

## G-Invoicing Springs Forward!



Spring-time has finally arrived!

It has been a long winter and the G-Invoicing project is springing forward as 2019 will bring new developments! We are very excited to share all the latest G-Invoicing information to ensure everyone is up-to-date. We hope you enjoy this newsletter and we sincerely thank everyone for all your continued feedback and support that has been provided as we continue to spring ahead!

## Orders Served!

Pull up to the table with your trading partner, the next step in the Intragovernmental Buy/Sell transaction lifecycle became available when G-Invoicing Release 2.2 was deployed on March 2nd 2019. Release 2.2 provides a platform for exchanging Order information. Users can enter data manually through a user interface that was developed in conjunction with Federal Program Agencies (FPAs) who participated in User Design Sessions. For FPA's that have more orders than their forks can handle, an application interface is available to push (aka upload) and pull (aka download) order information between G-Invoicing and your Agency systems via an application program interface (API).

Don't forget to invite your trading partner to dinner! Before an order can be placed, a GT&C must be approved by both trading partners and be "open for orders". Many orders can be placed under a single GT&C as long as the terms and conditions apply to the orders and represent Buy/Sell transactions being conducted between the Buyer and Seller's Agency Location Code noted on the GT&C. Within G-Invoicing, an order is initiated by the buyer and can be accepted or rejected by the seller. The seller is responsible for adding their data such as standard line of accounting information.

But don't leave the table just yet, an additional release will occur in the spring which will allow FPA's to modify and copy orders through the user interface and extract orders, line and schedules into CSV (for Excel). Don't wait to put your order in! Start thinking about it now as June 30, 2021 will be here before you know it. FPA's need to ensure that all orders with a performance period extending to June 30, 2021, or later, will be included in G-Invoicing.

## How do I learn more about the new 2.2. release?



Agencies and users can find a number of resources to help you learn more about the new release and the Orders functionality on the Fiscal Service G-Invoicing website (<https://www.fiscal.treasury.gov/g-invoice/>). You can read about the new features, data elements, and software functions in the User Guides. The user guides provide a practical overview of the new features with screen shots and detailed descriptions.

If you prefer to participate in a forum where you can ask questions, navigate to the G-Invoicing section of the Fiscal Service Training offerings (<https://www.fiscal.treasury.gov/g-invoice/>). Here you can register for Webinars or classroom training. The webinars provide an overview of General Terms and Conditions (GT&Cs, Agreements, 7600A) and Orders (7600B). The classroom training offered in Crystal City, Virginia provides instruction and hands on training for GT&Cs and Orders.

Additionally an instructional video known as computer-based training (CBT) is in development and will be available in the near future. With the CBT, you can learn at your own pace and review the material as often you like. The CBT will be available on the G-Invoicing Training offerings site (<https://www.fiscal.treasury.gov/g-invoice/training.html>) under "Independent Training Resources".

Finally, Agencies should feel free to reach out to their Treasury Outreach or Agency Implementation Team resources to ask for an overview or demo.

## Show your trading partner you know how to perform!

Once an Intragovernmental Order has been approved by both trading partners (placing it in “open” status), the Servicing Agency can begin to report performance against that Order. Like orders, performance transactions can be reported to G-Invoicing through the user interface (UI) or systematically through the application program interface (API). Performance reporting serves two purposes: (a) it informs your trading partner that you’ve made an accounting entry that should be reflected by your partner, and (b) under certain conditions it triggers a settlement request to transfer funds from one Treasury account to another.

G-Invoicing will support three types of Performance transactions submitted by the Servicing Agency: (1) advance collections, (2) performance for which payment is deferred, and (3) performance to be settled immediately. If the Freight on board (FOB) Point negotiated on the Order is “Source”, the Requesting Agency need only report “Received/Accepted” performance if there is a dispute. If the FOB Point is “Destination”, the Requesting Agency must report “Received/Accepted” performance to trigger settlement.

For FOB Destination, the Requesting Agency is allotted a negotiated number of days to report “Received/Accepted” before G-Invoicing will automatically generate a Constructive Receipt on the buyers behalf, ensuring that settlement occurs promptly, as per terms negotiated on the Order. Once settlement has occurred, the Performance transactions in G-Invoicing will be updated to reflect the movement of funds. Business keys (e.g., Document Reference Number) will be stored in G-Invoicing to support reconciliation between G-Invoicing, IPAC and CARS.

Orders can be established with a recurring Billing Status (e.g., monthly, quarterly) to support a series of Performance transactions which can be reported all at once (as soon as the Order is approved) or periodically. The Servicing Agency controls the frequency of recurring performance because the Requesting Agency can only respond to their partner’s performance. Transactions can be submitted with future dates, for which G-Invoicing will initiate settlement when those dates occur. All of this information is available to both trading partners once performance is reported to G-Invoicing, either through the UI or the API.

G-Invoicing will be able to accept performance transactions with its 2.3 release in the Summer of 2019. Performance data standards and interface specifications are available now on the [G-Invoicing](#) website. There is one more change coming after that, as a half dozen data elements supporting settlement will be added to the Performance data standards in April to capture settlement data. This represents the last of the Federal Intragovernmental Data Standards (FIDS) for Agencies and their vendors to consume. G-Invoicing will begin settling transactions in the Winter of 2019/2020.

