



Intragovernmental Transactions Working Group Meeting Minutes November 14th 2017

Alex Abshire provided a short overview of the agenda for the ITWG meeting. The presentations covered survey results from September, Federal Intragovernmental Data Standards (FIDS) proposed changes, and updates on Performance Transactions.

Looking ahead at the ITWG schedule December 12th meeting is pending upon survey responses. If a meeting is needed invitations and an agenda will be provided prior to the meeting. If there is no meeting in December the next scheduled ITWG meeting will be January 9th.

Wes Vincent reviewed slide 4 “Survey Results” and thanked everyone that responded to the September survey. Wes shared that the vast majority of responses agreed to the proposed changes to the Federal Intragovernmental Data Standards (FIDS) data standards presented at the prior ITWG meeting. In addition most responses shared were in support of the exchange of Performance Transaction information. Most of the challenges were in regards to finding the source of the performance data and making changes to systems and the people responsible for reporting the data.

Wes presented slide 5 “More FIDS Changes” highlighting that Budget Fiscal Year (BFY) will be added at the schedule level of the Order for both partners as optional. Additions to GT&C standards include POC for Partner B and a reason for rejection in the event a GT&C is rejected.

Matt Conrad reviewed slide 6, “Purpose of the Performance Transaction”. This same slide was reviewed in September but wanted to re-present to show why we are capturing Performance information. The main purpose is to let the Trading Partner know activity and help reconcile your books.

- The data is meant to be shared between two trading partners.
- Will inform your partner of events triggering accounting entries.
- Does not impact the transfer of funds, at least not initially.
- Useful information for reconciling your books to your partner’s.

We expect this Performance Transaction to evolve over time.

Fred Thebeau reviewed slides 7-10 on slide 7 topic “Draft FIDS for Performance”. For the Performance Transaction we are proposing a subset of available EDI 856 data elements shown on the slide.

Transaction Type and Performance date will communicate to your partner what you did and when you did it.

- Slide 7 shows there are five Types displayed that focus on delivery or shipment for the Seller and receipt of acceptance for the Buyer.
 - At least one agency uses a concept of Estimated Delivery to trigger their accruals.

- The next three data elements tie the performance back to a particular Schedule within an Order Line.
- Quantity and Price allow your partner to calculate the value of the Performance transaction.
- The last two data elements will be derived by G-Invoicing for audit purposes.

Per request in the meeting, attached is the public link that details the EDI 856 Transaction.

<http://ecomgx17.ecomtoday.com/edi/856.htm>

Fred proceeded to slide 8 “Business Case-Performance” which reflects the happy path and has been presented to the ITWG earlier in the year.

Example: The order is for 90 units, delivered by the Seller and received by the Buyer.

- Steps 6 and 8 would be represented by two Performance Transactions.
- The trigger for the Seller could be the shipment of goods or the delivery of services.
- The trigger for the Buyer could be the receipt or acceptance of goods or services.
- We’re looking for the trigger of an accounting entry so that your partner can be aware of that event

These exchanges will not always occur in the sequence shown here, as the Performance Transactions will not hold up the invoice.

Fred continued to slide 9 “Example-Single Line/Schedule” which shows a sample Performance Transaction submitted by the Seller for the simple example.

- This is a single order line and schedule against which a shipment of 90 units is recorded.
- This shipping event has likely triggered an *earned-income* entry on the Seller’s books.

Fred moved on to Slide 10 “Example – Multiple Lines/Schedules” shows a more complex example where the Order is broken out into multiple Lines and Schedules.

- In this case multiple Performance Transactions could be involved.
- Or the Seller could send a single transaction referencing multiple Lines and Schedules, as shown on slide 10.

Bill Schmidt covered slide 11 “Proposed G-Invoicing Functionality”. Bill noted that initially we anticipated very few validation rules for the Performance Transactions. One rule there must be an open Order.

- G-Invoicing will accept transactions through an API.
- Each Performance Transaction must reference one or more approved Order/Line/Schedules.
- If tolerance limits are set up to govern Invoice submission, they will be applied to Performance Transactions as well.

As Matt mentioned earlier this Performance data will be used to help reconcile Buy/Sell reporting Issues.

- Initially G-Invoicing will allow agencies to pull the data into a spreadsheet.
- Eventually we will allow agency systems to pull data directly.
- Other future plans could include:
 - Adding additional data elements to fully represent a delivery or receipt and acceptance.
 - Tightening up validations and requiring these transactions be sent to G-Invoicing.

- It's very likely that G-Invoicing will support a user interface for Delivery or Receipt and Acceptance.

Closing thought on Performance Transactions:

- We have already vetted this with a few agencies.
- We are engaged with your ERP Vendors, some of which attend these calls.
- We will discuss this topic in detail with them in the very near future.

Wes Vincent in closing noted there are several survey questions related to the discussions and presentations today. Your feedback provides valuable information.

<https://www.surveymonkey.com/r/TFH973J>

Please direct all inquiries to IGT@fiscal.treasury.gov.