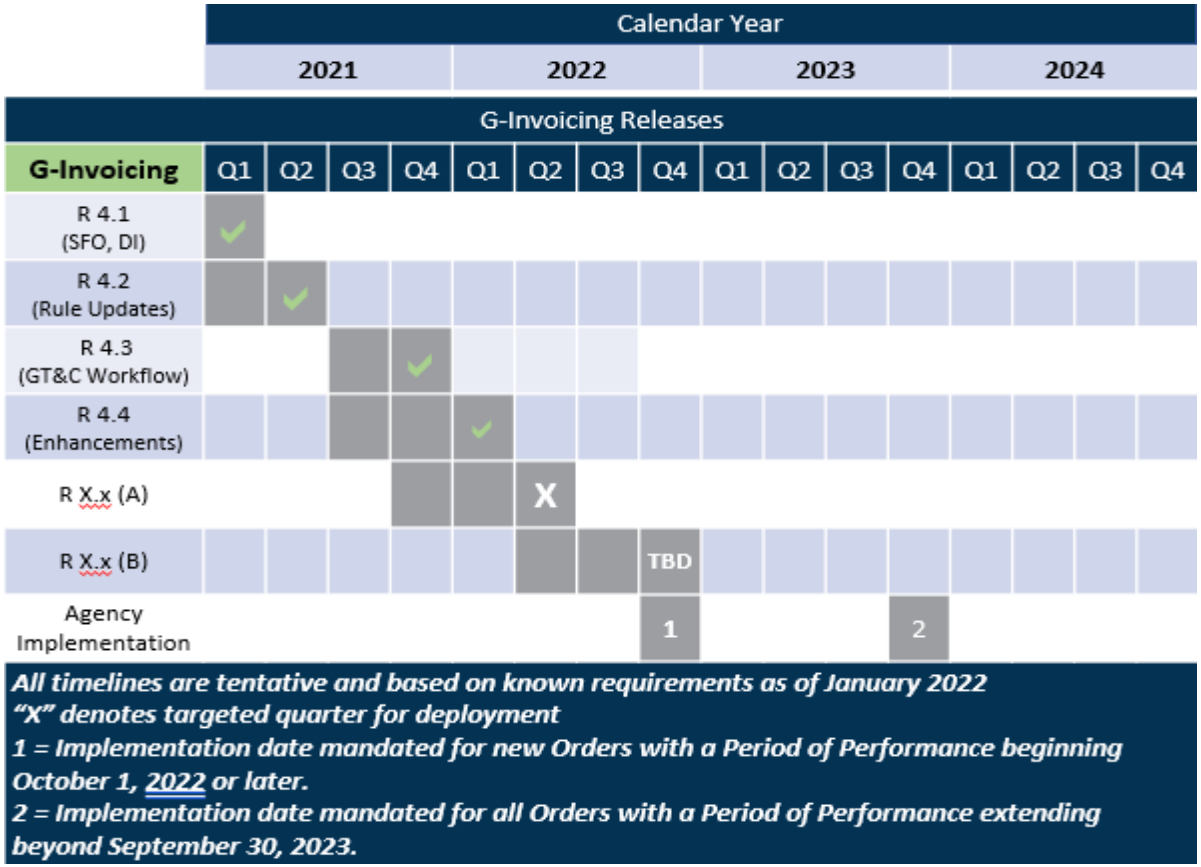


BizApp on the GT&C

- GT&C Manager will choose a partnering agency, Org Groups, and ALCs as they do today
- Once the partnership has been established, available BizApps appear in a drop-down list on Header/Detail tab
- Once selected, any BizApp conditions will be applied to that GT&C



G-Invoicing Implementation Timeline



Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the Services Quick Reference Guide for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R 4.1 (Release 03/30/2021) – Includes Seller-Facilitated Orders (SFO) based on specifications released in June 2020. The release also allows agencies to control GT&C document inheritance (DI) and to share GT&Cs with subordinate groups from other areas of the organization.

R4.2 (Release 06/30/2021) – Includes updates to the business rules to align with specifications released in June 2020.

R4.3 (Release 09/16/2021) – Includes the ability to route the GT&C to a configurable number of reviewers prior to submitting the GT&C for approval.

R4.4 (03/03/2022) – GT&C Workflow by Org Group, new Performance Reporting, and other general enhancements.

