

**DEPARTMENT OF THE TREASURY**  
**SF 1009 - FAR 13.106-1(b) SOLE SOURCE JUSTIFICATION FOR**  
**ACQUISITIONS AT OR BELOW THE SIMPLIFIED ACQUISITION THRESHOLD**

**1. Identification of the requesting activity and contracting activity.**

The requiring activity is the National Mediation Board (NMB) and the contracting activity is the Bureau of the Fiscal Service (BFS).

**2.a A description of the supplies or services required to meet the agency's needs.**

The purpose of this sole source justification is to obtain approval to award a Firm-Fixed-Price (FFP) purchase order to Park America, Inc for the lease of seven (5) unreserved parking spaces and two (1) handicap reserved spaces for Government vehicles. The need date for these spaces is December 01, 2024. The period of performance is anticipated to be for a 12-month period as no option pricing is available.

**2.b Name and business size of the vendor.** Park America, Inc. –Other than Small Business

**2.c Requisition No.** NMB-25-PR-0013

**3. IGCE/Estimated dollar value.**

Description	Quantity	Unit Price	Monthly Price	No of Months	Total Price
Regular Unreserved Parking Spaces	5	\$275.00	\$1,375.00	12	\$16,500.00
Handicap, Reserved Parking Spaces	2	\$450.00	\$900.00	12	\$10,800.00
Total	7			12	\$27,300.00

**4.a Identification of the circumstances that preclude competition (Check the appropriate box that applies).**

Urgency  Exclusive licensing agreements  Brand-name  Industrial mobilization.  Other **Only One Responsible Source**

**4.b Supporting information and facts (i.e. the details surrounding the requirement that supports the selection made in 4.a).**

NMB has a need for five (5) regular, non-reserved parking spaces and two (2) reserved, one handicap parking, space to accommodate government vehicles, within one block of the NMB's Washington DC, 1301 K Street Office.

The parking spaces must be in a facility that provides parking availability 24-hours a day, seven (7) days a week, in and out parking, self-parking, and allow clearance for Sedans and SUV size vehicles. It is critical to the mission of NMB that the requested spaces meet the specifications above.

Park America Inc. is within the same building as NMB and provides 24/7 access to the required parking spaces. Having this access directly within the facility of NMB will provide safe and secure parking during inclement weather and Continuity of Operation exercises and emergency evacuation will provide a lower risk for accidents to occur.

Park America, Inc. Garage provides all requirements needed by the NMB.

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**5. Any other important information.**

Other vendors were identified within close proximity to the NMB Facility:

- 1) 915 13th St NW Garage (Does not provide 24-hour access)
- 2) 930 14th St. NW Garage (Does not provide 24-hour access)
- 3) 1201 New York Ave, NW (Does not provide 24-hour access)
- 4) 1025 Vermont Ave. NW (Only provides Valet Parking and no 24-hour access)
- 5) 1300 I St. NW Garage (Does not provide 24-hour access)

NMB previously procured parking spaces through Park America, Inc under Purchase Order 20343224P00002. This was a Firm-Fixed-Price (FFP) Purchase Order for the rental of seven (7) unreserved monthly spaces and two reserved spaces one (1) being a handicap space for a monthly rate of \$2,275.00 with an annual price of \$27,300.00.

**6. Certifications and Approvals.**

**6.a Program Office certification (Requiring Activity).** I hereby certify that the supporting information and data provided and which form the basis for this justification are accurate and complete to the best of my knowledge and belief.

Name: Michael D. Jerger Date: 11-4-2024

Signature: \_\_\_\_\_

**6.b Contracting Officer approval.** In accordance with FAR 13.106-1(b)(1), as a warranted contracting officer, I hereby determine that the circumstances of the acquisition make only one brand-name or source reasonably available for the reasons provided above; therefore precluding competition and supporting the Government's determination to solicit as a brand-name requirement or solicit and award to the vendor stated in section 2.b.

Name: Brigit Guinn *BG* Date: \_\_\_\_\_

Signature: \_\_\_\_\_