Intra-governmental Transactions Working Group (ITWG)

June 8, 2021
Today’s Agenda

• Program Updates
• Release 4.2
• BETCs Available in G-Invoicing
• General Fund DISB BETC Mandate
• G-Invoicing Mandate Challenges
• Progress Towards the G-Invoicing Mandate
• Establishing a Production Account
• Office Hours
• June Survey Questions
Tentative ITWG Schedule

✓ April 13 – Program Updates, Release 4.2, Knowledge and Training
✓ May 11 – Program Updates, Release 4.2, FY20 IGT Buy/Sell Facts, Knowledge and Training

❑ June 8 – Program Updates, Release 4.2, DISB BETCs, G-Invoicing Mandate Challenges, Progress Towards the G-Invoicing Mandate, and Office Hours.

Planned Dates: July 13, Aug 10, Sept 14

Future Topics:
• GSA Rent Activity in G-Invoicing

2-3:30 pm ET
Program Updates

• Q3 FY21 Implementation Plans are due to Treasury by June 30th
  – These submissions will be reflected on your Q3 Scorecard

• TFM Chapter 4700 Publication
  – Annual publication June 2021
  – Agencies can expect a TFM Bulletin later in the year to address the policy and/or system controls to address Measuring & Enforcing G-Invoicing Compliance, once we have reached a final decision

• G-Invoicing Program Guide
  – Guide for Basic Accounting and Reporting
  – Currently being reviewed for any necessary updates
Release 4.2

- Performance and Order APIs built to June 2020 specifications
  - Deferred Payment accrual rules
  - Improvements to Order and Performance User Interface (UI)
  - Early/extended support in QA to support ERP vendor testing

- GT&C Workflow functionality
  - Limited to Workflow functionality for the agency that initiates the GT&C

- Production Deployment planned for June 30th

- QA-C Deployment planned for July 7th
## BETCs Available in G-Invoicing

<table>
<thead>
<tr>
<th>BETC</th>
<th>Title of BETC</th>
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<tbody>
<tr>
<td><strong>COLAVDEC</strong></td>
<td>Collection to an Available Receipt Account, Debit</td>
</tr>
<tr>
<td><strong>COLAVRCT</strong></td>
<td>Collection To An Available Receipt Account, Credit</td>
</tr>
<tr>
<td>COLL</td>
<td>Offsetting Collection</td>
</tr>
<tr>
<td><strong>COLURDEC</strong></td>
<td>Collection to an Unavailable Receipt Account, Debit</td>
</tr>
<tr>
<td><strong>COLUVRCT</strong></td>
<td>Collection To An Unavailable Receipt Account, Credit</td>
</tr>
<tr>
<td>*DISB</td>
<td>Gross Disbursement</td>
</tr>
<tr>
<td>DISGF</td>
<td>Gross Disbursement of Appropriation Derived from General Fund of US</td>
</tr>
<tr>
<td>DISNGF</td>
<td>Gross Disbursement of Appropriations &amp; Other Sources Derived from Other than General Fund of US</td>
</tr>
</tbody>
</table>

*Removal by 10/01/21

**Pending Additions (Adding ASAP)
General Fund DISB BETC Mandate

• Effective 10/01/21 the DISB BETC will no longer be available for use in G-Invoicing
  – Replaced by DISGF and DISNGF

• General Fund Audit Readiness Activities working group
  – Email GeneralFund@fiscal.treasury.gov with any implementation questions or to join the working group

• Recommended that agencies adopt/begin using the new GF DISB BETCs as soon as possible
  – Agencies should modify any Orders extending beyond 10/01/21 in G-Inv that have DISB to reflect the appropriate DISGF or DISNGF BETC
  – Once the DISB BETC is removed from the SAM file this will present a larger effort to convert
G-Invoicing Mandate Challenges

Key Challenges:

Measuring and Enforcing the Use of G-Invoicing
• Agencies have communicated a dependency over their trading partner’s successful implementation of G-Invoicing in order to meet the mandated deadline.
• Path Forward: Fiscal Service will provide measuring and enforcement controls for the use of G-Invoicing.