- GT&C Workflow by Org Group
- Continue improving user API efficiencies
- Undelivered Balance enhancements
- More efficient GT&C Summary List page
- New report Menu and Performance report
- New Supervisor roles

RX.x (A) (Target June/July) – Phase one of new Order Upload and 7600EZ capabilities, plus infrastructure for Treasury and federal agencies to declare readiness to use new features.

RX.x (B) (Target Q4) – TBD

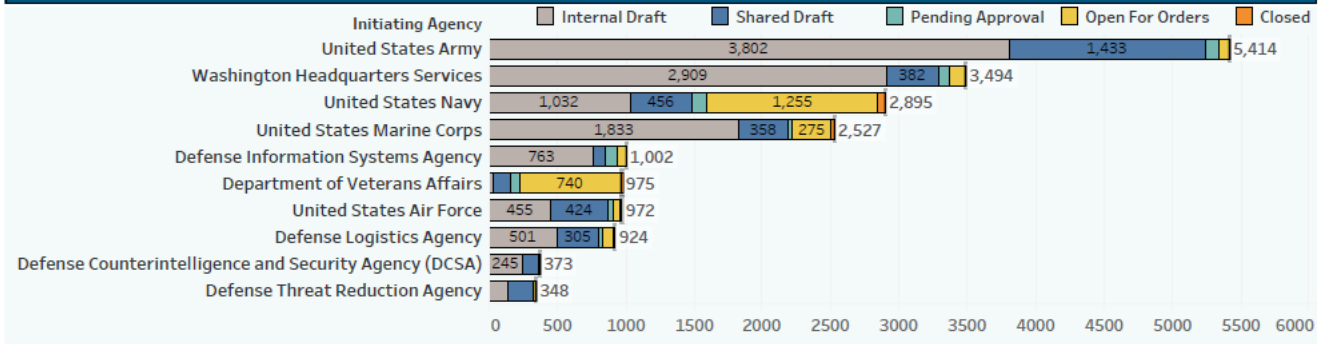
GT&C Activity

GT&C Activity Dashboard - January 2022

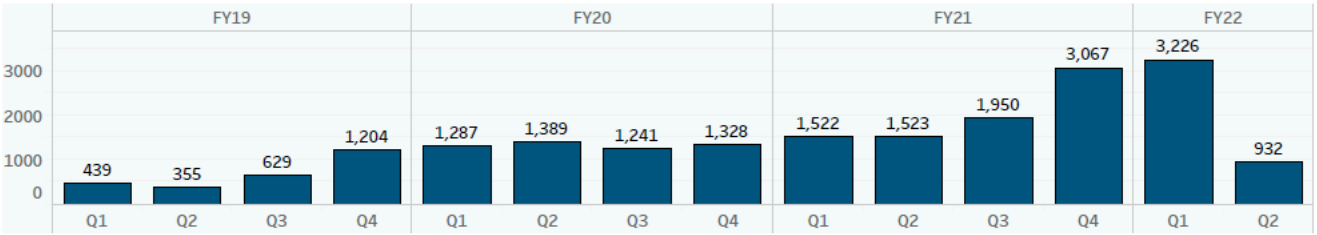
GT&C Status

GTC Status	GT&C Count	GT&C Total Estimated Amount
Internal Draft	12,484	$319,204,765,498.30
Shared Draft	4,336	$125,760,026,107.53
Open For Orders	2,997	$326,205,872,208.57
Pending Approval	601	$46,361,591,061.84
Closed	135	$3,702,985,427.11
Grand Total	20,553	$821,235,240,303.35

TOP 10 Initiating Agencies



GT&C's Created by Quarter



Orders and Performance Activity

Order & Performance Activity Dashboard - January 2022

Orders By Status

Status	Number of Orders	Total Order Amount
Open	559	$11,100,987,053.29
Pending Partner 1 Approval	104	$154,033,181.60
Pending Partner 2 Approval	77	$43,460,638.92
Shared with Partner 2	127	$409,125,996.86
Draft	31	$22,399,106.78
Rejected	16	$15,853,390.35
Deleted	130	$301,843,365.14
Closed	28	$4,126,675.11
Grand Total	1,072	$12,051,829,408.05

