Frequently Asked Questions

What is American InfoSource and what data does it provide?
American InfoSource (AIS) is a commercial global financial services company that provides obituary and probate death data. AIS Death Data includes information about deceased individuals from all 50 states. AIS gathers information from probate court records and published obituaries. Obituaries are obtained by AIS from over 3,000 funeral homes and thousands of newspapers; probate records are collected from the county courts.

What is the benefit of having an additional death data source?
The primary benefit to DNP users is that AIS provides additional death matches that might not be included in the Social Security Administration’s Death Master File (DMF) - Public, which could allow earlier identification of ineligible payments. Also, additional matches for the same payment will give further insight for follow-up.

How do I gain access to the AIS Death Data?
Payments submitted to DNP via the Payment Automation Manager (PAM) are automatically vetted against the AIS Death Data. AIS Death Data is available to all users in Payments, but requires onboarding for Online Search, Batch Matching, and Continuous Monitoring. Contact your Agency Lead or Agency Specialist to initiate this process.

Where are potential matches against the AIS Death Data displayed?
Payment matches will display in the Payments module of the DNP Portal for adjudication. In the Payments Matched section of the page (Sources column), Obituary matches will display as: “AIS-OBIT” and Probate matches will display as “AIS-PROB.” Agencies who onboard for Online Search, Batch Matching, or Continuous Monitoring will also see matches within these modules.

How much does the use of the AIS Death Data cost agencies?
The AIS Death Data is available at no cost to agencies enrolled in DNP.

Will DNP stop a payment if there is a match against the AIS Death Data?
No. DNP does not stop payments. However, using AIS through the Batch Matching and Continuous Monitoring modules would help prevent payments during the pre-award/pre-payment phases of the payment lifecycle.

What if I don’t want to see the AIS matches in the Portal?
Your agency can apply Business Rules or Whitelisting to address these matches. To find out about how Business Rules and Whitelisting can help, please contact your Agency Lead.

How frequently is the AIS Death Data updated?
Updates occur weekly.

What should I do if there is a discrepancy between AIS Death Data and the DMF?
Discrepancies between data sources require due diligence in order to properly adjudicate matches. For example, if an AIS match has a different Date of Death than the DMF match, your agency must determine which date is the accurate one. Follow the internal processes mandated by your agency.
AIS in the DNP Portal

AIS Death Data—Obituary and AIS Death Data—Probate are in the available list of data sources on the Portal landing page. Click on the Payments Icon in the Portal to open the functionality.

On the Payments page, results will include any matches to the AIS Death Data.

Follow the normal adjudication procedures (see Payment Adjudication QRC).

Data Elements Returned in the DNP Portal

The following fields are displayed in the Portal when a payment is matched to the AIS Death Data.

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>The name of the deceased individual.</td>
</tr>
<tr>
<td>SSN/EIN/TIN</td>
<td>Tax Identification Number of the deceased individual.</td>
</tr>
<tr>
<td>Address 1</td>
<td>Address of the deceased individual.</td>
</tr>
<tr>
<td>Address 2</td>
<td>Second line address of the deceased individual.</td>
</tr>
<tr>
<td>City</td>
<td>The city of residence for the deceased individual.</td>
</tr>
<tr>
<td>State</td>
<td>The state of residence for the deceased individual.</td>
</tr>
<tr>
<td>Zip</td>
<td>The zip code of the residence for the deceased individual.</td>
</tr>
<tr>
<td>Birth Date</td>
<td>The date of birth for the deceased individual.</td>
</tr>
<tr>
<td>Death Date</td>
<td>The date of death for the deceased individual.</td>
</tr>
</tbody>
</table>

Availability of Data Source Matches in the DNP Portal

The data sources are found in the following modules. Batch Matching and Continuous Monitoring require onboarding.

<table>
<thead>
<tr>
<th>Data Source</th>
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</tr>
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<td>DOD</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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Frequently Asked Questions

What is Department of Defense Death Data?
DOD Death Data provides information regarding confirmed or presumed deaths of United States military while abroad and at home.

What is the benefit of having an additional death data source?
The primary benefit to DNP users is that DOD provides additional death matches that might not be included in the Social Security Administration’s Death Master File (DMF) - Public, which could allow earlier identification of ineligible payments. Also, additional matches for the same payment will give further insight for follow-up.

How do I gain access to the DOD Death Data?
Payments submitted to DNP via the Payment Automation Manager (PAM) are automatically vetted against the DOD Death Data. DOD Death Data is available to all users in Payments, but requires onboarding for Online Search, Batch Matching and Continuous Monitoring. Contact your Agency Lead or Agency Specialist to initiate this process.

