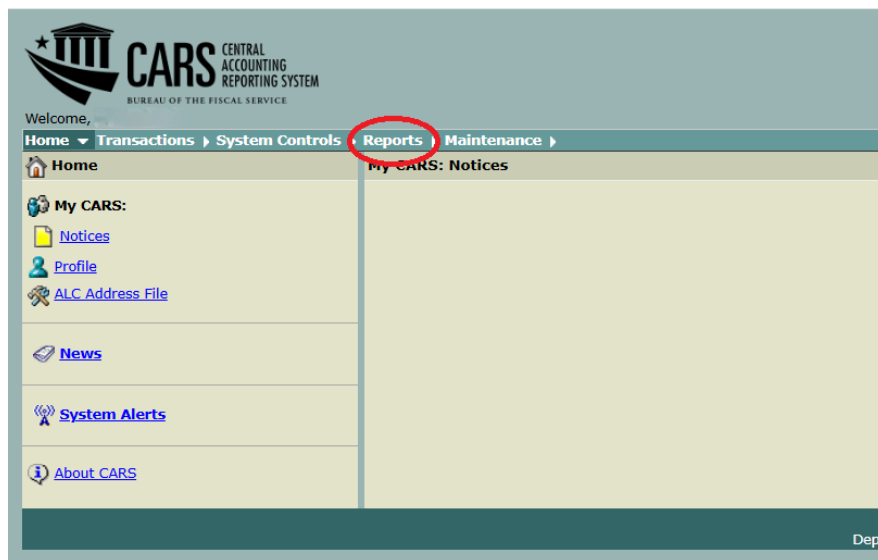


Agency Location Codes Report

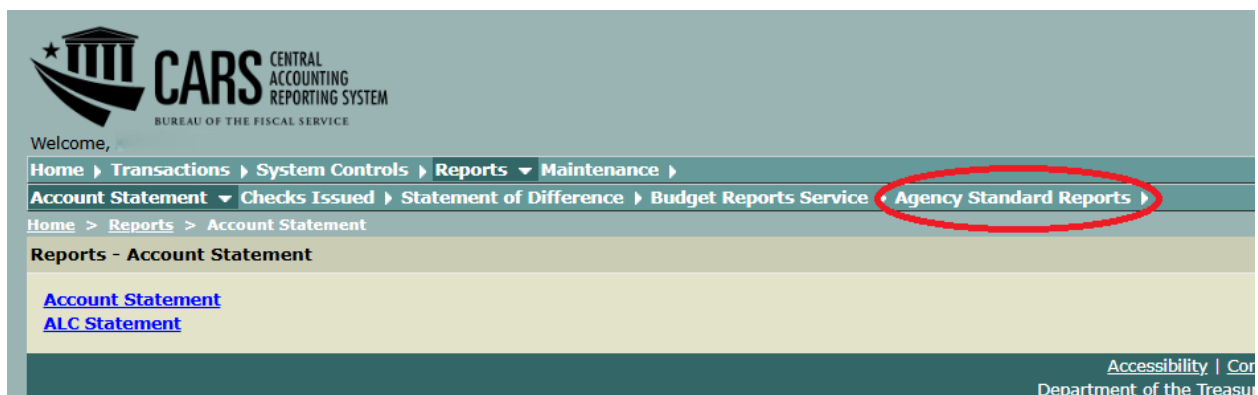
The Agency Location Codes report, previously accessed through SAM, is now run through the Agency Standard Reports (ASR) module in CARS. For instructions on accessing CARS, click [here](#).

ASR


When users log into CARS, they will reach the home screen. To access ASR, click the Reports link on the menu bar.



Depending on your CARS access, you may see multiple modules listed on the Reports menu. If this is the case, select Agency Standard Reports.



Depending on your ASR role, you may have multiple menu options listed. If this is the case, select Common Reporting.


CARS CENTRAL ACCOUNTING REPORTING SYSTEM
BUREAU OF THE FISCAL SERVICE

Welcome,

Home ▸ Transactions ▸ System Controls ▸ Reports ▾ Maintenance ▸

Account Statement ▸ Checks Issued ▸ Statement of Difference ▸ Budget Reports Service ▸ Agency Standard Reports ▾

Home > Reports > Agency Standard Reports


Reports - Agency Standard Reports

Agency Standard Reports

- [Common Reporting](#)
- [Ad-hoc Reporting](#)
- [Manage Domains](#)
- [Report Scheduling](#)
- [Manage Reports](#)

[Accessibility](#)
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The Agency Location Codes report appears on the Admin tab – select that tab to view the list of reports available to you.


CARS CENTRAL ACCOUNTING REPORTING SYSTEM
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HOME HELP LOG OFF

-- Go To -- ▾ Go

Welcome

Agency Standard Reports ▾

Common Reporting ▾ Ad-hoc Reporting ▸ Manage Domains ▸ Report Scheduling ▸ Manage Reports ▸

Home > Reports > Agency Standard Reports > Common Reporting

Common Reporting

Amounts Balances Acct Maint MTS **Admin**

Amounts

1-4 of 4 Reports

Execute	Library	Schedule	Notify	Report	Name	Report Description
				MTS 002	Account Net Activity	Shows the sums of the period's receipts and outlays for each account, for transactions having a specific Agency ID and a account statement ALC matching the 1-3 digits entered by the user.
				MTS 028	Warrants File	This report provides a "pipe delimited" text file containing warrant transactions with an accounting date falling within the past year (from time of execution), along with the legal citation governing each warrant transaction.
				MTS 029	NET Transactions	This report provides a "pipe delimited" text file containing Non-Expenditure Transactions (NET) for the past year (from time of execution), along with the legal citation governing each NET transaction.
				MTS 031	Schedule of Transactions	This report provides a summary of transactions other than NET, Warrant and JV, that have been reported by non-defense disbursing offices.

1-4 of 4 Reports

<< Previous 10 Next 10 >> Page 1

<< Previous 10 Next 10 >> Page 1

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Depending on your ASR role, you may need to scroll through as many as three pages to find the Agency Location Codes report. Use the pagination links on the top and bottom right to move to the page that has the report.

Common Reporting

Amounts Balances Acct Maint MTS **Admin**

Admin

21-22 of 22 Reports

Execute	Library	Schedule	Notify	Report	Name	Report Description
				SAM 001	Agency Location Codes	This report provides a list of all active Agency Location Codes with contact information and OWSA reporter status for each ALC.
				ACC 001	Transaction Inquiry by Accountability Code	This report provides a list of accountability transactions for the accountability codes selected by the user for a specific reporting period.

21-22 of 22 Reports

<< Previous 10 Next 10 >> Page 1 2 3



<< Previous 10 Next 10 >> Page 1 2 3

Depending on your ASR role, you may have up to 3 options available for running the report – Execute, Library and Schedule. To run the report on demand, click the arrow under the Execute column. A Report Parameters page appears.

Execute Report

Report: Agency Location Codes

* Agency: ⓘ ☒ All

* Format: ⓘ ☐ PDF  ☒ Excel 

* Required fields

To get a report with information for all Agency Location Codes listed for each Agency you have access to (as determined by your Access Group), keep the default selection for Agency. To choose a specific agency or agencies, uncheck the All box. A list of all agencies you have access to will appear. Click to select the agency you are interested in seeing ALC information for; you may also click while holding the CTRL key to select multiple agencies.

The report can run in either PDF or Excel format. Select the radio button for the format you prefer.

When all selections are made, click the “Run to Desktop” button. The report will run.

The final report, in both PDF and Excel format, mimics the SAM legacy report. All information from the SAM report appears in the ASR report in the same format.