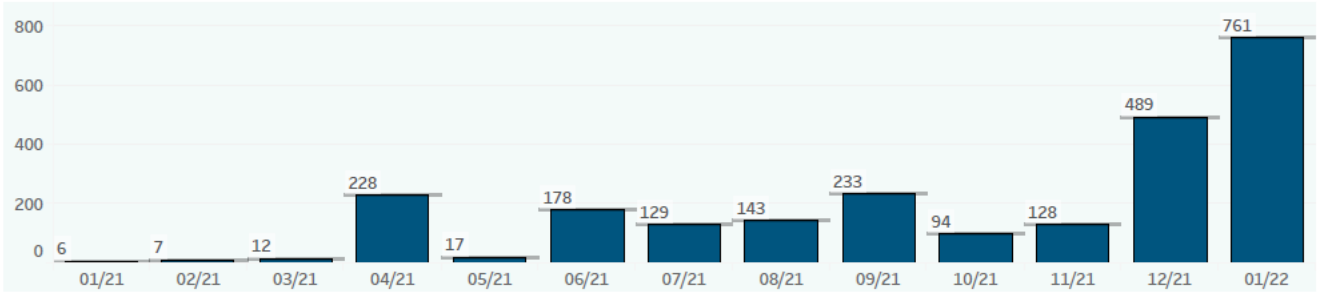
Top 10 Orders by Agency

Requesting Agency	
Department of Veterans Affairs	990
Department of Housing and Urban Development	32
Federal Maritime Commission	4
Department of Justice (DOJ) (ATF)	4
U.S. ACCESS BOARD	3
Inter-American Foundation	3
Federal Mediation & Conciliation Service	3
Department of Homeland Security - Office of Inspector General	3
Department of Treasury, Bureau of the Fiscal Service	2
Armed Forces Retirement Home	2

Performance Transactions by Type

Performance Type	Performance Transactions	Performance Amount
Deferred Payment	1	$606,997.44
Delivered/Performed	2,197	$101,892,590.36
Received/Accepted	247	$33,145,520.25
Grand Total	2,445	$135,645,108.05

Performance Transactions By Date



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Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
- Future Topics Include:
  - Department of Veterans Affairs Trading Partner Spotlight (March 15th)
  - GSA Trading Partner Spotlight – GSA Transition to G-Invoicing (April 5th)
  - Managing Performance While and Order is in Modification (April 19th)
  - GPO Trading Partner Spotlight (TBD May)
  - DCMA Background Investigations (TBD May)
  - Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners.

  Note: *If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to* IGT@fiscal.treasury.gov
- Register for Office Hours here: https://fiscal.treasury.gov/training/g-invoicing-office-hours.html

G-Invoicing General Terms & Conditions Webinar Training REGISTER	03/02/2022 03/16/2022 04/06/2022 04/13/2022 05/04/2022 05/18/2022	Online	Open to all federal agencies	Fiscal Accounting	IGT@fiscal.treasury.gov
G-Invoicing Office Hours REGISTER	03/01/2022 03/15/2022 04/05/2022 04/19/2022	Online	Open to all federal agencies	Fiscal Accounting	IGT@fiscal.treasury.gov

Survey Questions

1. What is the lowest Organizational Level that your agency expects to utilize Feature Flags?
   a) Agency Account Level
   b) Org Group + Descendants Level
   c) Both (a + b)
2. If the answer to Question 1 is b or c, which post-mandate feature(s) (Slide 4) would take you down to that level?
3. Is there a specific agency that you'd like to hear from during an upcoming Office Hours Trading Partner Spotlight session?
4. Does your agency need any assistance in connecting with a specific Trading Partner? If so, please explain.

***Link to Survey Questions:** https://www.surveymonkey.com/r/J293YX2

- Please submit feedback by COB Tuesday, March 15th

Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8

Published:

June 2021 (Updated Annually)

Guidance:

G-Invoicing Program Guide for Basic Accounting and Reporting

Published:

February 2019

G-Invoicing System Integration Guide

Revised:

March 2021

G-Invoicing Rules of Engagement

Revised:

January 2022

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing
  https://tfm.fiscal.treasury.gov/v1/p2/c470.html

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing
  https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
  https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing
  https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf

OMB Max

- Access to the Trading Partner Directory and Agency Implementation Plans
  https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing

Federal Intragovernmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
  https://fiscal.treasury.gov/g-invoice/resources.html#standards

Appendix

- Post-Mandate Enhancements (Slide 19)
- Upcoming Program Objectives (Slide 20)
- Thresholds for Compliance (Slide 21)
- FY23 Non-Impacted Business Lines (Slide 22)
- Progress Towards the G-Inv Mandate (Slide 23)
- Resource, Knowledge, and Training Offerings (Slides 24-26)
- G-Invoicing Program Contacts (Slide 27)