Where are potential matches against the DOD Death Data displayed?
Payment matches will display in the Payments module of the DNP Portal for adjudication. In the Payments Matched section of the page (Sources column), matches will display as “DOD.” Agencies who onboard for Online Search, Batch Matching, or Continuous Monitoring will also see matches within these modules.

How much does the use of the DOD Death Data cost agencies?
The DOD Death Data is available at no cost to agencies enrolled in DNP.

Will DNP stop a payment if there is a match against the DOD Death Data?
No. DNP does not stop payments. However, using DOD through the Batch Matching and Continuous Monitoring modules would help prevent payments during the pre-award/pre-payment phases of the payment lifecycle.

What if I don’t want to see the DOD matches in the Portal?
Your agency can apply Business Rules or Whitelisting to address these matches. To find out about how Business Rules and Whitelisting can help, please contact your Agency Lead.

How frequently is the DOD Death Data updated?
Updates occur during the first week of each month.

What should I do if there is a discrepancy between DOD Death Data and the DMF?
Discrepancies between data sources require due diligence in order to properly adjudicate matches. For example, if a DOD match has a different Date of Death than the DMF match, your agency must determine which date is the accurate one. Follow the internal processes mandated by your agency.

How to Fix Incorrect Data
DNP does not own the content within the DOD Death Data. If a payee is incorrectly listed in the DOD data, email: dmdc.drshelpdesk@mail.mil

Important DNP Links
DNP Website
https://fiscal.treasury.gov/dnp
FAQs
https://fiscal.treasury.gov/dnp/faqs.html
DOD in the DNP Portal

DOD Death Data are now in the available list of data sources on the Portal landing page. Click on the Payments icon in the Portal to open the functionality.

On the Payments page, results will include any matches to the DOD Death Data.

Follow the normal adjudication procedures (see Payment Adjudication QRC).

Agencies who onboard will see the DOD Death Data source within Online Search.

Data Elements Returned in the DNP Portal

The following fields are displayed in the Portal when a payment is matched to the DOD data source.

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What is Department of State Death Data?
DOS Death Data provides information regarding confirmed or presumed deaths of United States citizens while abroad. Data is provided by the Department of State’s Bureau of Consular Affairs and originates from the American Citizen Services system.

What is the benefit of having an additional death data source?
The primary benefit to DNP users is that DOS provides additional death matches that might not be included in the Social Security Administration’s Death Master File (DMF) - Public, which could allow earlier identification of ineligible payments. Also, additional matches for the same payment will give further insight for follow-up.

How do I gain access to the DOS Death Data?
Payments submitted to DNP via the Payment Automation Manager (PAM) are automatically vetted against the DOS Death Data. DOS Death Data is available to all users in Payments, but requires onboarding for Online Search, Batch Matching, and Continuous Monitoring. Contact your Agency lead or Agency Specialist to initiate this process.

Where are potential matches against the DOS Death Data displayed?
Payment matches will display in the Payments module of the DNP Portal for adjudication. In the Payments Matched section of the page (Sources column), matches will display as “DOS.” Agencies who onboard for Online Search, Batch Matching, or Continuous Monitoring will also see matches within these modules.

How much does the use of the DOS Death Data cost agencies?
The DOS Death Data is available at no cost to agencies enrolled in DNP.

Will DNP stop a payment if there is a match against the DOS Death Data?
No. DNP does not stop payments. However, using DOS through the Batch Matching and Continuous Monitoring modules would help prevent payments during the pre-award/pre-payment phases of the payment lifecycle.

What if I don’t want to see the DOS matches in the Portal?
Your agency can apply Business Rules or Whitelisting to address these matches. To find out how Business Rules and Whitelisting can help, please contact your Agency Lead.

How frequently is the DOS Death Data updated?
Updates occur monthly, on the 11th of each month.

What should I do if there is a discrepancy between DOS Death Data and the DMF?
Discrepancies between data sources requires due diligence in order to properly adjudicate matches. For example, if a DOS match has a different Date of Death than the DMF match, your agency must determine which date is the accurate one. Follow the internal processes mandated by your agency.

How to Fix Incorrect Data
DNP does not own the content within the DOS Death Data. If a payee is incorrectly listed in the DOS data, email: OCSSystemsLiaison@state.gov

Important DNP Links
DNP Website
https://fiscal.treasury.gov/dnp
FAQs
https://fiscal.treasury.gov/dnp/faqs.html
DOS in the DNP Portal

DOS Death Data is now in the available list of data sources on the Portal landing page. Click on the Payments icon in the Portal to open the functionality.

On the Payments page, results will include any matches to the DOS Death Data.

Follow the normal adjudication procedures (see Payment Adjudication QRC).

Data Elements Returned in the DNP Portal

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