## Agency Implementation Plans



TFM Bulletin 2018-10 was published in September 2018 to establish the mandate for the implementation of G-Invoicing by all Federal Program Agencies (FPAs) by June 30, 2021. As stated in the bulletin, all FPAs must submit their Implementation Plans to Fiscal Service by June 28, 2019. These plans should address the agencies system/process readiness by the implementation and their data strategy. This mandate and additional information will now be included in TFM 2-4700, Appendix 6, Section 9 as of May 31, 2019. Over the past few months, the G-Invoicing team has hosted webinars to walk agencies through the Implementation Plan and Attachment A. The webinars provide agencies a forum to ask questions and get a better idea of what the G-Invoicing team plans to do with the Agency Implementation Plans. The G-Invoicing team will host an additional webinar opportunity on April 23<sup>rd</sup> 2019 to have an agency present their completed documents. Registration for this webinar is posted on the Fiscal Service website. If you have any questions regarding the Agency Implementation Plans, please email us as [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov).

## What types of transactions will be included in G-Invoicing?

We have received many questions in the past of what type of transactions should be processed in G-Invoicing. The Buy/Sell IGT category consists of exchange transactions impacting: Assets and liabilities; Revenue and expenses; and Advances/Prepayments and deferred credits. These business events and their associated accounting activities should be agreed upon by trading partners and managed through G-Invoicing.

## We're Here To Assist You

Customer Engagement and Support is vital to the success of the G-Invoicing Initiative. Our Program Team provides numerous outreach offerings to ensure our Federal Program Agency Stakeholders are able to get the information they need to successfully drive their change management and implementation activities.

Opportunities include:



### Broad-based Stakeholder Engagement

Governmentwide Financial Forums including:

- The Association of Government Accountants (AGA) – national and local events
- The American Society of Military Comptrollers – Professional Development Institute (ASMC-PDI) annual conference
- Joint Financial Management Improvement Program (JFMIP) annual conference
- Federal Program Agency sponsored conferences.

### Management and Support of Customer Working Groups

Monthly Intragovernmental Transaction Working Group meetings

Ongoing support of the Financial Management Standards Committee Sub-Working Groups

### Targeted Agency Onboarding Support

Bi-Weekly Training and Office Hours

Monthly Webinars

Focus Groups, Enrollment Walkthroughs, and Implementation Support

Please visit, our website for more information regarding these and other engagement and learning opportunities. <https://www.fiscal.treasury.gov/g-invoice/index.html>

If your Agency is in need of support that is not listed, please contact us at [IGT@fiscal.treasury.gov](mailto:IGT@fiscal.treasury.gov)

## Registration Coming Soon!

The Government Financial Management Conference (GFMC) has been scheduled for August 12<sup>th</sup>-14<sup>th</sup> 2019! There will be a day devoted for G-Invoicing topics and this year software vendors will be invited to attend! More information will be provided about the GFMC as it approaches, please watch for announcements to ensure you get registered early since space is limited. <https://www.fiscal.treasury.gov/events/>





## New G-Invoicing Website provides Easy Navigation For Locating Important Documents

[https://www.fiscal.treasury.gov/fsservices/gov/acctg/g\\_invoice/g\\_invoice\\_home.htm](https://www.fiscal.treasury.gov/fsservices/gov/acctg/g_invoice/g_invoice_home.htm)

- Creating & Approving GT&C Videos (Orders Coming!)
- Data Standards
- Intragovernmental Transactions Working Group
- Fiscal Service Annual CFO Fiscal Service Letter
- Fiscal Service Data Registry
- Frequently Asked Questions
- G-Invoicing User Guides
- Interagency Agreement (IAA) Forms
- System Mapping & Validation Rules
- Trading Partner Directory
- Training Opportunities
- Treasury Financial Manual

### Key Dates

**Training Offered:** Office Hours, User Training,  
**Webinars:** Watch [Training link](#) for registration  
**ITWG Meeting:** Tentatively held the 2<sup>nd</sup> Tuesday of  
each month  
**Jun 28, 2019**.....Updated: Agency Implementation  
Plans Due  
**August 2019**..... Performance Transaction Exchange  
Functionality  
**August 12-14 2019:** GFMC Conference  
**June 2020**.....Performance Validations to Initiate  
G-Invoicing Settlement  
**June 30, 2021**.....G-Invoicing Mandate

### Contact Information

Fiscal Service G-Invoicing Team  
[IGT@Fiscal.Treasury.Gov](mailto:IGT@Fiscal.Treasury.Gov)

Federal Reserve Bank Treasury Support Center  
[GInvoicing@stls.frb.org](mailto:GInvoicing@stls.frb.org)  
Monday-Friday 7:00 am-8:00 pm EST  
Phone: (877) 440-9476  
Fax: (314)-444-7346

Fiscal Service G-Invoicing Website:  
[https://www.fiscal.treasury.gov/fsservices/gov/acctg/g\\_invoice/  
g\\_invoice\\_home.htm](https://www.fiscal.treasury.gov/fsservices/gov/acctg/g_invoice/g_invoice_home.htm)

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