Post-Mandate Enhancements

- Below is a priority list of the Post-Mandate Enhancements.
  - Order Upload
  - Low Dollar Purchases (7600-EZ)
  - Constructive Order Acceptance (GSA Rent)
  - Allow Performance against an open Order while it's being modified
  - Allow Order Maintenance while GT&C is being modified
  - Revert a modified GT&C or Order back to open status
  - Allow Zero Quantity Refund
  - Correct rounding issues

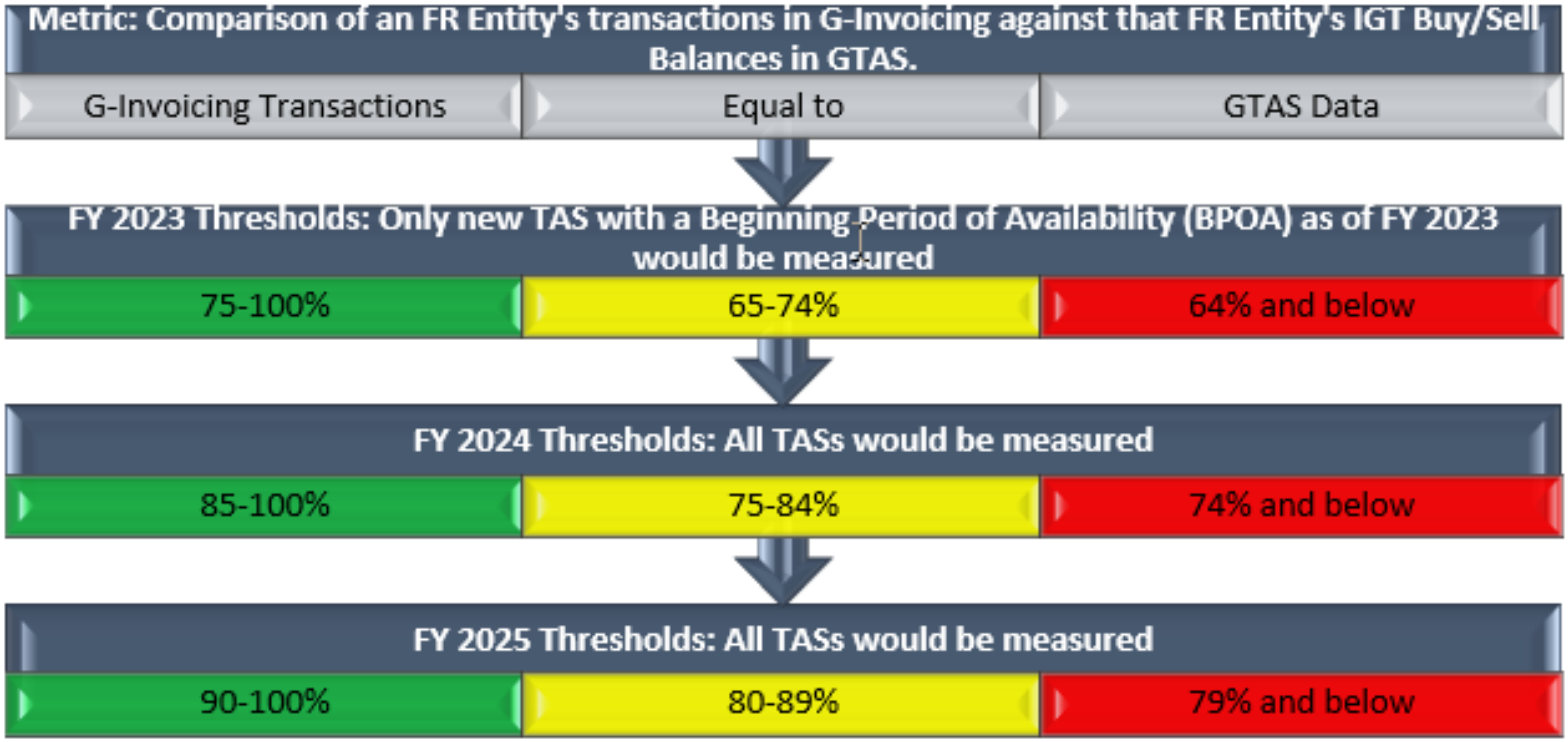
Upcoming Program Objectives

- G-Invoicing Program Guide – Under review for updates
  - Guide for Basic Accounting and Reporting
  - https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html

Thresholds for Compliance

TFM Bulletin 2022-03 *(Published December 14, 2021)*

- Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance.
  https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html
- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities' GTAS data and will increase each fiscal year.