Facilitating Low Dollar/High Volume Transactions
• Agencies have communicated the need for a streamlined approach to facilitate low dollar and high-volume transactions through G-Invoicing.
• Path Forward: Fiscal Service established a working group to scope and develop a solution within G-Invoicing that offers a streamlined path to fund settlement.

In-Flight Conversion
• Agencies have communicated the need for assistance with converting their In-Flight Orders to G-Invoicing.
• Path Forward: Through agency collaboration, Fiscal Service has identified action items to assist in the effort to convert existing Orders.

Note: “In-Flight” Orders are defined as Orders existing prior to October 2022 with a Period of Performance beyond September 30, 2023.
Measuring and Enforcement of G-Invoicing

- Establish a metric by comparing agency GTAS Submissions with agency G-Invoicing transactions
- Establish target thresholds by Treasury Account Symbol & Financial Reporting (FR) Entity
- Document compliance with the G-Invoicing mandate on the Intra-governmental Scorecard.
- Intra-governmental Buy/Sell differences resulting from activity not facilitated through G-Invoicing will not be excluded from the Intra-governmental Scorecards.
- Establish a new required data element in IPAC to categorize the type of Intra-governmental Transaction initiated.
- Remove the ability to directly initiate Intra-governmental Buy/Sell transactions in IPAC in alignment with the G-Invoicing mandates.
## System Control Options

<table>
<thead>
<tr>
<th>New IPAC Data Field Option</th>
<th>New BETC’s Implementation Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Captures necessary data</td>
<td>- Captures necessary data with more robust data validation capabilities</td>
</tr>
<tr>
<td>- Limited system impact with implementation by only impacting transactions in the IPAC application</td>
<td>- Multiple systems impacted with implementation including IPAC, G-Invoicing, and CARS</td>
</tr>
<tr>
<td>- Simpler for users due to less available options to choose</td>
<td>- Larger impact to end-users due to several new BETCs needing established</td>
</tr>
<tr>
<td>- Was preferred method in targeted agency survey</td>
<td>- Was NOT the preferred method in a targeted agency survey</td>
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</tbody>
</table>
New IPAC Data Field Option

- To include a new drop-down menu of categories to select
  - Fiscal Service will accommodate agencies during the transition to the new IPAC Bulk File format by temporarily accepting both versions of the file.

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Buy/Sell Transfer</td>
</tr>
<tr>
<td>Non-Exchange Expenditure Transfer</td>
</tr>
<tr>
<td>Benefits Transfer</td>
</tr>
<tr>
<td>Non-Exchange Custodial Transfer</td>
</tr>
<tr>
<td>Exchange Custodial Transfer</td>
</tr>
<tr>
<td>Investments</td>
</tr>
<tr>
<td>Borrowings</td>
</tr>
<tr>
<td>Other</td>
</tr>
</tbody>
</table>
Low Dollar/High Volume Transactions

Collaborating with Agencies to design a streamlined option within G-Invoicing

**Who can use the streamlined approach?**

**Current**
- Approved General Terms & Conditions
- Approved Orders
- Performance & Settlement
- Full FIDS Data Standard

**Streamlined**
- Approved General Terms & Conditions
- G-Invoicing EZ Form
  - Seller initiates settling funds
  - Rejected by buyer if not in agreement
- Partial FIDS Data Standard

**All Agencies**
- Threshold limit for G-Invoicing EZ transactions will be $10,000

**Specific Business Lines**
- No Threshold Restriction
- GSA Fleet Leasing
- GSA Global Supply
- GPO Print Orders

**G-Invoicing EZ Process**

**Note:** Intra-governmental Purchase Card activity adhering to guidance in Treasury Financial Manual Volume 1, Part 5, Chapter 7000 is excluded from the G-Invoicing mandate.
Supporting In-Flight Conversion