FY23 Non-Impacted Business Lines

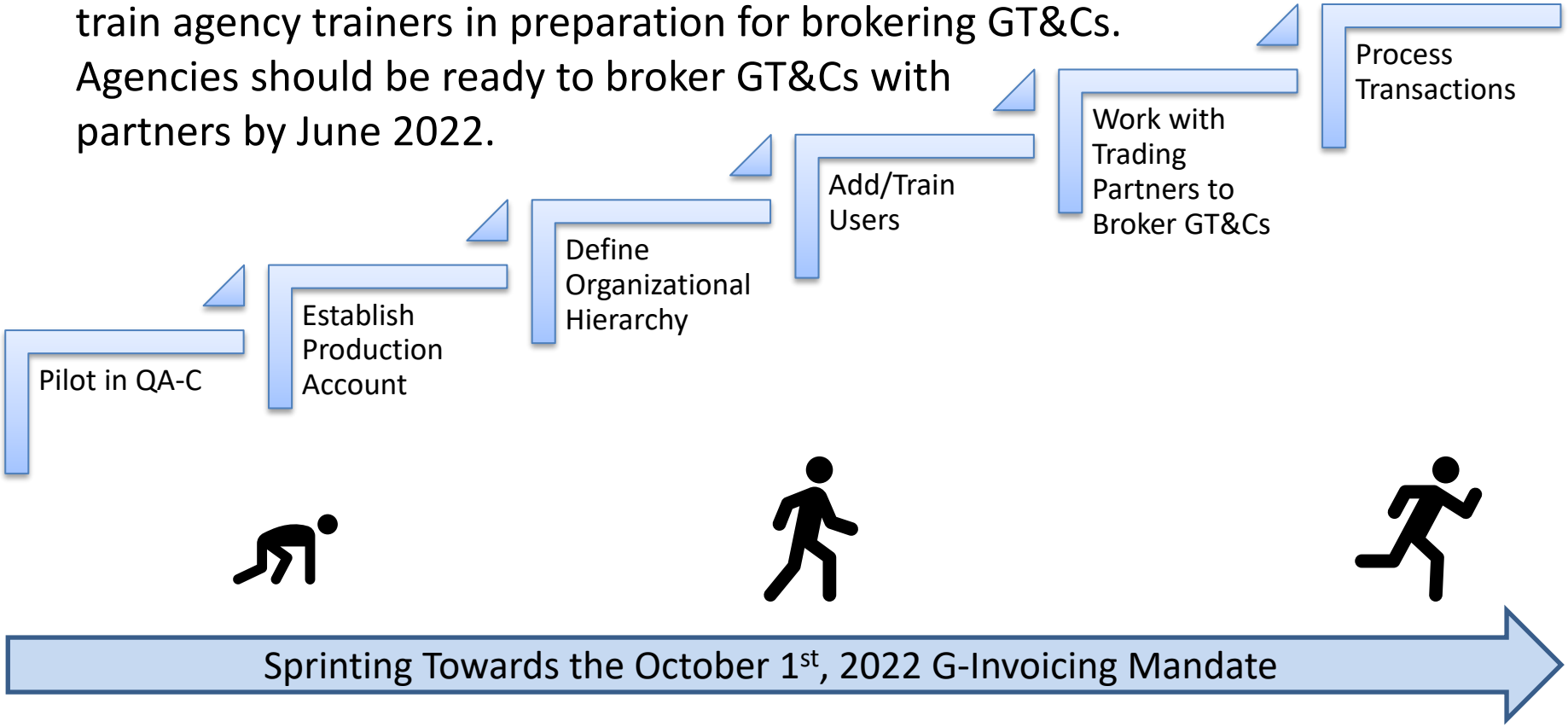
- **7600EZ Process** – Transactions under $10,000 and business lines listed below. Entities will transition this activity to G-Invoicing and can begin using this new process flow by FY 2024.
  - GSA Fleet Leasing
  - GSA Global Supplies
  - Government Publishing Office (GPO) select orders for publishing and printing

- **GSA Rent** - Will be leveraging the new Constructive Order Acceptance functionality. The Servicing Agency will supply all required Order data. The Requesting Agency will have 7 calendar days to review, correct, or approve the submitted Order. GSA Rent business line leveraging the G-Invoicing Constructive Order Acceptance functionality will begin in FY 2024.

Note: *These activities will be included in the compliance calculation and were factored into Fiscal Service setting a 75% threshold to achieve compliance. If those identified make up more than 25% of an entity's IGT Buy/Sell activity, they should reach out to Fiscal Service.*

Progress Towards the G-Inv Mandate

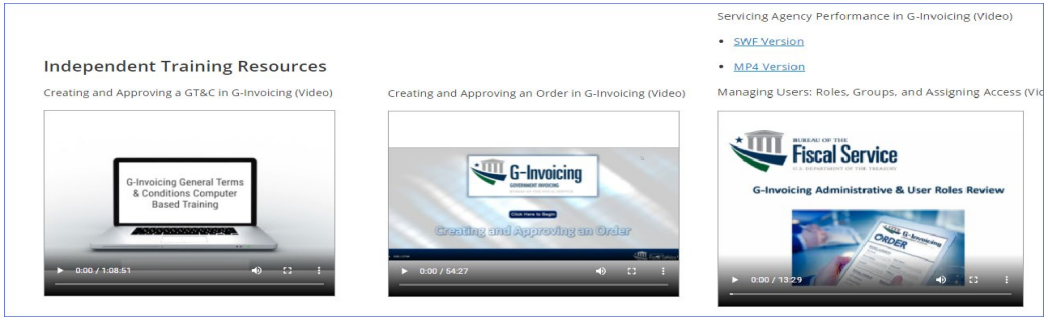
- 97% of Significant Entities have established production accounts and are actively preparing for GT&Cs
- AITs will continue to work with agencies to complete Organizational model, and train agency trainers in preparation for brokering GT&Cs. Agencies should be ready to broker GT&Cs with partners by June 2022.



Knowledge and Training Offerings

G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website: https://www.fiscal.treasury.gov/g-invoice/training.html



- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: https://www.fiscal.treasury.gov/training/

G-Invoicing General Terms & Conditions Webinar Training REGISTER	02/16/2022 03/02/2022 03/16/2022 04/06/2022 04/13/2022 05/04/2022 05/18/2022	Online	Open to all federal agencies	Fiscal Accounting	IGT@fiscal.treasury.gov
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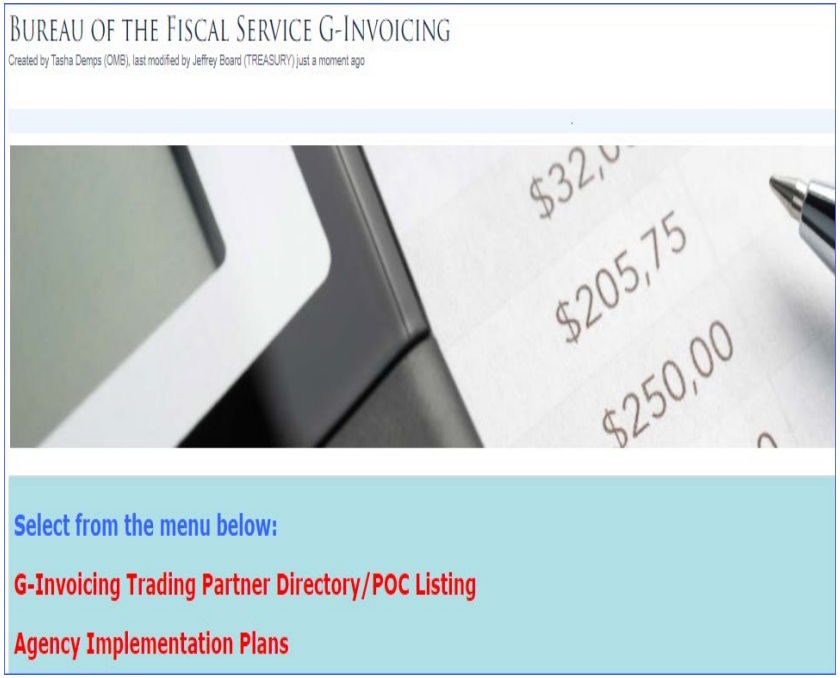
G-Invoicing (GINV) Orders User Training Webinar REGISTER	03/09/2022 03/30/2022	Online	Open to all federal agencies	Fiscal Accounting	IGT@fiscal.treasury.gov

Connecting With Your Trading Partners

- Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing
- Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline



- G-Invoicing's OMB Max page contains data related to each Agency's Implementation Status including the following:
  - Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
  - Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
  - Visit our OMB Max site to access these resources: https://community.max.gov/x/szd0ZQ

You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
  - Business Process Walkthroughs
  - Application Demos
  - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team

Engagement | Outreach | Support

G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

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Keith Jarboe
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For Intragovernmental Transactions Working Group Information

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https://www.fiscal.treasury.gov/g-invoice/