Key Challenges Identified By Agencies:
• **Volume of In-Flight Orders** – Entities with large volume of activity will require assistance with the conversion process.
  — Mitigated by Actions #1, #3, & #4

• **Data Requirements in G-Invoicing** – Leverages the Federal Intra-governmental Data Standards (FIDS), however, not all current Orders are brokered with this data set.
  — Mitigated by Actions #2 & #4

• **Potential Inability to Reconcile “In-Flight” Orders** – The two entities involved in the Order may not come to an agreement on the data to convert to G-Invoicing.
  — Mitigated by Actions #2 & #5

Note: “In-Flight” Orders are defined as Orders existing prior to October 2022 with a Period of Performance beyond September 30, 2023.

Fiscal Service Action Plan:
1. **Revised Implementation Date** – Significantly reduced the burden of In-Flight Orders by:
   • extending the deadline from June 2021 to October 2023
   • only requiring Orders with a Period of Performance extending beyond September 2023 to be converted.

2. **7600 Form Update and Use** – Conducted Focus group to ensure the 7600 Inter-agency Agreement Forms are user friendly.

3. **Mass Upload Tool** – Develop a mass upload tool that can be used by Entities leveraging the G-Invoicing User Interface.

4. **ERP Vendor Collaboration** – Discuss available options to streamline data entry to be used by Entities leveraging the Automated Push/Pull Interfaces (API).

5. **G-Invoicing Rules of Engagement** – Enhance to address reconciliation concerns for In-Flight Orders.
Progress Towards the G-Inv Mandate

• Many agencies today are actively planning for G-Invoicing implementation and are actively process and data mapping as well as testing in QA-C
• With the Mandate just over a year out, all agencies should focus on establishing Production Accounts by 10/01/21
Establishing a Production Account

• Identify Primary User Administrators
  – G-Invoicing requires a primary and backup
  – Must login at least once every 120 days to maintain account
  – Responsible for completing account configuration and overall management of account and users

• Account Enrollment Form
  – Completed and Signed by Primary Administrator
  – Reviewed and Signed by Agency Approver
What Comes Next?

• Production Account Setup
  – Build organizational hierarchy to meet business needs
  – Create additional Administrators to help manage the account and users

• End User Establishment
  – Add users to account
  – Assign roles and permissions

• Begin Discussions with Trading Partners to initiate GT&Cs
Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions

- Future Topics Include:
  - Order Closure Rules (May 4th)
  - 7600A/B Form Review (May 18th)
  - Approaches to Brokering GT&Cs: Umbrella vs Specific (May 20th)
  - Accruals Overview (June 15th)
  - Round Table Discussion on Lessons Learned thus far (June 29th)
  - Operating Under a Continuing Resolution (TBD)
  - Round Table Discussion on Phased Implementations and How Agencies are Implementing G-Invoicing (TBD)

- Register for Office Hours here: [https://www.fiscal.treasury.gov/g-invoice/training.html](https://www.fiscal.treasury.gov/g-invoice/training.html)
Survey Questions

1. Are there any additional BETCs that your agency is using for Buy/Sell activity that is not included on the list from Slide 6? If so, please provide us with that list of additional BETCs that should be included in the list.

2. In removing the DISB BETC, what additional challenges do you foresee in your implementation with G-Invoicing?

3. If you don’t plan on having a Production Account established in G-Invoicing by 10/01/21, please explain why.
G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support
Andy Morris
Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)
Bureau of the Fiscal Service – Fiscal Accounting
andrew.r.morris@fiscal.treasury.gov

Jeff Board
G-Invoicing Product Owner, ITRB
Bureau of the Fiscal Service – Fiscal Accounting
jeffrey.board@fiscal.treasury.gov

Keith Jarboe
IGT Agency Outreach, Engagement & Onboarding
Bureau of the Fiscal Service – Fiscal Accounting
keith.jarboe@fiscal.treasury.gov

For Intragovernmental Transactions Working Group Information
IGT@fiscal.treasury.gov
https://www.fiscal.treasury.gov/g-invoice/